

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 8<sup>th</sup> JANUARY 2018

Present:

- Mr Oliver Goode (Chairman)
- Mr Stuart Edwards (Vice Chairman)
- Mr P Rogers-Coltman
- Mrs K Hughes
- Mr T Jones
- Mr Paul Owen
- Miss Jo Wall
- Mrs Lesley Thomas (clerk)

In Attendance:

- None

1. Apologies:

- JK, TB & MU

2. Minutes of: 6<sup>th</sup> Nov 2017. Date amended from 4.9.17 to 6.11.17

**Resolved**

3. Declarations of Interest:

- None

4. Matters Arising:

- Les Ball was unable to attend to update progress on the planned classroom addition.
- Streetlight No 4. LT has been advised to report the problem to Western Power. **Action**
- Annual Place Plan Review Return Submitted- Infrastructure Priorities: **Priority**-To support Norbury CP School in its classroom expansion programme. **Key**-L.O.T.E Programme.
- SAMDev/Preferred Scale-Distribution/Development Consultation Returned 1.12.17. Norbury & Wentnor villages to remain as the joint 'cluster'. Building should continue to come from infill and conversion of existing or redundant farm buildings, preferably for local need, within the nucleated village centres. This council will agree to accept a maximum of 5 new dwellings to their current tally of 25 until 2036. This council believes that affordable dwellings should be given priority in the hub of Bishops Castle where the established infrastructure and sustainability will reduce the need for vehicular travel to access local services.
- GDPO- The Law is changing so that all organisations must be compliant with the new General Data Protection Regulations by 25<sup>th</sup> May. A Data Protection Officer must be appointed to all local councils irrespective of their size. **Action:** LT to consult JK and other parish/town councils to form possible sharing of an officer.
- Peter Phillips- Enterprise House Director Vacancy – No Interest **Resolved**
- Norbury Kiosk/Future Use suggestion. LT & OG have received 4 replies. **Action:** LT to add the kiosks to the pc insurance policy.
- LT asked if the Village Hall block payment could begin in the next financial year. **Agreed**

5. Finance:

Statement of Funds at 10/12/17: Community Acc-£8,348.16 B/P Acc-£2658.16 (+ .47p Int)  
Out of this, £287.88 remains in the Norbury Walls (maintenance/repairs) Fund, EMG-£829.75  
NF Available: £1,285.77.

PRECEPT: A Draft Budget was circulated and Discussed. **Agreed:** To request the suggested £4,548 to show a 0% increase in Band D Council Tax.

The Auditors appointed for the next 5 yrs will be PKF Littlejohn LLP.

(a) Donation/NF Grant Requests:

- None

(b) Standing Orders & D/D's for Payment:

- L. Thomas- £180, 1.12.17 SO
- L. Thomas- £180, 1.1.18 SO
- Npower-£69.90, 18.1.18 D/D
- Npower-£1.83, 18.1.18 D/D

**All Resolved**

(c) Cheques for Approval/Payment:

- Village Hall x1 Meet-£15 c/n: 100760
- ESWS/Website Management-£200 c/n: 100761

**All Resolved**

7. Housing & Building Control:

The SAMDev has now been formally adopted by SC and replaces all the previously saved Policies of the Local Plan.

#### Applications Recently Received/Approved:

- Rock Close, Wentnor- No 14, the Tenancy has been offered to Mrs Burkitt-Cooke and her sons. No 7 has become empty again.
- 17/05613/F- Erection of an oak framed detached open fronted double garage @ Walkmill Lodge, Norbury. **No Objection submitted online:** 6.12.17 **LPA:** 21.12.17
- 17/04901/F-Conversion of Ag' building to x2 dwellings & erection of occupational building @ Quarry Lodge, Norbury. **LPA:** 22.12.17 The Planning Officers Decision Notice was discussed.
- 17/04895/F-Erection of a replacement dwelling, detached open fronted garage, installation of sewage treatment plant following demolition of existing dwelling, barn and store @ Bower Cottage, Asterton. NDAY
- 17/04654/F-Erection of extension to ancillary cabin accommodation at Pollardine Farm, Gatten & 17/04657/F-Conversion of part existing farm barn to a shoot meeting hall including kitchen, WC & office at Pollardine Farm, Gatten, SY5 0SJ. **LPA:** 24.11.17
- 17/02882/F (Amendment)- Erection of detached dwelling on land to the West of Bank Cottage, Norbury. **Update:** Comments re further height amendments submitted online 19.12.17
- 17/02371/F-Conversion of existing barn to form x1 dwelling, installation of package treatment plant, erection of ag' workshop, change of use of outbuildings to domestic garage/store @ Lower Darnford, R'hope. **LPA:** 21.11.17

#### 8. Village Hall:

- N. T. R

#### 9. Parish Plan & Environment:

- L.O.T.E Project Update- The project will restart in Feb, BC, L/North & Edgton have joined the scheme.
- SpArC Update: A Business Plan has now been approved & Registered as a Charity No: 1170997. SC has granted funding of £80,000 per annum for 2 yrs. Funding has yet to be committed by this council. SE, PO & KH will attend the Open Evening on 24.1.18.
- LJC Provisional Meeting Date: 25.1.18 **Action:** PR-C to attend

#### 10. Roads:

- Alan Meyrick as previous highways Technician may not be replaced.
- MU has been contacting the highways dept requesting the replacement of salt in the empty bins at Ratlinghope. He has been informed that the salt has not been replaced due to Environmental issues. MU is also concerned that motorists are continuing to use the road to the Stiperstones during winter conditions with several becoming stuck or skidding on the ice. **Action:** Consult with JK to request salt and signage to notify that the roads are not maintained during winter.

