

MYNDTOWN COMBINED PARISH COUNCIL
Grouping: MYNDTOWN, NORBURY, RATLINGHOPE & WENTNOR PARISHES.

MEETING NOTICE

Dear Councillor

I hereby give notice that the next meeting of the above Council will be the AM followed by an Ordinary Meeting. To be held in the meeting room @ **The Village Hall, Norbury** on **TUESDAY 14th May 2024 @ 7.pm**. All members of the Council are hereby summoned to attend for considering and resolving upon the business to be transacted, as set out here under.

Dated: 7.5.24

Lesley Thomas (Clerk)

pinles50@btinternet.com

ANNUAL MEETING AGENDA

Present:

In Attendance:

1. Apologies:

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2. Minutes of: Tues 16th May 2023

3. Matters Arising:

- Due to the sudden passing of Mr A Goff, the internal auditor for 2024/25 will be Jo Gadsby, the new clerk for Mainstone with Colebatch.
- A Financial Risk Assessment and Asset Register is in place.

4. Election of Chairman:

Mr Stuart Edwards has expressed a previous desire to stand down as Chairman but continue as a parish councillor. Nominations:

- P) S) SOHAIF:

5. Election of Vice Chairman: Nominations:

- P) S) SOHAIF:

6. Acceptance of Office Forms: tbc

7. Accounts 2023/24: Myndtown Combined & Myndtown Parish Meeting Accounts have been internally audited, and the relevant sections of AGAR's completed.

- i) The Accounting Statement for Myndtown Combined to be Approved & signed. P) S)

AIF:

ii) The AGAR for Myndtown Combined to be Approved by Resolution. All documents to be signed & dated. P) S) AIF:

- iii) To submit the Certificate of Exemption for Myndtown Combined: P) S)

iv) The Accounting Statement for Myndtown PM had been Approved & Signed at the Annual Parish Meeting 16.4.24 **Resolved**

- v) The AGAR for Myndtown PM had been Approved by Resolution at the Annual Parish Meeting 16.4.24.

vi) To submit The Certificate of Exemption for Myndtown PM had been resolved at the Annual Parish Meeting 16.4.24 **Resolved**

All documents were signed & dated

8. Adoption of Induction Guide for Councillors & Appendix C Inc below: **En Bloc**

- Localism Act 2011/Appendix A1-Code of Conduct & A2 DPI
- Power of Wellbeing (25a)
- 7.1 Freedom of Information Act 2000 inc Publication Scheme 27 & 7.1
- National Planning Policy Framework (NFPP) 5.0
- Appendix D-Planning Protocol 5.0
- Accounts & Audit (England) Regulations 2015 inc Transparency Code for Smaller Authorities
- Statement of Procedure (co-options)
- Updated Standing Orders
- Updated Induction Guide for Councillors P) S) SOHAIF:

9. Parish Plan Action Statement Review:

- The Action Statement to be updated - **1.** To improve Broadband speed to Wentnor & Myndtown. i. Norbury village will benefit from fibre optic installation by end 2024. **2.** Improve access to 4G/5G mobile signal in Wentnor & Myndtown. i. Norbury village will benefit from fibre optic installation by end 2024 **3.** Maintain & Improve roads. **4.** Maintain & enhance the Rural Character of the parishes by

encouraging affordable housing to buy from conversion/infill for local families. To deter executive housing saturation. Comments: At present a caveat is in place that no more new building within the catchment area of/and until the nitrate in the Clun river eases. **5.** Enable Rural Residents to access standard services.

ORDINARY MEETING AGENDA

1. Apologies:

2. Minutes of: Ordinary Meeting of 12th March 2024

3. Declarations of Interest:

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4. Matters Arising:

- NCPS – Pedestrian Wicket Installation (NF) **D**
- Precept £4,859. Received by Bacs 18.4.24
- JR Jones, WPL Rent. Invoice sent 16.4.24
- A VAT claim for £417.25 submitted 26.4.24
- Stone House Hospital supporters have successfully campaigned to re-open the service.

5. Finance:

Statement of Funds as at 14/5/24: Community Acc-£16,125.05 B/P Acc-£2,709.47 (+ £10.09 Int)
Allocated out of this: £1000 PM Budget for 24/25, De-Fib Maintenance Budget £1,000.76 (Less £198.60 & £118.80), NF Available: £4,099.77. **Yearly Honorary Payments due each May:** Village Hall Premises Licence £70 & Toddlers PL Insurance £100. SpArC Funding (variable). £5k+ allocated for parking improvements at Norbury CP School.

