

# MYNDTOWN COMBINED PARISH COUNCIL

Grouping: MYNDTOWN, NORBURY, RATLINGHOPE & WENTNOR Parishes.

## MINUTES OF THE ORDINARY MEETING OF 4<sup>th</sup> NOVEMBER 2025

Present: P Owen, M Unwin, S Edwards, S Gurle, M Sankey, T Betton, T Jones, N Pritchard joined by Whatsapp  
In Attendance: Cllr Rep' R Houghton (left after Item 4a)

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|--|--------------------------------------|
| 1. Apologies: P Rogers-Coltman (Away) R Lancaster (Away) | Apologies Accepted & <b>Resolved</b> |
| 2. Minutes of: 2.9.25                                    | AIF, Agreed, Signed. <b>Resolved</b> |
| 3. Declarations of Interest/DPI: None                    |                                      |
| 4. Matters Arising:                                      |                                      |

- PC email administrator password – EWS had previously set up the pc email address to be forwarded to the clerk's personal email inbox. A new mailbox now set up with Ionos. A yearly management fee of approx. £40-50 to be added to the website management invoice. (VAT reclaimable)
- MCPC – Notice of Audit Exempt Status SH016, received 19.9.25. LT emailed external auditors PKF Littlejohn to inform only one AGAR will be submitted at the end of current financial year.
- Transfer of Accounts from Barclays to HSBC completed 15.9.25 - £9,229.77 & 16.9.25 - £2,768.69. LT transferred £2,768.69 to current Savings account 2.10.25. Total savings £3,412.38. Standing Order to L Thomas (£180 p/m Salary) set up 6.10.25. P) MU, S) SE, AIF to transfer a further £687.39 to savings to give total reserves of NF budget of £4,099.77.

### 4a. Shropshire Councillor Representative Report:

- 39m overspend. Gov't financial support has been applied for. Green Bin charge remains @ £56. 11k pot holes repaired to date. Shropshire Local Services Support @ EWS available 1<sup>st</sup> & 3<sup>rd</sup> Thursday in month, 10-4pm. SpArC received total 3.8m+ in funding for renovation project costs of £3.939m

### 5. Finance:

Statement of Funds as at 1/11/25: Community Acc-£9,338.72 B/P Acc-£3,412.38

- A VAT claim from 1.4.24 – 31.7.25 for £1,028.45 has been submitted.
- SC Election Costs - £500 due Jan 2026

Allocated out of combined accounts for 2025/26: £1000 PM Budget, De-Fib Maintenance Remaining Budget £470.35 (£566.29 - £95.94), NF Available: £4,099.77 (Earmarked for school carpark improvements due to serious concerns on child safety issues. The PC are willing to contribute further funding to the scheme subject to receiving estimated project costs) Norbury CPS carpark improvements has been added as an infrastructure project to the Annual Place Plan Review for this area under Ref No: 1097.

LG Act 1972, S.137(4a) Limit for donations per elector per parish for 2025/26 is £11.10.

**Yearly Honorary Payments due each May:** Village Hall Premises Licence £70 & Toddlers PL Insurance £100

#### (a) Donation/Funding/NF Grant Requests:

- None

#### (b) BP's, Standing Orders & D/D:

- L.Thomas-£180, 8.10.25 SO
- L.Thomas-£180, 8.11.25 SO
- D Gore. R'hope Defib replacement pads. £95.94 by BP 2.10.25 (VAT Value £15.99)

#### (c) Invoices for Approval/Payment:

- CPRE Renewal - £36

### 6. Housing & Building Control: **Bold** Type to be read as Updates. Newest applications listed first.

- 25/02528/LBC-Repair of timber frame and infill panels @ Hardwick Hall. N/O submitted 22.7.25. **LPA: 5.9.25**
- 25/01945/F- Holiday cabin @ Nr Gatten Fm, R'hope. N/O with comments submitted 9.7.25. Refused: 15.7.25. **Planning Appeal Lodged: 1.10.25.** The PC agreed that their initial comments to the application be used in the appeal and not to submit anything further.
- With no members of the public present, LT reported x2 Enforcement Notices had been received. One for Ratlinghope and one for Norbury. No discussion took place.
- It was reported that The Old Rectory @ Wentnor along with the field to which the shepherds' huts were the subject of an Enforcement Notice first raised by the pc, have been sold.

### 7. Village Hall:

- Store-room clutter/access. Discussed. SE to raise at next meeting.

### 8. Parish Plan & Environment:

- Roadside hedge @ main junction to Wentnor. Discussed. **Agreed:** to proceed with cutting back on proviso that spoil will be removed and not infringe on Rock Close carpark. AWC will complete as part of parish maintenance works budget.

9. Roads:

- N T R
- {Road reports [www.fixmystreet.com/reports/shropshire](http://www.fixmystreet.com/reports/shropshire)}

10. Communication/Correspondence:

- RH email re: 20mph Speed Limit @ NCPS. (N)
- MoU (Memorandum of Understanding) A working partnership between T&PC's to improve services.....

11. Other Items/Public Session:

- Spam Emails purporting to come from Chair PO to councillors requesting a private meeting by a link. SG raised concerns that clrs emails are in public domain and therefore vulnerable. **Action:** LT to report to SC
- Due to Choir practice in the main hall infringing on the audition of the meeting it was agreed to move the start time to 7.30pm.
- **Myndtown Parish Land Payments:** Waterplus: 6.10.25-£10.99 (E) 5.11.25-£13.45 (E)

Meeting Dates:

**2026:** 13<sup>th</sup> Jan, 10<sup>th</sup> March, 14<sup>th</sup> April – APM's, 12<sup>th</sup> May – AM, 7<sup>th</sup> July, 8<sup>th</sup> Sept & 3<sup>rd</sup> Nov

MEETING CLOSED AT

7.45pm