#### 11. Communication:

- Website address: [www.myndtown.org.uk](http://www.myndtown.org.uk)
- Police non-emergency number is **101**.
- Call **112** from a mobile phone for rural accidents/emergencies. A GPS signal from your mobile can give emergency crews your exact location. It is also recommended each householder knows their exact OS number as postcodes cover more widespread areas.
- Call **105** to report power failure/cuts within your home/area.

#### 12. Correspondence/SC Representative Report:

- N T R

#### 13. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/12/17. Community Acc: £1,747.57 BMM Acc: £1,086.95.
- Water Plus-£11.76 DD (MPM)
- LT notified that a new Accounts Book & Minutes Books were required. **Agreed**

#### Meeting Dates for 2018:

12<sup>th</sup> March; 9<sup>th</sup> April x4 PM's, 14<sup>th</sup> May-AGM, 2<sup>nd</sup> July, 3<sup>rd</sup> Sept & 5<sup>th</sup> Nov

Closed 8.28pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 12<sup>th</sup> MARCH 2018

Present:

- Mr P Rogers-Coltman (Acting Chair)
- Mrs K Hughes
- Mr M Unwin
- Mr T Jones
- Mr T Betton
- Mr Paul Owen
- Miss Jo Wall
- Mrs Lesley Thomas (clerk)

In Attendance:

- JK, Les Ball (left after 4i)

1. Apologies:

- OG & SE

2. Minutes of: 8<sup>th</sup> Jan 2018.

**Resolved**

3. Declarations of Interest:

- MU under 6i

4. Matters Arising:

- Les Ball/Norbury CP Classroom addition – Update. SC have no funding to support the school expansion. A temporary building has been reserved to cater for the Nursery children for the foreseeable future. The present Nursery building will then be refurbished as a classroom. The school will apply for funding from other bodies to make up the deficit of the £100K budget. The proposed plans were discussed. **Agreed:** That the PC will submit a letter supporting the planning application.
- Streetlight- broken Neutral Cable-Repair completed 29.1.18 **Resolved**
- GDPO- The Law is changing so that all organisations must be compliant with the new General Data Protection Regulations by 25<sup>th</sup> May. DM Payroll Services based at Kidderminster can provide a Quote. **Action:** JK will consult with Lydbury North PC to the possibility of a cost share.
- X2 Kiosks have been added to the Council's Insurance. Norbury Kiosk Future Use- Dennis Vickers won the competition with his IT outlet. **Resolved**
- £2000 by Bacs on 22.2.18 Funding Received for LOTE Project
- No 7, Rock Close. The applicant originally verified has accepted the Tenancy after much confusion.
- Salt Bins: MU stated that the salt bins in Ratlinghope have now been re-stocked **Resolved**

5. Finance:

Statement of Funds at 10/2/18: Community Acc-£7,716.43 B/P Acc-£2658.32

Out of this, £287.88 remains in the Norbury Walls (maintenance/repairs) Fund, EMG-£829.75- this would be paid out under 5b. NF Available: £1,285.77.

(a) Donation/NF Grant Requests:

- None

(b) Standing Orders & D/D's for Payment:

- Npower-£69.90, 18.1.18 D/D
- Npower-£1.83, 18.1.18 D/D
- L. Thomas-£180, 1.2.18 SO
- L. Thomas-£180, 1.3.18 SO

**All Resolved**

(c) Cheques for Approval/Payment:

- Village Hall x1 Meet-£15 c/n: 100762
- AW Corfield, Parish Maintenance-£869.50
- AW Corfield, Wentnor & Ratlinghope hedge cutting-£52.50
- AW Corfield, Myndtown & Norbury hedge cutting-£84

**All Resolved**

7. Housing & Building Control:

The SAMDev has now been formerly adopted by SC and replaces all the previously saved Policies of the Local Plan.

Applications Recently Received/Approved:

- 18/00819/F-Erection of extension & alterations to dwelling, conversion of stable to domestic studio @ Yew Tree Cottage, R'hope **Action:** Submit NO on the planning portal
- 18/00299/F-Erection of ag' livestock building @ Coates Farm, R'hope
- 18/00303/F-Erection of extension to ag' livestock building @ Coates Farm, R'hope

- 18/00345/F-Extension to dwelling, erection of boiler shed & ground mounted solar panels @ Hunters Cottage, Gatten. **No Objection submitted 20.2.18**
- 18/00550/F-Conversion of attached barn to provide additional residential accommodation @ Clapper Farm, Norbury. **No Objection submitted 20.2.18**
- 17/04895/F-Erection of a replacement dwelling, detached open fronted garage, installation of sewage treatment plant following demolition of existing dwelling, barn and store @ Bower Cottage, Asterton. **Objection submitted:** 13.11.17. NDAY
- 17/02882/F (Amendment)- Erection of detached dwelling on land to the West of Bank Cottage, Norbury. **LPA: 19.1.18**

8. Village Hall:

- N. T. R

9. Parish Plan & Environment:

- L.O.T.E Project - OG previously circulated update.
- SpArC Update: A Business Plan has now been approved & Registered as a Charity No: 1170997. SC has granted funding of £80,000 per annum for 2 yrs. SE, PO & KH attended the Open Evening on 24.1.18. JK related that BCTC has raised their Precept by 60% to offer £10K funding. Funding has yet to be committed by this council.
- LJC Meeting: 25.1.18. PR-C attended. He raised the issue of Parish Council comments being ignored in relation to contentious planning applications and the lack of Enforcement Officers.

