

MYNDTOWN COMBINED PARISH COUNCIL
Grouping: MYNDTOWN, NORBURY, RATLINGHOPE & WENTNOR PARISHES.

MEETING NOTICE

Dear Councillor

I hereby give notice that the next meeting of the above Council will be the Annual Meeting followed by a General Meeting, held at the Village Hall, Norbury on **Monday 13th May 2019 @ 7.30pm**. All members of the Council are hereby summoned to attend, for considering and resolving upon the business to be transacted, as set out here under.

Dated: 7 /5/19

Lesley Thomas (Clerk)

pinles50@btinternet.com

ANNUAL MEETING AGENDA

1. Apologies
2. Minutes of: Mon 14th May 2018
3. Matters Arising: Resignations- Jo Wall, Oliver Goode
4. Election of Chairman:
5. Election of Vice Chairman:
6. Acceptance of Office Forms:
7. Accounts 2018/19:
 - i) Annual Governance Statement Approval:
 - ii) Accounting Statements: a) Consider the accounting statements b) Approve accounting statements by resolution c) Ensure all documents are signed & dated
8. Adoption of Induction Guide for Cllrs & Appendix 'C':
 - Localism Act 2011/Appendix A1-Code of Conduct & A2 DPI
 - Power of Wellbeing (25a)
 - 7.1 FOI Act 2000 inc Publication Scheme 27 & 7.1
 - NPPF 5.0
 - Appendix D-Planning Protocol 5.0
 - Accounts & Audit (England) Regulations 2015 inc Transparency Code for Smaller Authorities
9. Parish Plan Action Statement Review:

GENERAL MEETING AGENDA

1. Apologies:
2. Minutes of: General Meeting of 11th March 2019
3. Declarations of Interest:
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4. Matters Arising:
 - Npower Accounts Update
 - BT Kiosk, Ratlinghope. A request was made to SC to remove the kiosk on 21.3.19 following a report that the kiosk was no longer operational. The kiosk has since been inspected by an engineer and has not been decommissioned. However, no calls have been made from this one or the kiosk at Asterton during the last 12 mths. BT will be conducting a further nationwide consultation on proposals for kiosk removals, likely to be late spring. SC's Rurality & Equalities Officer Lois Dale has recommended that the PC request the removal of the Ratlinghope kiosk during this time.
 - Precept £4,609 Received by Bacs 25.4.19. There is no Neighbourhood Fund credit payable.
 - No further Highway Maintenance Grant forthcoming- PC Budget? **(D)**
 - Pot holes reported
 - WPL Rental Calculation **(D)**
5. Finance:

Statement of Funds as at 10/4/19: Community Acc-£7,527.98 B/P Acc-£2,664.97 (+£1.33 Int)

Out of this, £287.88 remains in the Norbury Walls (maintenance/repairs) Fund, £300 De-fib Budget, NF Available: £1,285.77 (Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities, footpaths or cycle ways. Norbury CP classroom expansion programme has been added to the Annual Place Plan Review for this area and can also be included)

 - LT has completed the re-declaration of compliance to the Pensions Regulator confirming she is the only employee. SE has been updated as Chairman.
- (a) Donation/NF Grant Requests:

- Norbury BT Kiosk paint renovation-£350 (NB It has been stated previously that there was £1,005 in hand for the kiosk renovation)

(b) Standing Orders & D/D:

- L.Thomas-£180, 1.4.19 SO
- Npower Acc 1- (1.1.19-31.3.19 18) £162.52 DD 23.4.19
- Npower Acc 2- (1.1.19-31.3.19) £95.80 DD 23.4.19
- L Thomas-£180, 1.5.19 SO

(c) Cheques for Approval/Payment:

- BHIB Ins Renewal-£333.45
- VH Hire 7x £15 = £105
- Numbers Plus Ltd (De-fib Budget, R'hope area)- £118.80
- A Goff/Internal Audit-£40

6. Housing & Building Control: **Bold** Type to be read as Updates. Newest applications listed first. (The SAMDev formerly adopted by SC Dec 2015 replaces all the previously saved Policies of the Local Plan)

Applications recently Received/Approved:

- 19/01819/F-Erection of a timber framed carport @ Brook House, Prolley Moor, Wentnor
- 19/01811/F-Erection of single storey rear extension @ Holly Cottage, Prolley Moor
- Public Path Diversion Order, Footpath 15 (part) Norbury. Notice Displayed
- 19/01723/F-Erection of loading bay/cold store to rear of existing building @ Willogame, Shuttocks Wood, Norbury
- 19/01043/LBC-Internal works to reposition partitions & doors between existing to provide x2 modern bathrooms @ The Old Shop, Wentnor. **No Objection submitted 17.4.19**
- 19/01121/F-Conversion of attached garage into annex accommodation ancillary to the dwelling @ Heather View, Asterton. **No Objection submitted 13.3.19 LPA:2.5.19**
- 19/00864/F-Erection of an Ag' building for livestock @ Brow Fm, Norbury. **No Objection submitted 13.3.19**
- 18/05701/F-Installation of ground mounted solar pv array on land adjacent to Black & White Cot, Asterton. No Objection comments submitted 8.1.19. **LPA: 1.4.19**
- 18/05609/F-Erection of replacement dwelling, alterations to existing access, associated landscaping works @ The Hawthorns, Prolley Moor. No Objection with comments submitted 8.1.19. **Re-consultation to amended plans received 10.4.19. No Objection submitted 17.4.19**
- 18/03448/F- Erection of Rural Occupational Dwelling to house G/K SW of Pollardine Farm. Objection submitted 22.8.18. Revised Objection submitted 4.9.18. **NDA**

7. Village Hall:

- VH recently received a £10k Lottery Fund grant to install a state-of-the-art projector to enable Flicks in the Sticks showings.

8. Parish Plan & Environment:

- SE & LT attended the BC Area Place Plan meeting on 18.4.19. Place Plans produced by SC identify infrastructure needs in a defined area. These include roads, utilities, flood defences, schools, medical facilities and open spaces. The information is used as part of the Local Plan and ensures infrastructure needs are taken into account when implementing the Strategic Plan for the county as a whole. BC will act as the key centre to achieve balanced housing and employment growth through the provision of approx. 150 dwellings and 2 hectares of employment development between 2016 and 2036. There are a number of cluster settlements inc Norbury & Wentnor for this area. The remaining area will be open countryside with only certain types of development permitted under exception policies. Key Issues raised were: Affordable Housing (to buy) provision, Access to Broadband, Upgrades to wastewater treatment facilities, Upgrades to electricity supply and Highways concerns which include the impact of new development on existing roads. All projects are categorised as Priority A or B or as Neighbourhood Projects. A & B Projects require significant involvement from SC and/or other strategic infrastructure providers. Neighbourhood Projects are likely to be led by the local community. Priority A & B Projects include facilitation of ICT & Broadband technologies, Affordable Housing, Health & Education provision. Neighbourhood Projects include improved leisure/sports facilities, improvement to village halls inc car parks, improved streetlighting & highway (pot hole repair) improvements. No schools in the area were causing concern at this time. SC will only provide funding for a school's expansion if it doesn't put others at risk of closure. The AONB (funded by DEFRA) suggest there should be a balance of tourism provision to local interest involvement. Priority A: SC has no direct responsibility to provide improvements to mobile signal & reliability however they are working with various providers to supply fibreoptic broadband to all hinterlands by 2021 and every household by 2023. Housing- It was suggested and agreed by many that S106 Housing provision is

never as viable as the applications propose and for a fee, the 106 can be removed at a later date. Similarly Live/Work Units are dated and no longer popular. Affordable Housing to Buy is required. The SC's Community-Led Housing Enabler and the Right Home Right Place initiative will help identify housing need & provide future housing information. Neighbourhood Projects for these parishes: 1) to provide interpretation materials at key points for residents & visitors. We were not sure where this had originated from but asked for it to be removed. 2) to improve access between the school and the village hall. Solution- we reported that a new access gate has been installed which enables the children to spend less time on the highway. 3) We also reported that mobile signal has much improved in the Ratlinghope area due to the installation of a mast.

9. Roads:

- SC Consultation-Reduction of Bus Service 553 Plox Green to BC Mon-Sat from 5 journeys to 2 per day (**D**)
- Road Closure: Four Turnings junction via Moorhouse and Adstone junction 1st-2nd July for Severn Trent works.
- Road Closure- Norbury Village loop road- Newton Jct 3rd July x2 BT poles & same day x1 BT pole {Road reports should be emailed to alan.meyrick@shropshire.gov.uk. Traffic Management General Enquiries/Requests to southshropshirehighways@shropshire.gov.uk }

10. Communication:

[website address www.myndtown.org.uk Police non-emergency number is **101**. Call **111** for non-emergency medical advice. Call **112** from a mobile phone for rural accidents/emergencies. A GPS signal from your mobile can give emergency crews your exact location. It is also recommended each householder knows their exact OS Grid Ref number as postcodes cover more widespread areas. Call **105** to Report power failure/cuts within your home/area]

11. Correspondence/Shropshire Councillor Representative Report:

- Please note there may be other items of correspondence

12. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/4/19. Community Acc: £2,000.63 (DD payments made to Water Plus of £19.09 on 25.3.19 & £2.84 on 15.4.19) BMM Acc: £1,088.33
- Kath Miller reported that the gate and post to the Camp Field has rotted & fell down. LT has asked Tony Corfield to repair asap

Please Note there may be other items to add or update between this notification and the meeting.

Meeting Dates for 2019

8th July, 2nd Sept, 4th Nov.