(NF Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities; footpaths or cycle ways. Norbury CP Overflow carpark programme has been added as an infrastructure project to the Annual Place Plan Review for this area under Ref No: 1097.

(a) Donation/Funding/NF Grant Requests:

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(b) Payments, Standing Orders & D/D:

- L.Thomas-£180, 1.4.24 SO
- L.Thomas-£180, 1.5.24 SO
- NumbersPlus, De-Fib Annual Service Charge, £118.80, (VAT value £19.80) DD

(c) Cheques for Approval/Payment:

- D Gore (De-Fib parts) - £198.60 c/n: 856 (Authorised at the Annual Parish Meeting 16.4.24)
- VH Hire x7 meets - £52.50 + P/L Ins - £70 = £122.50
- Toddler Group P/L Ins - £100
- AW Corfield/PM - £1,040
- Clear Councils Ins - £530.11

6. Housing & Building Control: **Bold** Type to be read as Updates. Newest applications listed first.

(The Core Strategy & SAMDev Policies formerly adopted by SC Dec 2015 are still under review with the planning inspector)

- Pre-App Notification for proposed conversion of existing barns to x1 dwelling @ Leasowes Bank Farm, Bridges. Formal Consultation to be received.
- 24/01002/F-Installation of solar panels to front & rear elevation roof @ Midland Gliding Club. **N/O submitted 7.5.24**
- 24/00606/F-Installation of earth banked slurry lagoon + associated works @ Myndtown Cot. N/O submitted 4.3.24. **LPA: 11.4.24**
- 23/04612/VAR- Retrospective Removal of Condition 9 (COU of Annex from equine workers occupancy to holiday let) @ Penhaligon Stud, Ny. Comments submitted 13.11.23 **Decision Pending**

7. Village Hall:

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8. Parish Plan & Environment:

- The PO Village Outreach Services @ Wentnor Stores will cease due to very low customer usage on 27.5.24

9. Roads:

- Road Closure for unsafe carriageway @ Far Gatten 13.5.24 – 13.11.25
- Road Closure: R’hope Church to Stitt (over hill) 13.5.24 – 13.11.25
- Road Closure: Lydham’s Heath Junction to Norbury Junction, 9.30 am – 4pm, 20.5.24 – 24.5.24
- Road Closure: Norbury Junction to Wentnor Junction @ Walkmill Bridge (both sides) 9.30am – 4pm 28.5.24 – 31.5.24.

- Road Closure: Wentnor Junction to Bridges Junction 3.6.24 – 10.6.24, 9.30 – 4pm to instal gabion baskets to stabilise verge.
 - Advanced Notice: PCRT Hillclimb, 15.8.24. 6-8pm, Pole Cottage – Aterton.
- {Road reports www.fixmystreet.com/reports/shropshire

10. Communication:

- [website address www.myndtown.org.uk Police non-emergency number is **101**. Call **111** for non-emergency medical advice. Call **112** from a mobile phone to report rural accidents/emergencies. Scam text messages can be forwarded to 7726 to help phone providers take early action and block numbers. Fake emails can be forwarded to report@phishing.gov.uk

11. Correspondence/Shropshire Councillor Representative Report:

- A reminder that D-Day 80 takes place on 6th June. A beacon can be lit at 9.15pm, A Lamp Light of Peace can be lit at 9.15pm. Ringing of Church bells at 6.30pm.
- Please note there may be other items of correspondence.

12. Other Items/Public Session:

- **Myndtown Parish Meeting:** Bank Balances at 7/5/24. Community Acc: £2,343.35 (After Payments made of £16 charges, NCPS Library Fund £200 BP 18.4.24, L Thomas £90 BP 18.4.24 all authorised at the APM) Receipts for Land Rent 24/25 & Water Usage – S&M Mellor £483.22 on 25.4.24, The Station Inn £189.11 on 25.4.24. BMM Acc: £1,114.74 Waterplus: 30.4.24-£7.91 (E)
1. Proposal by S & M Mellor to apply for grants for upkeep to parish land, This was discussed at the APM. The land is registered with SC but has no official holding number. It was **Agreed** to appoint McCartneys Land Agents to register the parish council as owners of Myndtown & Wentnor Parish Lands.

Meeting Dates for 2024

2nd July, 3rd Sept, 12th Nov.