10. Roads:

- The present sub-contractors will be replaced in the next financial year. Some potholes have been repaired.

11. Communication:

- Website address: [www.myndtown.org.uk](http://www.myndtown.org.uk)
- Police non-emergency number is **101**.
- Call **112** from a mobile phone for rural accidents/emergencies. A GPS signal from your mobile can give emergency crews your exact location. It is also recommended each householder knows their exact OS number as postcodes cover more widespread areas.
- Call **105** to report power failure/cuts within your home/area.

12. Correspondence/SC Representative Report:

- Crowgate Centre is under threat due to changes in delivering social and health care.

13. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/2/18. Community Acc: £1,747.57 BMM Acc: £1,086.95. The account will transfer to HSBC UK on 1.7.18.
- MPM/Water Plus-£17.50 DD 17.2.18
- Mobile Telephone Mast at The Coates, Ratlinghope. At present there is no electricity to the mast due to a dispute whether the cable should be overhead or underground.
- Alteration to July Meeting Date- **Agreed:** To alter date to 16<sup>th</sup> July.

Meeting Dates for 2018:

9<sup>th</sup> April x4 PM's, 14<sup>th</sup> May-AGM, 16<sup>th</sup> July, 3<sup>rd</sup> Sept & 5<sup>th</sup> Nov

Closed 8.40pm

## MYNDTOWN COMBINED PARISH COUNCIL

### MINUTES OF THE EXTRA-ORDINARY MEETING OF WEDNESDAY 6<sup>th</sup> JUNE 2018

#### Present:

- Mr Stuart Edwards (Chairman)
- Mr P Owen (Vice Chairman)
- Mr O Goode
- Mrs K Hughes
- Mr T Jones
- Mrs Lesley Thomas (clerk)

#### In Attendance:

- None

#### Apologies:

- PR-C, MU, TB, JW

Following late receipt of the Annual Governance & Accountability Return (AGAR) a short meeting was held for Approving the Returns. The AGAR's Part 2 was completed. This includes submitting an Exemption Certificate whereby the Smaller Authority has an income/expenditure of less than £25K.

#### 1. MCPC AGAR :

- Relevant Sections Approved & Signed by SE & LT **Resolved**

#### 2. MPM AGAR:

- Relevant Sections Approved & Signed by SE & LT **Resolved**

#### 3. Other Matters:

##### Cheques for Approval/Payment:

- CPRE Memb' Renewal-£36 c/n: 100773
- OG-£24 [LOTE] c/n: 100774

Closed 7.50pm

### MINUTES OF THE GENERAL MEETING OF MONDAY 14<sup>th</sup> MAY 2018

#### Present:

- Mr Stuart Edwards (Chairman)
- Mr P Owen (Vice Chairman)
- Mr P Rogers-Coltman
- Mr O Goode
- Mrs K Hughes
- Mr M Unwin
- Mr T Jones
- Mr T Betton
- Miss Jo Wall
- Mrs Lesley Thomas (clerk)

#### In Attendance:

- None

#### 1. Apologies:

- Jonny Keeley

#### 2. Minutes of: 12<sup>th</sup> March 2018.

**Resolved**

#### 3. Declarations of Interest:

- None

#### 4. Matters Arising:

- GDP- It is no longer necessary to appoint a separate GDP Officer
- Cheque No 100760 dated 8.1.18 for village hall hire has not been cashed, also the fee for the village hall hire was not paid for the March meeting. These costs will be added to the yearly block payment, 9 x £15 = £135
- Precept 2018/19. £4,583.00 paid by Bacs 27.4.18. There is no Neighbourhood Fund payment due.
- £149.15 VAT Reclaim submitted 9.4.18 of which £57.12 is owing to MPM
- WPL Rent: Invoice for £734.75 sent 12.4.18. Received 1.5.18. A discussion followed that the Tenancy should become a basic rental agreement. **Deferred until Sept**

## 5. Finance:

Statement of Funds at 10/4/18: Community Acc-£8,350.43 B/P Acc-£2659.65 (+ 1.33 Int)

Out of this, £287.88 remains in the Norbury Walls (maintenance/repairs) Fund. NF Available: £1,285.77.

### (a) Donation/NF Grant Requests:

- None

### (b) Standing Orders & D/D's for Payment:

- L Thomas-£180, 1.4.18 SO
- Npower-£68.37, 19.4.18 D/D
- Npower-£1.83, 19.4.18 D/D
- L. Thomas-£180, 1.5.18 SO

**All Resolved**

### (c) Cheques for Approval/Payment:

- Earthcare-£181 c/n: 100766 [LOTE] Approved at APM 9.4.18
- Village Hall x8 Meet- 8x15 = £120 c/n: 100768
- Clerks Expenses Inv 12: £59.68 c/n: 100769
- OG-£78.66 [LOTE] c/n: 100770
- BHIB Ltd Insurance-£321.66 c/n: 100771
- Village Hall x1 Meet-£15 c/n: 100772

**All Resolved**

## 7. Housing & Building Control:

The SAMDev has now been formerly adopted by SC and replaces all the previously saved Policies of the Local Plan.

### Applications Recently Received/Approved:

- 18/01833/F-Erection of a fodder & machinery store at New Leasowes Farm, Bridges. Application discussed: Application is not at New Leasowes Farm which is mis-leading. Substantial building already on site, applicant has no stock & does not farm the small parcel of land. **Action:** LT to submit Objection.
- 18/01319/F- Erection of 2 storey side extension @ Birchope Fm, R'hope. NDAY
- 18/01351/F- Formation of outdoor riding arena @ Yew Tree Cottage, R'hope. NDAY
- 18/01167/F- Erection of an Ag' building @ The Hawthorns, Prolley Moor. **LPA: 10.5.18**
- 18/00819/F-Erection of extension & alterations to dwelling, conversion of stable to domestic studio @ Yew Tree Cottage, R'hope **LPA: 23.4.18**
- 18/00299/F-Erection of ag' livestock building @ Coates Farm, R'hope NDAY
- 18/00303/F-Erection of extension to ag' livestock building @ Coates Farm, R'hope NDAY
- 18/00345/F-Extension to dwelling, erection of boiler shed & ground mounted solar panels @ Hunters Cottage, Gatten. **No Objection submitted 20.2.18** NDAY
- 18/00550/F-Conversion of attached barn to provide additional residential accommodation @ Clapper Farm, Norbury. **No Objection submitted 20.2.18** NDAY
- 17/04895/F-Erection of a replacement dwelling, detached open fronted garage, installation of sewage treatment plant following demolition of existing dwelling, barn and store @ Bower Cottage, Asterton. **Objection submitted:** 13.11.17. Revised Application: 29.3.18. **Submitted Revised Objection: 24.4.18** NDAY

## 8. Village Hall:

- As rep for this Council, MU does not receive any meeting notices. **Action:** SE to remind Chairman

## 9. Parish Plan & Environment:

- L.O.T.E Project - Verges identified on 6<sup>th</sup> & 7<sup>th</sup> April to add to the verges map of Norbury. The Highways Dept has committed to – 'all cutting of minor roads will only take place after the end of July, whilst A & B roads will be cut before April and after Sept.' A further £1000 of funding has been committed to the project by the AONB.
- SpArC Update: SE suggested deferring until the July meeting **Agreed**
- Future Fit: 12 wk Consultation to begin in May **Action:** To Request more info
- LJC Meeting: 14.6.18. (N) Email Approval for Edgton VH application for Defib Grant of £150 **Agreed**
- Functional Fitness MOT's 30.5.18 Poster Displayed in Wentnor Stores

## 10. Roads:

- The roads have been surveyed and repairs are on-going
- Road closure 28.5.18 between Bridges & Knolls Farm for Giro Del Mon Cycle Race. (N)

## 11. Communication:

- Website address: [www.myndtown.org.uk](http://www.myndtown.org.uk)
- Police non-emergency number is **101**.

- Call **112** from a mobile phone for rural accidents/emergencies. A GPS signal from your mobile can give emergency crews your exact location. It is also recommended each householder knows their exact OS number as postcodes cover more widespread areas.
- Call **105** to report power failure/cuts within your home/area.

12. Correspondence/SC Representative Report:

- Dealt with under previous items

13. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/4/18. Community Acc: £2,188.38 (+ £458.31 Rents)  
BMM Acc: £1,086.95.
- MPM/Water Plus-£16.11 DD 24.5.18

Meeting Dates for 2018/19:

16<sup>th</sup> July, 3<sup>rd</sup> Sept & 5<sup>th</sup> Nov. **2019:** 7<sup>th</sup> Jan, 11<sup>th</sup> March, 15<sup>th</sup> April x4 P/M's, 13<sup>th</sup> May AM, 8<sup>th</sup> July, 2<sup>nd</sup> Sept & 4<sup>th</sup> Nov.

Closed 8.46pm

## MINUTES OF THE PLANNING SUB-COMMITTEE MEETING OF MON 20<sup>th</sup> AUGUST 2018

### Present:

- Mr S Edwards # Mr P Rogers-Coltman # Mr O Goode
- Mrs H Hughes # Mr T Jones # Mr T Betton
- Miss J Wall # Mrs Lesley Thomas - Clerk

### 1. Apologies:

- M Unwin, P Owen

### 2. Cheques for Approval:

- Re-issue of Internal Audit Fee for Mr A Goff-£40 c/n: 100781
- Village Hall Hire for meeting £16 c/n: 100782

