

MYNDTOWN COMBINED PARISH COUNCIL
Grouping: MYNDTOWN, NORBURY, RATLINGHOPE & WENTNOR PARISHES.

MEETING NOTICE

Dear Councillor

I hereby give notice that the next meeting of the above Council will be the Annual Meeting followed by an Ordinary Meeting. To be held in the meeting room @ **The Village Hall, Norbury** on **TUESDAY 16th May 2023 @ 7.pm**. All members of the Council are hereby summoned to attend for considering and resolving upon the business to be transacted, as set out here under.

Dated: 4.5.2023

Lesley Thomas (Clerk)

pinles50@btinternet.com

ANNUAL MEETING AGENDA

1. Apologies:
2. Minutes Of: Mon 16th May 2022
3. Matters Arising: Richard Lancaster co-option
4. Election of Chairman: P) S)
5. Election of Vice Chairman: P) S)
6. Acceptance of Office Forms:
7. Accounts 2022/23:
 - i) Accounting Statement for Myndtown Combined
 - ii) Accounting Statement for Myndtown PM
 - iii) The AGAR for Myndtown Combined
 - iv) The AGAR for Myndtown PM
 - v) Submit Exemption Certificate for Myndtown Combined P) S)
 - vi) Submit Exemption Certificate for Myndtown PM P) S)
8. Adoption of Induction Guide for Councillors & Appendix C inc below:
 - Localism Act 2011/Appendix A1 – Code of Conduct & A2 DPI
 - Power of Wellbeing (25a)
 - 7.1 Freedom of Information Act 2000 inc Publication Scheme 27 & 7.1
 - National Planning Policy Framework (NPPF) 5.0
 - Appendix D 5.0 Planning Protocol
 - Accounts & Audit Regulations (England) 2015 inc Transparency Code for Smaller Authorities
 - Statement of Procedure (co-options)
 - Updated Standing Orders
 - Updated Induction guide for Councillors

En Bloc: P) S) SOHAIF:
9. Parish Plan Action Statement:

ORDINARY MEETING AGENDA

1. Apologies:
2. Minutes of: Ordinary Meeting of 7th March 2023
3. Declarations of Interest:
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4. Matters Arising:
 - Precept £4,862, increase of £94 from Requested £4,768. Received by Bacs 26.4.23
 - Wentnor Land Rent Invoice sent 18.4.23
 - Coronation mugs have arrived. Distribution?
 - LT has received the SC/JES payment schedule for 2023/24 of £272.56 + VAT. The energy price for the streetlights has increased by 92% not the 108% as predicted. X2 payments will be taken by DD in May & February.
5. Finance:

Statement of Funds as at 6/4/23: Community Acc-£11,194.78 B/P Acc-£2,677.24
Allocated out of this: £1000 PM Budget, De-Fib Maintenance Budget £1,723.16 – 118.80 = £1,604.36, NF Available: £4,099.77. **Yearly Honorary Payments due each May:** Village Hall Premises Licence £70 & Toddlers PL Insurance £100. SpArC Funding (variable). £5k+ allocated for parking improvements at Norbury CP School.

(NF Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities; footpaths or cycle ways. Norbury CP classroom expansion programme has been added to the Annual Place Plan Review for this area and can also be included)

The Place Plan is currently under Review. Add Car park @ NCPS - **D**

(a) Donation/Funding/NF Grant Requests:

- SpArC – **D**
- Norbury Toddlers PL Insurance - **D**

(b) Payments, Standing Orders & D/D:

- L.Thomas-£180, 1.4.23 SO
- L.Thomas-£180, 1.5.23 SO

(c) Cheques for Approval/Payment:

- VH Premises Licence, 2x£70: £140 c/n:
- VH Meetings, x5 to May 2023: £37.50 c/n:
- SpArC
- A Corfield Parish Maintenance: £950 c/n:
- BHIB Ins: £405.37 c/n:
- NumbersPlus, Annual Service Charge: £118.80 DD

6. Housing & Building Control: **Bold** Type to be read as Updates. Newest applications listed first.

(The Core Strategy & SAMDev Policies formerly adopted by SC Dec 2015 are under review)

Applications recently Received/Approved:

- Wentnor Woods – Tim Hicks email **D**
- 23/01874/AGR-Erection of Ag' building for storage of machinery, feed & straw @ Brow Fm, Ny.
- 23/09553/ENF-Alleged breach of planning control in relation to the use of an agricultural workers dwelling as holiday let @ Penhaligon Stud, Ny.
- 23/01150/F-Erection of dairy farm building in place of existing @ Home Farm House, Wentnor. **N/O submitted 3.4.23**
- 23/00375/F-Proposed cover to silage pit & slurry store @ Upper Stedment Farm. **N/O submitted 10.2.23.**
- 22/03504/F-Installation of 25m lattice tower, x6 antennas, x4 transmission dishes, x3 equipment cabinets, x1 meter cabinet @ East of Coates, R'hope. Comments Submitted 29.9.22 **LPA: 21.3.23**
- 22/01072/F-Permanent Retention of dwelling for occupation by Fishery Manager @ TC Fisheries, Nr Gatten. N/O submitted 13.4.22 **Update:** Decision still pending.

7. Village Hall:

- The Honorary Premises Licence Payment for 2021 was not paid. X2 payments (21 & 23) due.

8. Parish Plan & Environment:

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9. Roads:

- Advance Notice: Resurfacing Prolley Moor Lane to Saltwell & Cold Hill Farm-Great Woodhouse 2023/24 **N**
- Advance Notice: Resurfacing New House Fm to Quarry House, Ny. May-Aug 23 **N**
{Road reports should be emailed to alan.meyrick@shropshire.gov.uk or on SC Fixmystreet Portal. Traffic Management General Enquiries/Requests to southshropshirehighways@shropshire.gov.uk

10. Communication:

[website address www.myndtown.org.uk Police non-emergency number is **101**. Call **111** for non-emergency medical advice. Call **112** from a mobile phone to report rural accidents/emergencies. Scam text messages can be forwarded to 7726 to help phone providers take early action and block numbers. Fake emails can be forwarded to report@phishing.gov.uk

11. Correspondence/Shropshire Councillor Representative Report:

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Please note there may be other items of correspondence.

12. Other Items/Public Session:

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- **Myndtown Parish Meeting:** Bank Balances at 19/4/23. Community Acc: £2,567.56 (- £16 charges) BMM Acc: £1,093.31 Waterplus: 13.4.23-£6.10 (E) 14.5.23-£7.68 (E)

1. MPL Land drainage Quotes
2. Clerks wages £90 paid by bacs 24.4.23 & Norbury School Donation paid by bacs 4.5.23 (Both Authorised at the Annual Parish Meeting 18.4.23)

Meeting Dates for 2023

11th July (clerk annual leave 4-16th – D) 5th Sept, 7th Nov