

MYNDTOWN COMBINED PARISH COUNCIL

ANNUAL PARISH MEETINGS

AGENDAS

To be held on Tuesday 18th April 2023 at the Village Hall, Norbury. Beginning with Myndtown at 7.pm

MYNDTOWN

Present:

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Apologies:

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Minutes of: 12th April 2022

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Matters Arising:

- Audit 2022 - No Fee
- A Financial Risk Assessment is in place.
- E.On Pole Rent- x1 payment received & banked.
- Water Plus: Payments are now by monthly billing divided between the tenants and payable in arrears. Total payments £94.31. S&M Mellor -£62.87 & R Davies -£31.44.
- Email of Thanks received from Norbury School re Donation

Election of Butts Wardens:

- Gordon Fewtrell & Alan Jones P) S)

Accounts for 22/23:

- Previously circulated.
- Submittance of Exemption Certificate P) S)

Tenders for Parish Lands:

1. Allotments (CL55) 3.024 acres- £
2. Camp Ground (CL54) 2.133 acres- £
3. School Ground (CL56) 2.091 acres- £

Licences to be signed & copies emailed to Tenants.

Cheques for Approval/Signature: As IT Banking is in operation, these payments can be made by Bacs to reduce service charges?

- Mrs L Thomas - £90 (clerk)
- Norbury School -

Other Matters:

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NORBURY

Present:

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Apologies:

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Minutes of 12th April 2022:

MYNDTOWN COMBINED PARISH COUNCIL
RATLINGHOPE PARISH MEETING

Minutes of the meeting held on Tuesday 12th April 2022 at The Green Meeting Room. 8.05pm

Present:

- Mr S Edwards # Mr P Owen # Mr P Rogers Coltman
- Mr T Betton # Mr T Jones
- Mrs L Thomas (clerk)

Apologies:

- Mr M Unwin, Mr N Pritchard (both away working) (Apologies Accepted)

In attendance:

- Terry Collis

Minutes of 17th May 2021:

- Previously circulated. **Agreed & Signed**

Matters Arising:

- The Notice Board has yet to be installed.

Other Matters:

- 22/01072/F-Permanent Retention of dwelling for occupation by fishery manager @ TC Fisheries, Land to south of Nr Gatten Fm. Mr Terry Collis told the meeting that the need for the permanent dwelling was still the same. He has owned The Catch & Release business for 12 yrs. It has proved that it is viable and can support the need for him to live on site; for security reasons and to protect the 'Trophy' fish. The site has been sympathetically landscaped, improved at cost and is attractive to visitors who support other local businesses. An Otter-proof fence has been installed around the pool. Mr Collis then left the meeting. After Discussion, it was **Agreed:** To submit No Objection to the application.
- LT had received an expression of interest by email from Mr Matt Sankey to the Cllr Vacancy. After Discussion, it was **Agreed Unanimously:** Not to co-opt Mr Sankey for the position due to his not meeting all the Criteria as set out in the Combined Council's Statement of Procedure for determining a councillor co-option (as briefed by NALC, amended as necessary & Adopted by this council). **Action:** SE to contact Mr Sankey with the council's decision.

Meeting closed at 8.15pm.

MYNDTOWN COMBINED PARISH COUNCIL
WENTNOR PARISH MEETING

Minutes of the meeting held on Tuesday 12th April 2022 at The Green Meeting Room. 8.20pm

Present:

- Mr S Edwards # Mr P Owen # Mr P Rogers Coltman
- Mr T Betton # Mr T Jones
- Mrs L Thomas (clerk)

Apologies:

- Mr M Unwin, Mr N Pritchard (both away working) (Apologies Accepted)

In Attendance:

- None

Minutes of 17th May 2021:

- Previously circulated. **Agreed & Signed**

Matters Arising:

- None

Other Matters:

- A reminder that the Parish Land continues to be let on a rolling tenancy for a fixed rent of £750. Invoice Sent 9.4.22
- Wentnor Woods planning application. There were 38 letters of objection including the parish council. No Update as yet

Meeting closed at 8.30pm

MYNDTOWN PARISH MEETING

RECEIPTS & PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2023

2021/22		2022/23
	RECEIPTS	
£		£
389.99	Grass Keep Rent	435.00
7.61	MEB Pole Rent	7.61
0.00	VAT Reclaimed	0.00
.12	Bank Interest	4.11
<u>55.88</u>	Water Usage Repaid in arrears:	<u>198.22</u>
453.60		644.95
	PAYMENTS	
£		£
00.00	Common Land & Maintenance	00.00
99.11	Severn Trent Water Usage	94.31
75.00	General Admin'	90.00
24.00	Bank Charges	100.00
<u>200.00</u>	Donations	<u>200.00</u>
398.11		484.31
£3434.19	OPENING BALANCES	£3489.68
£3489.68	CLOSING BALANCES	£3650.31
£2379.93	Treasurer Acc	£2554.45
<u>£1091.75</u>	Deposit Acc	<u>£1095.86</u>
£3489.68		£3650.31

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Chairman

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Responsible Finance Officer

MYNDTOWN PARISH MEETING

Bank Reconciliation

Financial Year Ending: 31st March 2023.

Prepared by: Mrs Lesley Thomas Clerk/RFO

Dated: 4th April 2023.

Balances as per bank statements at: 19th March 2023.

	£	£
Community Account	2,554.45	
Business Saver Account	<u>1,095.86</u>	
		3,650.31

Cash Book

Opening Balance 1 st April 2022	3,489.68
Receipts in the year	<u>644.94</u>
	4,134.62
Less Payments	<u>484.31</u>
	3,650.31

Showing an income of £160.63 over expenditure for the year. This does however include an overpayment of £99.11 for water usage which will be credited to Mr & Mrs M Mellor.

The actual income is therefore £61.52 for the year.