

MYNDTOWN COMBINED PARISH COUNCIL

ANNUAL PARISH MEETINGS

2026 AGENDAS & 2025 MINUTES

To be held on Tuesday 14th April 2026 at the Village Hall, Norbury. Beginning with Myndtown at 7.30pm

MYNDTOWN

Present:

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Apologies:

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Minutes of: 15th April 2025

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Matters Arising:

- Fields Maintenance & FiPL Grant: The Fencing Element has now been completed and all payments made. Total project cost £8370 - £6335 = £2035 overspend.
- E.On Pole Rent: x1 payment received & banked.
- Water Plus: Payments by monthly billing divided between the 2 tenants and payable in arrears. Total payments £138.10. S&M Mellor - £92.07 & R & B Davies -£46.03

Election of (Historic) Butts Wardens:

- Gordon Fewtrell & Alan Jones (P) (S)

Accounts for 25/26:

- Previous email circulated to Tenants on 27.10.25 that due to the Land Registry application to register the Combined Council as owners of all the parish lands both in Myndtown and Wentnor, and as the legal authority to conduct parish business this overrides the parish meeting running as a separate entity. It was unanimously agreed to merge the bank accounts and combine the receipts and payments transactions. There are no longer separate accounts for the parish meeting. The account number for Bacs rental/water payments remains the same.

Tenders for Parish Lands:

1. Allotments (CL55) 3.024 acres- £200 + 5% = £210 S & M Mellor
 2. Camp Ground (CL54) 2.133 acres- £160 + 5% = £168 S & M Mellor
 3. School Ground (CL56) 2.091 acres- £
- Licences to be signed & copies emailed to Tenants.

Bacs Payments for Approval:

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Donation Recommendations for MCPC Approval:

- Norbury School Library Fund -

Other Matters:

MYNDTOWN COMBINED PARISH COUNCIL

MYNDTOWN PARISH MEETING

Minutes of the above meeting held on Tuesday 15th April 2025 at The Village Hall at 7pm.

Present:

- Mr P Owen # Mr P Rogers-Coltman # Mrs S Gurl
- Mr M Unwin # Mr M Sankey # Mr T Betton
- Mr T Jones # Mrs L Thomas (clerk)

Apologies:

- Mr N Pritchard, Mr S Edwards, Mr R Lancaster (Apologies Accepted)

In Attendance:

- Mrs S Mellor

Minutes: 16th April 2024

- Minutes Previously Circulated. **Agreed & Signed by SOHAIF**

Resolved

Matters Arising:

- Fields Maintenance. Mrs Mellor said the Allotments was improved, however large rocks have been unearthed, and the gateways are very wet. It was suggested rolling the field.
- FiPL Grant: All monies have now been received - £2,224.10 for Hedgelaying element, £516.60 for hedge planting element, £3,594.30 for fencing which has yet to be completed. Total Received: £6,335. The Mellors were thanked for completing the Grant application and their hard work on the fields before and after.
- Audit 2024 - No Fee
- A Financial Risk Assessment is in place.
- E.On Pole Rent Received & Banked
- Waterplus: Payments have recently increased significantly due to many previous Estimated readings with an Actual reading taken in October 24 which was £99+. Monthly billing divided between the 2 previous years tenants. Total Payments of £193.70 payable in arrears - S & M Mellor £129.14 & R Davies £64.56

Election of (Historic) Butts Wardens:

- Proposed by PR-C and Seconded by SG, that Mr Gordon Fewtrell and Mr Alan Jones be re-elected as wardens for the coming year. **Agreed & Resolved**

Accounts for 24/25:

- A statement of Accounts to 31st March 2025 was previously circulated. **Agreed & Signed** by the Meeting Chairman and RFO.
- The Parish Meeting had Received and Noted the Annual Internal Audit Report. The Annual Governance Statement was Accepted & Approved P) PR-C S) TB Signed by PO
- The Accounting Statement was Accepted & Approved. P) PR-C S) TB Signed by PO
- P) MU S) PR-C AIF - To submit the Certificate of Exemption.
- PO signed The Public Rights Notice for display in June

Tenders for Parish Lands:

Bids were received in person from S Mellor and from Richard & Ben Davies by email. The following were confirmed & accepted:

1. Allotments (CL55) 3.024 acres -£200 - S & M Mellor (PL Cert produced)
2. Camp Ground (CL54) 2.133 acres -£160 – S & M Mellor
3. School Ground (CL56) 2.091 acres -£160 – Richard Davies

Grazing Licences were completed & signed by LT & SM for S & M Mellor. Invoice for land rent & water arrears to be emailed. **Discussion:** PR-C suggested that as the Mellors have been constant tenants since 1996 and a substantial amount of their personal time has been spent on all the fields improvements re FiPL Grant, that they should be awarded a Tenancy Agreement for both the Allotments & Camp Ground fields for a further two years following after this year, 2026 to 2028, with a 5% increase on rent each year. SM Agreed to the increase and thanked the meeting for the proposal. P) PR-C S) MU AIF. **Resolved**

GL copy along with Rent & Water Invoice to be emailed to R Davies.

Donations & Bacs Payments for Approval by MCPC:

PR-C proposed the usual donation be made to Norbury CP School Library Fund. AIF

- Mrs L Thomas (Clerk)-£90 (Authorised by PR-C & TB)
- Norbury CP School-£200 (Authorised by PR-C & TB)
- J Gadsby, Internal Audit -£15 (Authorised by PR-C & TB)

Other Matters:

- LT to consult with Waterplus on better water meter access.
Meeting closed at 7.30pm

NORBURY

Present:

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Apologies:

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Minutes of: 15th April 2025:

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Matters Arising:

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Other Matters:

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NORBURY PARISH MEETING

Minutes of the meeting held on Tuesday 15th April 2025 at The Village Hall, 7.35pm

Present:

- Mr P Owen # Mr P Rogers-Coltman # Mrs S Gurl
- Mr M Unwin # Mr M Sankey # Mr T Betton
- Mr T Jones # Mrs L Thomas (clerk)

Apologies

- Mr N Pritchard, Mr S Edwards, Mr R Lancaster (Apologies Accepted)

In Attendance:

- None

Minutes of 16th April 2024:

- Previously circulated.

Agreed & Signed Resolved

Matters Arising:

- None

Other Matters:

- None

Meeting closed at 7.35pm

RATLINGHOPE

Present:

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Apologies:

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Minutes of: 15th April 2025:

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Matters Arising:

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Other Matters:

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MYNDTOWN COMBINED PARISH COUNCIL RATLINGHOPE PARISH MEETING

Minutes of the meeting held on Tuesday 15th April 2025 at The Village Hall. 7.40pm

Present:

- Mr P Owen # Mr P Rogers-Coltman # Mrs S Gurl
- Mr M Unwin # Mr M Sankey # Mr T Betton
- Mr T Jones # Mrs L Thomas (clerk)

Apologies:

- Mr N Pritchard, Mr S Edwards, Mr R Lancaster (Apologies Accepted)

In attendance:

- None

Minutes of 16th April 2024:

- Previously circulated.

Agreed & Signed Resolved

Matters Arising:

- None

Other Matters:

- Extension @ Keepers Cottage, Gatten. The building is already in existence and against very few policies to submit an objection.

Meeting closed at 7.45pm.

