

MYNDTOWN COMBINED PARISH COUNCIL  
Grouping Myndtown, Norbury, Ratlinghope & Wentnor parishes.

PRIVACY & DATA PROTECTION POLICY

1. Introduction

Myndtown Combined Parish Council respects your privacy and is committed to protecting your personal data as part of their organisation's values and principles. For purposes of GDPR the above council is defined as a Local Authority by s.7 of the DPA 2018 and FOI Act 2000. This Policy explains how we collect, use and safeguard your information when using our website <https://www.myndtown.org.uk> An SSL Certificate is not required as there are no Contact Forms or Updates subscriptions to complete on the site. The site is an https website therefore is safe to access through major browsers such as Google Chrome.

2. Information We Collect.

The MCPC Clerk is the Controller of the personal data you provide. Only basic data which does not include special information or location-based information is collected. No third parties have access to this data.

- Personal Details e.g. name, email address or contact number you provide via email contact.
- Usage data such as an IP address, browser type and pages visited
- Cookies to improve your browsing experience. Cookie trackers are deactivated until such consent is given via a visual pop up. Not consenting does not restrict access.

3. How We Use Your Information

We may use your data to:

- Provide and improve our services
- Respond to your email enquiries

4. Sharing Your Data

We do not sell your personal data. We may share it with:

- The Service provider who helps us operate our website (Rural Lifeline CIC)
- Authorities if required by law

5. Your Rights

You have the right to:

- Access, correct, withdraw your cookie consent or delete your personal details by request to the parish clerk [parishclerk@myndtown.org.uk](mailto:parishclerk@myndtown.org.uk)
- Lodge a complaint with the ICO (Information Commissioners Office) <https://ico.org.uk/>

6. Data Security

We use appropriate technical and organizational measures to protect your data such as password protected access to install updates to the website by the clerk only. The clerk is the named data controller and processor responsible for Risk Assessing all or any personal information before publication and the nominated Authority DPO (Data Protection Officer)

7. Policy Changes

We may update this policy from time to time. The latest version will always be published under the **Governance** page on this website.

8. Contact Us

Should you have any questions, email [parishclerk@myndtown.org.uk](mailto:parishclerk@myndtown.org.uk)