

MYNDTOWN COMBINED PARISH COUNCIL

Grouping: MYNDTOWN, NORBURY, RATLINGHOPE & WENTNOR Parishes.

MEETING NOTICE

Dear Councillor

I hereby give notice that the next meeting of the above Council will be an Ordinary Meeting. To be held in the meeting room @ **The Village Hall, Norbury** on **TUESDAY 4th NOVEMBER @ 7pm**. All members of the Council are hereby summoned to attend for considering and resolving upon the business to be transacted, as set out here under.

Dated: 27.10.25

Lesley Thomas (Clerk/RFO)

parishclerk@myndtown.org.uk

ORDINARY MEETING AGENDA

1. Apologies

2. Minutes of: 2.9.25

3. Declarations of Interest/DPI:

4. Matters Arising:

- PC email address administrator password update: ESWS had previously set up the pc email address to be forwarded to the clerks' personal email inbox. A new mailbox has now been set up with IONOS. There will be a fee of approx. £40 -50 p/y for ESWS managing this which will be added to the website management invoice.
- MCPC -Notice of Audit Exempt Status SH0126, Received 19.9.25. Update: LT submitted email to external auditors PFK Littlejohn that there will be only one AGAR to include MPM, for the current financial year accounts.
- NP to complete AOO Forms.
- Transfer of Accounts from Barclays to HSBC completed on 15.9.25 - £9,229.77 & 16.9.25 - £2,768.69. LT transferred £2,768.69 to HSBC Savings Acc on 2.10.25. The total of savings is £3,412.38. Standing Order to L Thomas re Salary of £180 p/m set up 6.10.25. **(D) – to transfer a further £687.39 to savings account to give total of £4,099.77**

5. Finance:

Statement of Funds as at 27/10/25: Community Acc-£9,338.72 BMM Acc-£3,412.38

A VAT claim from 1.4.24 – 31.7.25 for £1028.45 has been submitted

Allocated out of combined accounts for 2025/26: £1000 PM Budget, De-Fib Maintenance Remaining Budget £566.29 less £95.94 = £470.35, NF Available: £4,099.77 (Earmarked for school carpark improvements due to the PC having serious child safety concerns. The PC are willing to contribute further funding subject to receiving the estimated project cost. Norbury CP carpark improvements has been added as an infrastructure project to the Annual Place Plan Review for this area under Ref No: 1097.

LG Act 1972, S.137(4a) Limit for donations per elector per parish for 2025/26 is £11.10.

Yearly Honorary Payments due each May: Village Hall Premises Licence £70 & Toddlers PL Insurance £100

(a) Donation/Funding/NF Grant Requests:

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(b) Bacs Payments, Standing Orders & D/D:

- L.Thomas-£180, 8.10.25 so
- L.Thomas-£180, 8.11.25 so
- D Gore. R'hope Defib replacement pads. £95.94 by BP 2.10.25 (VAT Value £15.99)

6. Housing & Building Control: **Bold** Type to be read as Updates. Newest applications listed first.

- 25/02528/LBC-Repair of timber frame and infill panels @ Hardwick Hall. N/O submitted 22.7.25. **LPA: 5.9.25**
- 25/01945/F- Holiday cabin @ Nr Gatten Fm, R'hope. N/O with comments submitted 9.7.25. Refused: 15.7.25. **Update: Planning Appeal Lodged 1.10.25**
- **Enforcement Notices**

7. Village Hall:

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8. Parish Plan & Environment:

- Roadside hedge at Wentnor junction **(D)**

9. Roads:

- Road Closure: NTD
- {Road reports www.fixmystreet.com/reports/shropshire}

10. Communication/Correspondence:

- RH Email re: 20mph Speed Limit Update @ NCPS (N)
- James Walton – Working Partnership between SC & P&TC's. A Memorandum of Understanding (MoU) has been produced to set out a clear framework of working together in mutual respect, trust and transparency in understanding local priorities and the potential for taking on specific services, rather than detailed financial arrangements. A template MoU document has been received but yet to be signed and returned. (D)

Please note there may be further items of correspondence.

[website address www.myndtown.org.uk Police non-emergency number is **101**. Call **111** for non-emergency medical advice. Call **112** from a mobile phone to report rural accidents/emergencies. Scam text messages can be forwarded to 7726 to help phone providers take early action and block numbers. Fake emails can be forwarded to report@phishing.gov.uk

11. Shropshire Councillor Representative Report:

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12. Other Items/Public Session:

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- **Myndtown Parish Land Payments:** Waterplus: 6.10.25-£13.45 (E) 5.11.25-£13.72 (E)
- **MP Land Tenants:** LT notified the two tenants on 27.10.25 that there will be no further separate accounts to report for the parish meeting.

Meeting Dates:

2026: 13th Jan, 10th March, 14th April – APM's, 12th May – AM, 7th July, 8th Sept & 3rd Nov