### 3. Planning Applications:

- 18/02024/F-Erection of Fishery Managers Dwelling South of Gatten Farm. **Withdrawn: 10.8.18**
- 17/04895/F-Bower Cottage Amendments to Size & Design. Response by 31.8.18. Comments-'The revised plans present a more acceptable dwelling in both size & design that they believe will blend better in to the surrounding landscape. However, it would be preferable to see the proposed new dwelling at least cover some of the footprint of the existing cottage and the use of usable materials such as stone from the existing cottage and on-site building incorporated in to the new dwelling'
- 18/03215/F-Erection of Rural Workers Dwelling, detached garage with bed-sit above, x2 isolation boxes & horse walker @ Penhaligon Stud, Norbury. Response by 2.9.18. Planning/DAS Discussed. A Site Visit was Requested for Tues 28.8.18 @ 6.30pm after which a formal discussion would take place.
- 18/03450/F-Erection of a General-purpose Ag' building @ Upper Stitt Farm, R'hope. Response by 6.9.18. Comments-'Myndtown Combined PC has No Objection to this application'
- 18/03448/F-Erection of Rural Occupational Dwelling to house Gamekeeper, package treatment plant SW of Pollardine Farm, Gatten. Response by 8.9.18. Discussed. Comments-'to submit a formal letter of objection to the proposal'
- 18/03616/F-Demolition of existing dwelling, erection of replacement dwelling & separate garage/annex @ Besford Farm, Wentnor. Response by 13.8.18. Comments-'It has been determined that the proposal will replace an existing dilapidated property with a modern design that is in-keeping with the area, using locally sourced materials i.e. stone; it is on the same footprint as previous; all as stated in the PC Parish Plan Criteria. There are some concerns as to the amount of glazing to the gable ends, however the new property will face East towards Adstone Hill which has no build properties. It is in an elevated position but has good established screening from the main high-way causing no visual impact on the area. The garage bed-sit proposal is modest in size & design and will have no visual impact on the area. MCPC has No Objection to the application'.
- 18/03615/F-Erection of Stables building & manege @ Besford Farm, Wentnor. Response by 20.9.18. Comments-'The PC in principle has No Objection to the proposal, however there is major concern about the present access if the site is to be used regularly by equine transport for use for the 8 stables. The current access is on a 'blind' bend on a narrow road heavily used by cars, farm machinery & HGV's. Therefore the PC requests that the applicant consults with the Highways Authority to determine a safe solution for himself and the general public to the present access, which could perhaps be widened to incorporate an off-road pull in or a new access road moved away from the corner in to the right-hand side field?'

Closed 8.30pm

## MINUTES OF THE GENERAL MEETING OF MONDAY 16<sup>th</sup> JULY 2018

### Present:

- Mr S Edwards (Chairman)
- Mr P Owen (Vice Chairman)
- Mr P Rogers-Coltman
- Mr O Goode
- Mrs K Hughes
- Mr M Unwin
- Mr T Jones
- Mr T Betton
- Miss Jo Wall
- Mrs Lesley Thomas (clerk)



In Attendance:

- JK (left after Items brought forward). Pete Lee (left after Items brought forward). Dan Gore (left after Items brought forward). Les Ball (Arrived later to give school update)

1. Apologies:

- None

2. Minutes of: EO Meeting 6.6.18 & 14<sup>th</sup> May 2018.

**Resolved**

3. Declarations of Interest:

- TJ under 5(a)ii

4. Matters Arising:

- Support Letter for Norbury Primary School Grant Funding. Unfortunately Planning Permission must be approved before making an application to The Garfield Weston Trust. Funding Applications have since been made to the NFU & Big Lottery Fund for the classroom expansion programme. SC has agreed to cash flow the project, however this will need to be repaid in the future.
- NPS Federation Consultation/Update: The school has now federated with Chirbury & Stiperstones.
- SpArC Update-SE produced a report of the Business Plan. The Centre now has Charity status. SE Proposed that a one-off funding payment of £1,000 be made, Seconded by OG. **6 Votes for, 2 Against, 1 Abstention. Carried.**
- The mobile reception mast is in action at Ratlinghope. It is uncertain whether the mast is in action at Myndtown.
- Email sent to confirm this Councils agreement to the LJC Grant to Edgton Defib'
- The PC & MPM AGAR Forms have been submitted to the External Auditor and published on the MCPC website
- Public & Employers Liability Certificates Received
- VAT Reclaim £149.15 Received 27.4.18. £57.12 owed to MPM
- SH/AONB/LOTE Grant £1000 Received 19.4.18
- WP Pole Rent Received-£15.22

Items brought Forward:

- Dan Gore gave an insightful report re Defibrillators/Maintenance/Installation costs etc. All 3 local defibs now have the same access code logged, been checked and are included on the local Ambulance CAD System. The single use pads cost £30-£50, Battery replacement is based upon usage = 3-6 yrs. It was unsure if there is a Defib at The Gliding Station, if not, it was discussed to possibly site one at Asterton. DG agreed to be the local contact for future maintenance and his details to be published on the PC website. Mob: 07875 216589 email:
- Pete Lee re 18/01833/F- Revised position & extension to present building (amended description). PL has owned the 16 acres since 2009. At present, there is no electric nor water on site hence no stock in situ. His aim is to 'hobby' farm about 20 cows once electric supply & a bore hole is sited.
- JK Report: Early Help Delivery Model Consultation - Crowgate. Funding is being withdrawn to use part of the building for health care. It is deemed more cost effective to make home visits. Crowgate Child Care should be able to continue without the extra rent. Future Fit Consultation ends in Sept. 2 Options, some negative issues on both. Pot-holes. The new contractors have admitted that it has been hard clearing the backlog. Alan Meyrick has returned to this area as Highways Officer.

5. Finance:

Statement of Funds at 10/7/18: Community Acc-£13,395.16 B/P Acc-£2660.98 (+ 1.33 Int)

Out of this, £287.88 remains in the Norbury Walls (maintenance/repairs) Fund. NF Available: £1,285.77.

(a) Donation/NF Grant Requests:

- Budget for Defib Battery Fund/Maintenance/Possible installation at Asterton. £300 has already been set aside for the maintenance of the Norbury Defib from the excess of village funding raised. This is held in the account of the village hall. OG stated that the remaining £1,005.33 has been agreed to fund the refurbishment of the redundant telephone kiosk within the village, in to a mini IT centre. It was felt that the landlords of The Bridges, R'hope & The Crown, Wentnor should not have to contribute to a fund as the Defibs are sited on their buildings and use their power supply. **Agreed.** PR-C Proposed that £300 be budgeted from the Precept each year, Seconder: PO. **Agreed**
- Over 50's Social Club Donation: **Defer until Sept.**

(b) Standing Orders & D/D's for Payment:

- L. Thomas- £180, 1.6.18 SO
- L.Thomas-£180, 1.7.18 SO
- Npower-£41.78, 18.7.18 DD
- Npower-£1.08, 18.7.18 DD

- Npower-£54.33, 25.7.18 DD **Update:** LT contacted Npower 16.7.18. The contract ended on 25.5.18. Now on out of contract charges which have increased. A return call from Npower to discuss 1 or 2 yrs Fixed Rate is expected asap. **Agreed** that LT proceeds with a new contract with the best rate.

(c) Cheques for Approval/Payment:

- CPRE Memb'-£36 c/n: 100773 (Approved at E-O Meet on 6.6.18)
- OG-£24 c/n:100774 (LOTE) (Approved at E-O Meet on 6.6.18)
- SC Elections Charge-£400 c/n: 100775
- T.Goff/Internal Audit-£40 c/n: 100776
- ESWS/website management-£200 c/n: 100777
- R Rowe (LOTE)-£600 c/n: 100778
- MPM VAT Reclaim-£57.12 c/n: 100779
- SpArC Donation-£1,000 c/n: 100780

**All Resolved**

7. Housing & Building Control:

The SAMDev has now been formerly adopted by SC and replaces all the previously saved Policies of the Local Plan.

Applications Recently Received/Approved:

- 18/02942/F- Erection of extension & alterations to existing stable building to form domestic studio/overspill accommodation @ Yew Tree Cottage, R'hope. **Action:** LT to organise Site Visit
- 18/01833/F-Erection of ag building in revised position & extension to present building (amended description) on Land North of New Leasowes Farm, R'hope. **Discussed: Vote: 6 For, 3 Against. Carried to submit No Objection to the current application.**
- 18/02618/F-Erection of single storey rear extension, porch to front elevation, two storey side extension with first floor balcony @ School House, R'hope. **NO submitted 28.6.18**
- 18/02024/F-Erection of a Fishery Managers Dwelling, south of Gatten Farm, R'hope. **Objection Submitted 7.6.18**
- 18/01833/F-Erection of a fodder & machinery store on land near New Leasowes Farm, Ratlinghope **Objection Submitted online: 25.5.18. Revised Application see above**
- 18/01319/F-Erection of 2 storey side extension @ Birchope Fm, R'hope. **LPA: 28.6.18**
- 18/01351/F-Formation of outdoor riding arena (re-submission) @ Yew Tree Cottage, R'hope. **LPA: 13.6.18**
- 18/00299/F-Erection of ag' livestock building @ Coates Farm, R'hope **LPA: 7.6.18**
- 18/00303/F-Erection of extension to ag' livestock building @ Coates Farm, R'hope **LPA: 7.6.18**
- 18/00550/F-Conversion of attached barn to provide additional residential accommodation @ Clapper Farm, Norbury. **No Objection submitted 20.2.18 NDAY**
- 17/04895/F-Erection of a replacement dwelling, detached open fronted garage, installation of sewage treatment plant following demolition of existing dwelling, barn and store @ Bower Cottage, Asterton. **Objection submitted: 13.11.17. Revised Application: 29.3.18. Submitted Revised Objection: 24.4.18 NDAY**

8. Village Hall:

- The Village Hall Committee has been restructured. Only TB remains as this council's representative.

9. Parish Plan & Environment:

- L.O.T.E Project – Total Spend from £1000 Grant Received 19.4.18: £924.56. Budget Remaining £75.44. OG stated another £1000 Grant Funding is forthcoming. Complaints from motp have been received that all the verges are overgrown and visibility issues have arisen. SE reported that Norbury residents are concerned that the village centre has now been included with the introduction of unrequested by them, Bee Friendly Signage' displayed in front of resident's homes and on most of the council-maintained verges. A definitive map of the verges included in the project had been requested by LT. A copy for each councillor, LT & the present contractor would be needed for future reference.
- Future Fit: 12 wk Consultation: Individual Responses to be made
- Parish Plan Yearly Review: 1. Broadband Speed/Availability-Action by LJC. Update: *Ongoing* 2. Improve access to 3 & 4G mobile reception- Action by PC. Update: *Mast @ R'hope is now on providing excellent reception. Mast @ Myndtown tbc* 3. Improve Parish Website-Action by PC. Update: *Very little used* 4. Maintain/improve parish roads-Action by PC & Highways Officer. Update: *Ongoing* 5. Maintain/enhance rural character of parishes-Action by PC. Update: *Planning Regulations & Decisions are frustrating and inconsistent. A Planning Officer is to attend a future LJC meeting.* All Councillors **Agreed** for their updated details to be published on the website.
- LJC Update: Monies available for funding Youth Projects (N)

10. Roads:

- Knighton Motor Club Rally 21-22.7.18. Footpath 18, Wentnor

- Road closure, Bridges to New Leasowes 2.7 – 2.8.18
11. Communication:
- Under Previous Headings
12. Correspondence/SC Representative Report:
- Under Items Brought Forward
13. Other Items:
- Myndtown Parish Meeting: Bank Balances at 19/6/18. Community Acc: £1,997.27 (- £100 c/n: 100194 NPS Donation, - Water Plus DD £16.11) BMM Acc: £1,086.95.

Meeting Dates for 2018/19:

3<sup>rd</sup> Sept & 5<sup>th</sup> Nov. **2019:** 7<sup>th</sup> Jan, 11<sup>th</sup> March, 15<sup>th</sup> April x4 P/M's, 13<sup>th</sup> May AM, 8<sup>th</sup> July, 2<sup>nd</sup> Sept & 4<sup>th</sup> Nov.

Closed 9.40 pm

MINUTES OF THE GENERAL MEETING OF MONDAY 3<sup>rd</sup> SEPTEMBER 2018

Present:

- Mr S Edwards (Chairman)
- Mr P Owen (Vice Chairman)
- Mr P Rogers-Coltman
- Mrs K Hughes
- Mr T Betton
- Miss Jo Wall
- Mrs Lesley Thomas (clerk)

In Attendance:

- None

1. Apologies:

- TJ, MU, OG & JK

2. Minutes of: Planning Meet 20.8.18 & General Meeting 16.7.18

**Resolved**

3. Declarations of Interest:

- None

4. Matters Arising:

- LT has agreed a new 2 yr contract with Npower for streetlight energy usage
- There is no De-fib at the Gliding Station **Action:** SE to consult with residents in Asterton as to the best site. It may be possible to use some of the remaining funds raised from the Norbury de-fib towards installation costs.

5. Finance:

Statement of Funds at 10/8/18: Community Acc-£10,850.71 B/P Acc-£2660.98

Out of this, £287.88 remains in the Norbury Walls (maintenance/repairs) Fund. £300 De-fib Budget. NF

Available: £1,285.77.

(a) Donation/NF Grant Requests:

- Onny Valley Social Club Donation Request: SE proposed a figure of £250, (Seconder) TB. AIF **Agreed**

(b) Standing Orders & D/D's for Payment:

- Npower-£41.78, 25.7.18 DD
- Npower-£25.36, 25.7.18 DD
- L. Thomas- £180, 1.8.18 SO
- L.Thomas-£180, 1.9.18 SO

(c) Cheques for Approval/Payment:

- A.Goff/Internal Audit-£40 re-issued & Approved 20.8.18. c/n: 100781
- Village Hall Hire-£16 Approved 20.8.18. c/n: 100782
- OVSC-£250 c/n: 100783

**All Resolved**

6. Housing & Building Control:

The SAMDev has now been formerly adopted by SC and replaces all the previously saved Policies of the Local Plan.

Applications Recently Received/Approved: **Bold** type to be read as updates

- 18/03215/F-Erection of a Rural Workers Dwelling, detached garage with bed-sit above, x2 Isolation boxes & horse walker at Penhaligon Stud, Norbury. Site Visit: 28.8.18; IA: OG, PR-C, MU, TB, TJ & LT. Discussion Followed. **Agreed:** To submit an objection to the application. **Objection submitted by hand: 31.8.18**
- 18/03448/F- Erection of Rural Occupational dwelling SW of Pollardine Farm to house Gamekeeper. **Objection submitted 22.8.18**
- 18/02942/F- Erection of extension & alterations to existing stable building to form domestic studio/overspill accommodation @ Yew Tree Cottage, R'hope. SV: 24.7.18. No Objection submitted 26.7.18. **LPA: 7.8.18**
- 18/01833/F-Erection of ag building in revised position & extension to present building (amended description) on Land North of New Leasowes Farm, R'hope. No Objection submitted 23.7.18. **LPA: 25.7.18**
- 18/02618/F-Erection of single storey rear extension, porch to front elevation, two storey side extension with first floor balcony @ School House, R'hope. No Objection submitted 28.6.18. **LPA: 6.8.18**
- 18/02024/F-Erection of a Fishery Managers Dwelling, south of Gatten Farm, R'hope. Objection Submitted 7.6.18. **Withdrawn 10.8.18**
- 18/00550/F & 18/00551/LBC-Conversion of attached barn to provide additional residential accommodation @ Clapper Farm, Norbury. No Objection submitted 20.2.18 **LPA: 3.9.10**

- 17/04895/F-Erection of a replacement dwelling, detached open fronted garage, installation of sewage treatment plant following demolition of existing dwelling, barn and store @ Bower Cottage, Asterton. Objection submitted: 13.11.17. Revised application received 29.3.18. Submitted Revised Objection: 24.4.18. **Amended Design received 10.8.18. Comments submitted 26.8.18**

7. Village Hall:

- AGM 19.9.18. TB remains as this council's Trustee representative.

8. Parish Plan & Environment:

- N.T.R

10. Roads:

- Road Closure, Arbour Lane to Gt Woodhouse Junction at Nind, for BT cable repairs. 12.11 – 14.11.18 between 09.30 am & 3.30pm.
- Walkmill Bridge structural damage. **Action:** LT to report

11. Communication:

- N.T.R

12. Correspondence/SC Representative Report:

- N.T.R

13. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/8/18. Community Acc: £2,054.39 (- Water Plus DD £13.17 on 28.8.18) BMM Acc: £1,087.56

Meeting Dates for 2018/19:

5<sup>th</sup> Nov. **2019:** 7<sup>th</sup> Jan, 11<sup>th</sup> March, 15<sup>th</sup> April x4 P/M's, 13<sup>th</sup> May AM, 8<sup>th</sup> July, 2<sup>nd</sup> Sept & 4<sup>th</sup> Nov.

Closed 8.09 pm

MINUTES OF THE GENERAL MEETING OF MONDAY 5<sup>th</sup> NOVEMBER 2018

Present:

- Mr S Edwards (Chairman)
- Mr P Owen (Vice Chairman)
- Mr P Rogers-Coltman
- Mr O Goode
- Mr M Unwin
- Mrs K Hughes
- Mr T Betton
- Miss Jo Wall
- Mr T Jones
- Mrs Lesley Thomas (clerk)

In Attendance:

- None

1. Apologies:

- None

2. Minutes of: General Meeting 3.9.18

**Resolved**

3. Declarations of Interest:

- None

4. Matters Arising:

- Barclays Account Info Update: LT to complete & return
- Asterton De-fib Update: SE has inspected the area and the sensible site seems to be attached to the telephone kiosk. There is local support for the installation.
- Walkmill Bridge damage/Road issues reported 4.9.18
- OVSC- Letter of Thanks received for donation.

5. Finance:

Statement of Funds at 10/10/18: Community Acc-£10,184.71 B/P Acc-£2662.31 (+£1.33 Int)

Out of this, £287.88 remains in the Norbury Walls (maintenance/repairs) Fund. £300 De-fib Budget. NF

Available: £1,285.77.

(a) Donation/NF Grant Requests:

- None

(b) Standing Orders & D/D's for Payment:

- L.Thomas-£180, 1.10.18 SO
- Npower Acc 1-£46.79, 19.10.18 DD (Supply for 1<sup>st</sup>-31<sup>st</sup> July inc £19.88 admin)
- Npower Acc 2-£21.83, 19.10.18 DD (Supply for 1<sup>st</sup>-31<sup>st</sup> July inc £19.88 admin)
- Npower Acc 1-£110.15, 19.10.18 DD (Supply for 1<sup>st</sup> Aug-30 Sept inc £60.16 admin)
- Npower Acc 2-£64.92, 19.10.18 DD (Supply for 1<sup>st</sup> Aug-30<sup>th</sup> Sept inc £60.16 admin) LT has queried the 'admin' charges of the invoices with Npower. Apparently as we are an 'unmetered' supply the Administration costs are extortionate compared to actual energy consumption costs. The adviser could not explain what the admin costs covered. On Acc 1 for actual energy consumption, the admin costs are £360 per annum, for Acc 2 (which is the powered control at the water station) the admin costs are £72 per annum. We cannot change to a metered supply. Some of the admin costs will have to be subsidised by the PC as the rental income from Wentnor Parish Land does not cover all the extra charges plus energy consumption for the streetlights. **Action:** LT to consult with Salc and the Energy Regulator
- L. Thomas- £180, 1.11.18 SO

(c) Cheques for Approval/Payment:

- VH@N Premises Licence Renewal-£70 c/n: 100784

**Resolved**

6. Housing & Building Control:

The SAMDev has now been formerly adopted by SC and replaces all the previously saved Policies of the Local Plan.

Applications Recently Received/Approved: **Bold** type to be read as updates

- 18/03615/F-Re-consultation for amended plans to stables & manege @ Besford Farm, Wentnor. **Action:** LT to submit No Objection
- 18/04860/F-Erection of single storey modular building to provide Nursery accommodation @ Norbury Primary School. **Action:** LT to submit comments of Support
- 18/04599/F-Change of use of land from amenity to tourism, siting x1 log cabin, parking & package treatment plant @ Yew Tree Cot, R'hope. **Action:** LT to submit 'In principal No Objection comments'

- 18/04304/F-Erection of temporary dwelling for Fishery Manager @ TC Fisheries, R'hope. The PC were astounded to learn that the Local Division Councillor has made a comment of Support to the application. **Objection submitted 29.10.18**
- 18/03215/F-Erection of a Rural Workers Dwelling, detached garage with bed-sit above, x2 Isolation boxes & horse walker at Penhaligon Stud, Norbury. Agreed: To submit an objection to the application. Objection submitted: 31.8.18 **NDAY**
- Public Footpath 15, Norbury. Diversion. N/O submitted by email 1.10.18
- 18/03450/F-Erection of Ag' building @ Upper Stitt Fm, R'hope. No objection submitted 22.8.18. **LPA: 29.10.18**
- 18/03448/F- Erection of Rural Occupational dwelling SW of Pollardine Farm to house Gamekeeper. Objection submitted 22.8.18 **NDAY**
- 17/04895/F-Erection of a replacement dwelling, detached open fronted garage, installation of sewage treatment plant following demolition of existing dwelling, barn and store @ Bower Cottage, Asterton. Objection submitted: 13.11.17. Revised application received 29.3.18. Submitted Revised Objection: 24.4.18. Amended Design received 10.8.18. Comments submitted 26.8.18. **LPA: 27.9.18**

7. Village Hall:

- TB reported that all was 'Hunky Dory'

8. Parish Plan & Environment:

- LJC Meeting 7.11.18 @ Llanfair Waterdine. **Action:** LT to submit this councils Apologies

10. Roads:

- Road Closure: Wentnor junction to Eaton junction 22.1.19 – 25.1.19

11. Communication:

- N.T.R

12. Correspondence/SC Representative Report:

- **Action:** SE to email JK that this council were disappointed to learn that he has Supported a planning application to which strong objections both prior and present have been made by them.

13. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/10/18. Community Acc: £2,041.22 BMM Acc: £1,087.79
- **Prior Notification-** that Mr B Jones of The Brow, Norbury; will be submitting an application for an extensive agricultural building in connection with diversification to Dairy Farming of 300 cows.

Meeting Dates for 2019:

7<sup>th</sup> Jan, 11<sup>th</sup> March, 15<sup>th</sup> April x4 P/M's, 13<sup>th</sup> May AM, 8<sup>th</sup> July, 2<sup>nd</sup> Sept & 4<sup>th</sup> Nov.

Closed 8.09 pm