

MYNDTOWN COMBINED PARISH COUNCIL

ANNUAL PARISH MEETINGS

AGENDAS

To be held on Tuesday 15th April 2025 at the Village Hall, Norbury. Beginning with Myndtown at 7.pm

MYNDTOWN

Present:

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Apologies:

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Minutes of: 16th April 2024

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Matters Arising:

- Fields Maintenance & FiPL Grant Update:
- Audit 2024 - No Fee
- A Financial Risk Assessment is in place.
- E.On Pole Rent- x1 payment received & banked.
- Water Plus: Payments have increased significantly, by monthly billing divided between the 2 tenants and payable in arrears. Total payments £193.70. S&M Mellor -£129.14 & R Davies - £64.56

Election of (Historic) Butts Wardens:

- Gordon Fewtrell & Alan Jones P) S)

Accounts for 24/25:

- Previously circulated.
- The Parish Meeting has Received and Noted the Annual Internal Audit Report. The Annual Governance Statement and Accounts to be Approved: P) S)
- Submittance of Exemption Certificate: P) S)
- Public Rights Notice: TBS

Tenders for Parish Lands:

1. Allotments (CL55) 3.024 acres- £
 2. Camp Ground (CL54) 2.133 acres- £
 3. School Ground (CL56) 2.091 acres- £
- Licences to be signed & copies emailed to Tenants.

Payments for Approval:

- Mrs L Thomas - £90 (clerk)

Donation Recommendations for MCPC Approval:

- Norbury School Library Fund -

Other Matters:

- FiPLGrant for land improvements Received and work ongoing
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NORBURY

Present:

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Apologies:

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Minutes of: 16th April 2024:

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Matters Arising:

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Other Matters:
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RATLINGHOPE

Present:

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Apologies:

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Minutes of: 16th April 2024:

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Matters Arising:

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Other Matters:
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WENTNOR

Present:

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Apologies:

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Minutes of: 16th April 2024:

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Matters Arising:

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Other Matters:

- A Reminder that the Parish Land is now let on an 11-month rolling tenancy for a fixed rent of £750. Invoice sent 7.4.25

MYNDTOWN PARISH MEETING

Bank Reconciliation
Financial Year Ending: 31st March 2025.
Prepared by: Mrs Lesley Thomas Clerk/RFO

Dated: 4th April 2025.

Balances as per bank statements at: 31st March 2025.

	£
Community Account	2,450.87
Business Saver Account	<u>1,136.49</u>

£3,587.36

Cash Book

Opening Balance 1 st April 2024	3,091.67
Receipts in the year	<u>3,442.39</u>
	6,534.06
Less Payments	<u>2,946.70</u>
	£3,587.36

Showing an income of £495.69 for the year. This is made up of the remaining FiPL Grant which has yet to be paid out.

**MYNDTOWN PARISH MEETING
RECEIPTS & PAYMENTS ACCOUNT**

FOR THE YEAR ENDED 31st MARCH 2025

2023/24	RECEIPTS	2024/25
£		£
473.76	Grass Keep Rent	570.00
000.00	SC/FiPL Grant	2,740.70
7.61	MEB Pole Rent	7.61
18.88	Bank Interest	21.75
<u>31.44</u>	Water Usage Paid in Arrears	<u>102.33</u>
531.69		3,442.39
	PAYMENTS	
£		£
600.00	Common Land & Maintenance	300.00
000.00	FiPL Payments	2,050.00
102.33	Severn Trent Water Usage	193.70
90.00	General Admin' inc Audit	105.00
98.00	Bank Charges	98.00
<u>200.00</u>	Donations	<u>200.00</u>
1,090.33		2,946.70
£3,650.31	OPENING BALANCES	£3,091.67
£3,091.67	CLOSING BALANCES	£3,587.36
£1,976.93	Treasurer Acc	£2,450.87
<u>£1,114.74</u>	Deposit Acc	<u>£1,136.49</u>
£3,091.67		£3,587.36

**MYNDTOWN COMBINED PARISH COUNCIL
MYNDTOWN PARISH MEETING**

Minutes of the above meeting held on Tuesday 16th April 2024 at The Village Hall at 7pm.

Present:

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|----------------|------------------------|-----------------------|
| • Mr S Edwards | # Mr P Owen | # Mr P Rogers-Coltman |
| • Mr T Betton | # Mr T Jones | # Mr R Lancaster |
| • Mr M Unwin | # Mrs L Thomas (clerk) | |

Apologies:

- | | | |
|---------------------------------|--------------------|-----------------|
| • Mr N Pritchard (away working) | (Apology Accepted) | Resolved |
|---------------------------------|--------------------|-----------------|

In Attendance:

- Mrs S Mellor

Minutes: 18th April 2023

- Minutes Previously Circulated. **Agreed & Signed** **Resolved**

Matters Arising:

- Fields Maintenance. Mole ploughing was completed on the Allotments. Mrs Mellor said the field was improved. Unfortunately, part of the School Ground hay crop, which was not scheduled to be

ploughed, was damaged by contractor error. It had previously been agreed at a full council meeting that the Parish Meeting re-imburse the tenant Mr R Davies 100 small bales at a cost of £300.

- Audit 2023 - No Fee
- A Financial Risk Assessment is in place.
- E.On Pole Rent Received & Banked
- Waterplus: Payments are now by monthly billing divided between the 2 previous years tenants. Total Payments of £102.33 payable in arrears - S & M Mellor £68.22 & R Davies £34.11.
- Email of Thanks Received from Norbury CP re £200 donation.

Election of (Historic) Butts Wardens:

- Proposed by TJ and Seconded by SM, that Mr Gordon Fewtrell and Mr Alan Jones be re-elected as wardens for the coming year. **Agreed & Resolved**

Accounts for 22/23:

- A statement of Accounts to 31st March 2024 was previously circulated. **Agreed & Signed** by the Meeting Chairman and RFO.
- The Annual Governance Statement was Accepted & Agreed. Signed by SE
- P) TB, S) PR-C - To submit the Certificate of Exemption. The accounts will be audited in May 24 by an Internal Auditor to be appointed following the demise of Tony Goff.
- SE signed The Public Rights Notice

Tenders for Parish Lands:

Bids were received in person from S Mellor and from Richard Davies by email. The following were confirmed & accepted:

1. Allotments (CL55) 3.024 acres -£235 - S & M Mellor (PL Cert produced)
2. Camp Ground (CL54) 2.133 acres -£180 – S & M Mellor
3. School Ground (CL56) 2.091 acres -£155 – Richard Davies (PL Cert produced)

Grazing Licences to be completed, signed and copies emailed along with Rent & Water Invoices to the successful tenants.

Donations & Bacs Payments for Approval:

PR-C proposed the usual donation be made to Norbury CP School Library Fund. AIF **Agreed & Resolved**

- Mrs L Thomas (clerk)-£90 (Authorised by SE & TB)
- Norbury CP School-£200 (Authorised by SE & TB)
- P Jones Contractors (Hay bales) -£300 (Authorised by SE & TB)

Other Matters:

- Further Maintenance of the land was discussed inc applying for FIPL (Farming in Protective Landscapes) Grants available for hedging. As the Land has to have a Holding Number it was felt that this might be in the interest of S & M Mellor to apply for personally. PR-C Proposed that after many years only being registered with Shropshire Council, the Land should be registered with the Land Registry. **Action:** MU to contact Jo Wall at Halls.

Meeting closed at 7.30pm

MYNDTOWN COMBINED PARISH COUNCIL

NORBURY PARISH MEETING

Minutes of the meeting held on Tuesday 16th April 2024 at The Village Hall, 7.35pm

Present:

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|----------------|------------------------|-----------------------|
| • Mr S Edwards | # Mr P Owen | # Mr P Rogers Coltman |
| • Mr T Betton | # Mr T Jones | # Mr R Lancaster |
| • Mr M Unwin | # Mrs L Thomas (clerk) | |

Apologies

- Mr N Pritchard (away working) (Apology Accepted) **Resolved**

In Attendance:

- None

Minutes of 18th April 2023:

- Previously circulated. **Agreed & Signed** **Resolved**

Matters Arising:

