

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 11th JANUARY 2016

Present:

- Mr O Goode (Chairman)
- Mrs C Barnes
- Mr P Rogers-Coltman
- Mr S Edwards
- Mr M Unwin
- Mrs K Hughes
- Mr T Betton
- Mr T Jones
- Miss J Wall
- Mrs L Thomas (clerk)

In Attendance:

- None

1. Apologies:

- Mr P Owen

Resolved

2. Minutes of: 7th Sept 2015

Resolved

3. Declarations of Interest:

- None

4. Matters Arising:

- Wentnor Streetlights-PO has reset the timer on Pole3
- D Marpole Quote for Gate Access in village hall wall for School children. **NRAY**
- ESWS/Website Management costs-**Action:** OG has still to consult to reduce costs
- Letter of Thanks received from Dial-a-Ride re: Recent Donation.

Statement of Funds as at 10/12/15: Community Acc-£6,016.18 B/P Acc-£2656.53

Out of this, £287.88 remains in the Norbury Walls maintenance/repairs fund & HMG-£1000

PRECEPT: SC suggested Requirement for 2016/17-£3,457. Discussed and **Agreed:** That the PC ask for a small rise in the precept to cover further Parish Plan expenses and any Donations to support community groups within the area that SC no longer subsidise. **Action:** OG to prepare some figures based on 5%, 10% & 15% increases for the PC consideration before the end of January.

TRANSPARENCY CODE FOR PC's with annual turnover not exceeding £25k-A Recommended **Code of Practise** will be introduced from 1 April 2017 under the new Audit Framework (Local Audit & Accountability Act 2014) PC's will be exempt from External Audit. In place, these authorities will be subject to the Code to enable local electors and ratepayers to access relevant information about the authorities' accounts and governance. This is to meet the Governments desire to place more power into citizens' hands to increase democratic accountability.

1) From 1 July 2016 councils should publish the following:

- All transactions/items of expenditure above £100 (where possible excluding VAT) which confirms the date the expenditure was incurred, a summary of the expenditure, the amount and the VAT that cannot be recovered
- End of year accounts
- Annual governance statement
- Internal audit report
- List of councillor responsibilities
- Details of public land and building assets

2) Councils should publish the draft minutes of a full council meeting or sub-committee meeting no later than 1 month after the meeting has taken place.

3) Councils should publish the Agendas and associated papers for a full council meeting or sub-committee meeting no later than 3 clear days before the meeting to which they relate is taking place

4) The information specified in the Code must be published on a website which is publicly accessible free of charge e.g on Pc's website or billing authorities website.

This does not apply to Parish Meetings.

(a) Donation/Grant Requests:

- None

(b) Cheques & D/D's for Approval/Payment:

- NVH x 1 meeting-£15 c/n: 100718

Resolved

6. Housing & Building Control:

Applications Recently Received/Approved:

- 15/04110/F-Erection of 2 storey extension @ The Folds, Wentnor. N/O by online submission 22/10/15
- 14/05768/F-Change of use of ag' land & existing barn to equestrian use; erection of stock building; enclosure of lean-to existing barn, creation of lunge ring & manege, siting of temporary mobile home on Land to North of 3 Chimneys, Ny. SV: 31/1/15. IA: PR-C, SE, TB, MU, OG, TJ & LT. PC. OBJECTION Submitted. **Update:** The application has been recommended for Approval by the Planning Officer. **Action:** The PC has requested the application is submitted for hearing to the full Planning Committee.

7. Village Hall:

- N T R

8. Tourism & Leisure:

- N T R

9. Parish Plan & Environment:

- Parish Plan-OG produced a Revised Update relating to the Questionnaire Responses. **Agreed:** To launch the Revised Update to the Community at an informal meeting at The Green, Wentnor on Monday 7th March @ 7.30pm. It is hoped Local Organisations and Groups will come forward to use the document to shape and protect the way we all live and work in the future.

10. Roads:

- Depression in road at Upper Mill: Alan Meyrick has a provisional date in March for the works.
- Concern was raised about the state of the verges from Myndtown junction towards Eaton Junction. **Action:** LT to contact AM re: hardcore passing place.
- 10mph Speed Restriction: Newton Junction to Bridges Junction, Wentnor, 14th March for 3 working days, 08.00-16.30. (N)
- The PC expressed sincere thanks to Tony Corfield for his tireless work keeping the verges & ditches clear.

11. Transport:

- N T R

12. Business:

- Secure Web Services re: Chris at Pennerley, can provide faster Broadband Services for those that require it.

13. Communication:

- Website address: www.myndtown.org.uk
- Police non-emergency number is **101**.
- NHS Out of Hours Service-A Business Case will be produced in February to outline details how a 'functionally integrated service' could be designed locally. (N)

14. Correspondence/SC Representative Report:

- Under other Headings.

15. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/10/15. Community Acc: £1,576.66 BMM Acc: £1,085.66.
- HSBC/Foreign Account & International Tax Compliance Forms-**Agreed:** That the forms relating to money laundering are not relevant. **Action:** LT to sign and return.

Meeting Dates for 2016:

7th March (7pm at The Green Meeting Room), 4th April (x4 Parish Meetings), 9th May (AGM), 4th July, 5th Sept, 7th Nov.

Closed 7.30pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 7th MARCH 2016

Present:

- Mr O Goode (Chairman)
- Mrs C Barnes
- Mr P Rogers-Coltman
- Mr S Edwards
- Mr M Unwin
- Mrs K Hughes
- Mr T Jones
- Miss J Wall
- Mrs L Thomas (clerk)

In Attendance:

- None

1. Apologies:

- Mr P Owen, Mr T Betton

Resolved

2. Minutes of: 11th Jan 2016

Resolved

3. Declarations of Interest:

- JW under 6ii

4. Matters Arising:

- Precept Rise: Following the short meeting of the PC on 25/1/2016 it was Discussed and **Agreed** to raise the Precept by £1000 to enable further updates to the Parish Plan Action points and to support community groups within the area that no longer receive SC subsidies
- Dip in road at Upper Mill as yet not completed
- D Marpole Quote for Gate Access in village hall wall for School children. **NRA Y**
- ESWS/Website Management costs-**Action:** OG has still to consult to reduce costs

Statement of Funds as at 10/2/16: Community Acc-£5,066.05 B/P Acc-£2656.53

Out of this, £287.88 remains in the Norbury Walls maintenance/repairs fund & HMG-£1000

CIL Money Available: £2,557.52 but only 15% -the Neighbourhood Fund Element will be received. Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities, footpaths or cycle ways.

(a) Donation/Grant Requests:

- SpArC may be applying for future funding due to budget cuts.

(b) Cheques & D/D's for Approval/Payment:

- L. Thomas Expenses Invoice No 8-£79.49
- L. Thomas- £125, 1/2/16 by S/O
- Npower- £69.90, 25/1/16 by D/D
- Npower-£1.83, 25/1/16 by D/D

Resolved

6. Housing & Building Control:

The SAMDev has now been formerly adopted by SC and replaces all of the previously saved Policies of the Local Plan.

Applications Recently Received/Approved:

- Enforcement Case: 16/04850/ENF-Rock Farm, Wentnor. Potential breach of planning due to creation of an access on to an adopted highway. Part of the wall has been removed and 'wicket' entrance widened for car access.
- 16/00515/F-Proposed dwelling for Gamekeeper with link extension to single storey building to house facilities for shoot SW of Pollardine Farm, Gatten. Site Visit Requested by 5 Councillors and held on 27/1/16, 10am. IA: OG, SE, PR-C, CB MU, TJ & LT Following discussion- that an Objection be submitted to the application. **Action:** LT to draft letter of objection and submit following councillor's approval.
- 16/00303/TCA-Fell x1 Conifer Tree @ Ashlea, Norbury. **N/O submitted on line on 17/1/16. LPA: 3/3/16**
- 16/00306/LBC-Grade 2 Listed Building works (amendment to previously approved single storey extension) @ Black & White Cottage, Asterton. **N/O submitted on line on 17/1/16**
- 15/05327/F-Conversion of existing redundant farm building to x1 dwelling, formation of vehicular access and installation of package treatment plant @ Upper Overs, Ratlinghope. **N/O by online submission 11/1/16** Update: This application is due to go to a Committee Hearing.

- 15/04110/F-Erection of 2 storey extension @ The Folds, Wentnor. **N/O by online submission 22/10/15. LPA: 21/1/16**
- 14/05768/F-Change of use of ag' land & existing barn to equestrian use; erection of stock building; enclosure of lean-to existing barn, creation of lunge ring & manege, siting of temporary mobile home on Land to North of 3 Chimneys, Ny. SV: 31/1/15. IA: PR-C, SE, TB, MU, OG, TJ & LT. PC **Agreed:** to compose and submit an OBJECTION. **UPDATE:** The above application was **Approved** at the Committee Hearing on 8/3/16. Reason: Not Sufficient material planning reasons to deny.

7. Village Hall:

- Car park improvements will be carried out when the weather improves.

8. Tourism & Leisure:

- Steve Levers, volunteer for Parish Paths Partnership (P3). The aim is to maintain and improve ROW access in parishes with support from SC. Steve is keen to set up a new group in this area. (N)

9. Parish Plan & Environment:

- A Presentation of the P/P Action points will follow the meeting.
- Registration Service Opening Times from 1st April: Bishops Castle office will remain located within Enterprise House. Registrar will attend by appointment only on Tues mornings between 10am and 12.30pm.

10. Roads:

- Eaton No 3 Bridge closure-May 2016 for improvement works which may take up to 10wks
- Ratlinghope sign damaged due to accident- the replacement may be late due to a potential claim.
- Potholes- Rock road to Wentnor, Whitcott, Prolley Moor to Asterton and road erosion Asterton to Grove. **Action:** LT to report

11. Transport:

- N T R

12. Business:

- Secure Web Services re: Chris at Pennerley, can provide faster Broadband Services for those that require it.

13. Communication:

- Website address: www.myndtown.org.uk
- Police non-emergency number is **101**.

14. Correspondence/SC Representative Report:

- Town/Parish Election Recharges-Agreed by Cabinet on 10/2/16 those subsidies for contested Elections will cease and be the actual cost and half the costs for a combined election. Uncontested elections will remain at £100 per election for each ward.
- Council Tax has risen

15. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/2/16. Community Acc: £1,576.66 BMM Acc: £1,086.04.
- Payments: Severn Trent water usage-£17.20 by D/D on 26/2/16
- An estimate for further land improvements will be sought.
- As OG will be away **Agreed:** PR-C will Chair the Parish Meetings

Meeting Dates for 2016:

4th April (x4 Parish Meetings), 9th May (AGM), 4th July, 5th Sept, 7th Nov.

Closed 7.20pm

MYNDTOWN COMBINED PARISH COUNCIL
MYNDTOWN PARISH MEETING

Minutes of the above meeting held on Monday 4th April 2016 at the Village Hall, Norbury at 7.30pm.

Present:

- Mr P Rogers-Coltman # Mr P Owen # Mrs K Hughes
- Mr T Betton # Mr T Jones # Miss J Wall
- Mrs L Thomas (clerk)

Apologies:

- Mr S Edwards, Mr O Goode, Mrs C Barnes, Mr M Unwin, Mr M Corfield (Apologies Accepted)

In Attendance:

- Mrs S Mellor, Mr P Howell, Ms K Miller, Mr T Sheard

Minutes of: 13th April 2015

- Previously Circulated. **Agreed & Signed**

Matters Arising:

- Mazars Auditors-No Fee
- A Financial Risk Assessment is in place.
- Severn Trent has received two payments by D/D for water usage (parish lands) of £48.21 (E) & £17.20 (A). Total cost of £65.41 ÷ 3 tenants = £21.81 p/t was paid.
- RPA payments have now ended. Minimum for claim must be over 5 hectares.
- E.On pole rent £7.61. Received & Banked.
- No Land Maintenance has been completed.

Election of Butts Wardens:

- Proposed by Mrs S Mellor and Seconded by Paul Howells, that Mr Gordon Fewtrell and Mr Alan Jones be re-elected as wardens for the coming year. **Agreed & Resolved**

Accounts for 15/16:

- A draft statement of Accounts to 31st March 16 was circulated. Discussed & **Agreed**. To be signed by the Chairman and RFO at the full council meeting in May. These will then be ready for the Internal Auditor to approve.

Tenders for Parish Lands:

- A discussion was held due to the possibility of introducing horses on to the land for grazing. As the licence is for agricultural purposes only it was decided not to change the format for the coming year. It was stated that the Licence could be changed to an FBT (farm business tenancy) now the rural payments scheme has ended. Due to the above decision, Ms K Miller decided to withdraw her tender for the Camp Ground to which Mrs S Mellor offered a tender.
- Having produced proof of Public Liability Insurance the following tenders were made. Mr P Rogers-Coltman Proposed they be Accepted. Secoder: Mr T Betton.
 1. Allotments (CL55) 3.024 acres £160-Mrs S Mellor
 2. Camp Ground (CL54) 2.133 acres-£20-Mrs S Mellor
 3. School Ground (CL56) 2.091 acres-£100-Mr P HowellReceipts & Grazing Licences were issued.

Donations & Cheques for Approval:

- Mrs L Thomas (clerk)-£75. c/n: 10018
- A W Corfield-Hedgecutting-£74. c/n: 10018?

It was suggested that due to further maintenance needed on the parish lands and the RPA Scheme now ended that NO donations be made for the following year. **Agreed & Resolved**

Other Matters:

- The Annual Return for Accounts has been received.
- Improvements to parish fields were discussed (weed wiping, mole draining) **Action:** LT to contact AWC about mole ploughing the Allotments asap to help with drainage.
- J Wall would look in to the viability of a tree planting scheme on the Camp Ground which may also help with drying the fields up.

Meeting closed at 8.03pm

MYNDTOWN COMBINED PARISH COUNCIL

NORBURY PARISH MEETING

Minutes of the meeting held on Monday 4th April 2016 the Village Hall, Norbury at 8.05pm.

Present:

- Mr P Rogers Coltman
- Mr P Owen
- Mr T Betton
- Mr T Jones
- Mrs K Hughes
- Miss J Wall
- Mrs L Thomas (clerk)

Apologies

- CB, OG, SE, MU

(Apologies accepted)

In Attendance:

- Mr T Sheard

Minutes of 13th April 2015:

- Previously circulated. Agreed & Signed

Matters Arising:

- Undergrounding of Electricity cables is now complete.

Accounts for 2015/16:

- N/A

Other Matters:

- None

Meeting closed at 8.10pm

MYNDTOWN COMBINED PARISH COUNCIL

RATLINGHOPE PARISH MEETING

Minutes of the meeting held on Monday 4th April 2016 at the Village Hall, Norbury at 8.10pm.

Present:

- Mr P Rogers-Coltman
- Mr P Owen
- Mr T Betton
- Mr T Jones
- Mrs K Hughes
- Miss J Wall
- Mrs L Thomas (clerk)

Apologies:

- CB, OG, SE, MU

(Apologies accepted)

In attendance:

- Mr T Sheard

Minutes of 13th April 2015:

- Previously circulated. Agreed & Signed

Matters Arising:

- Unauthorised works on land adjacent to Stitt Cottage, Ratlinghope are still the subject of an Enforcement Notice, however nothing has progressed.

Accounts for 15/16:

- N/A
- Other Matters:
- None

Meeting closed at 8.15pm.

MYNDTOWN COMBINED PARISH COUNCIL

WENTNOR PARISH MEETING

Minutes of the meeting held on Monday 4th April 2016 at the Village Hall, Norbury at 8.15pm.

Present:

- Mr P Rogers Coltman
- Mr P Owen
- Mr T Betton
- Mr T Jones
- Mrs K Hughes
- Miss J Wall
- Mrs L Thomas (clerk)

Apologies

- CB, OG, SE, MU

(Apologies accepted)

In Attendance:

- Mr T Sheard

Minutes of 13th April 2015:

- Previously circulated. Agreed & Signed

Matters Arising:

- LT has received the rental calculations for WPL. TS explained that the way subsidy payments are made has changed to a Basic Payment Scheme & ELS. The tenant's have reapplied, however the new scheme only makes payments once at the end of the year. There will be a reduction of £100 for the coming year.

Accounts for 2015/16

- N/A

Other Matters:

- Streetlighting: Poles 4 & 5 are no longer working due to the Dawn to Dusk sensors needing replacement. LT has contacted Ringway about maintenance but has not received a reply. **Agreed:** That PO & TJ will contact Dave Jones at Asterton for use of his 'mapro' so PO can do the work. MCPC will then be invoiced for payment.
- Pot-holes in lane beside Crown Inn and towards the telephone box. Foul water seepage from The Folds is causing further damage to the road surface. **Agreed:** That PO contacts the owners of The Folds as to a solution.
- Planning Applications-16/01178/F-creation of front driveway at Rock Farm, Wentnor. No Objection 16/01141/F-Erection of 3-bay partly open fronted detached garage with external staircase and roof lights at Saltwell Cottage, Prolley Moor. No Objection.
- Cheques Approved: AW Corfield-Hedge cutting £43?? & AW Corfield-Parish Maintenance £1,2??

Meeting closed at 8.30pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 4th JULY 2016

Present:

- Mr O Goode (Chairman)
- Mr S Edwards
- Mr P Rogers-Coltman
- Mr M Unwin
- Mrs K Hughes
- Mr T Betton
- Mr T Jones
- Miss J Wall
- Mr P Owen
- Mrs L Thomas (clerk)

In Attendance:

- None

1. Apologies:

- Mrs C Barnes – Letter of Resignation received 15.6.16 **Action:** LT to write & thank for service to PC. Councillor Vacancy advertised.

2. Minutes of: 9th May 2016

Resolved

3. Declarations of Interest:

- None

4. Matters Arising:

- Parish Land Rent 2015: £662.05 rent received.
- HMRC VAT Refund-£286.60 Received by BACS 3.6.16
- D Marpole- Verbal Quote for gate access to the hall field-£504. **Action:** LT to request written quote
- Wentnor Streetlights: Poles 4 & 5-Streetlights are now working correctly. Pole 4 needs further repair due to Neutral wire on top side of isolator detached from mains supply. **Action:** PO to contact WPD
- CIL Monitoring Spend Form & Agreement- Returned 10.5.16
- SpArC Funding Update– **Agreed:** to invite Karen Bavastock to Sept meet to explain elements of funding
- Verges at Kinnerton update – there is further works to be completed. Owners are aware there is tidying up to do. **Action:** LT to email Janet Brandon with update

Statement of Funds as at 10/6/16: Community Acc-£11,141.78, B/P Acc-£2657.19 (+33p Int)

Out of this, £287.88 remains in the Norbury Walls maintenance/repairs fund & HMG-£1017

NF Available: £2,557.52. Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities, footpaths or cycle ways.

Agreed: Councillors to consult with local residents for their suggestions of identifiable projects.

(a) Donation/Grant Requests:

- None

(b) Standing Orders & D/D's for Payment:

- L. Thomas- £125, 1.6.16 (SO)

Resolved

(c) Cheques for Approval/Payment:

- Village Hall x1 Meet-£15 (726)
- CPRE Renewal-£36 (727)

Resolved

6. Housing & Building Control:

The SAMDev has now been formerly adopted by SC and replaces all of the previously saved Policies of the Local Plan.

Applications Recently Received/Approved:

- 16/01178/F-Creation of front driveway (part retrospective) @ Rock Farm, Wentnor. **LPA Approval: 30.6.16**
- 16/00515/F-Proposed dwelling for Gamekeeper with link extension to single storey building to house facilities for shoot SW of Pollardine Farm, Gatten. Site Visit Requested by 5 Councillors and held on 27/1/16, 10am. IA: OG, SE, PR-C, CB MU, TJ & LT **Action:** Letter of objection submitted. NRAY
- 16/01141/F-Erection 3-bay partly open fronted detached garage with eternal staircase to include roof-lights @ Saltwell Cottage, Prolley Moor. **LPA Approval: 16.6.16**

- 16/02211/F-Erection of a part single & part 2 storey extension @ Criften Cot. Whitcott. SV: 6.6.16 IA: OG, SE, TB, TJ, JW, KH & LT. **N/O submitted online 7.6.16**
 - The Conditions stipulated following planning consent on Land near Three Chimneys has been submitted for approval to LPA.
7. Village Hall:
- The new stage arrives 5.7.16
8. Tourism & Leisure:
- **Agreed**-To delete this Item from future Agenda's
9. Parish Plan & Environment:
- OG has yet to complete the Action Plan
 - DofE Groups- Concern was raised about the road safety of multiple groups orienteering within the parishes. **Action:** LT to draft letter to the Regional Area representative voicing safety concerns.
 - Cardboard Collection Service-Introduction Dec 16. Residents will receive a blue bag for paper & cardboard recycling.
 - Overhanging tree on Walkmill Bridge. **Action:** OG to consult owners
10. Roads:
- Eaton No 3 Bridge reopens 12.7.16
11. Transport:
- NTR
12. Business:
- NTR
13. Communication:
- Website address: www.myndtown.org.uk
 - Police non-emergency number is **101**.
14. Correspondence/SC Representative Report:
- LJC – Letter to Clive Wright and response received. **Action:** OG to contact Mat Mead with PC views.
 - Clerks Auto Enrolment to Pension Scheme-Completed. No further action required.
15. Other Items:
- Myndtown Parish Meeting: Bank Balances at 19/6/16. Community Acc: £1,755.89 BMM Acc: £1,086.23.
 - Parish Land purchase proposal from G & J Speich-The proposal was discussed and unanimously **Agreed:** to reject the offer - 'Myndtown Combined PC wish to retain the land in the interest of the whole community and at no stage has it been offered for sale to the public'. **Action:** LT to email the family with the decision.
 - Land Maintenance: Soil Tests have been taken on the 3 fields; results should be available within 2 wks. Budget Agreed for Liming-£500. Councillors agreeing to oversee maintenance were- SE, TB & PR-C. **Action:** LT to contact tenants to prepare fields by 'topping' prior to liming.
- Meeting Dates for 2016:
5th Sept, 7th Nov.

Closed 8.29pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 5th SEPTEMBER 2016

Present:

- Mr O Goode (Chairman)
- Mr S Edwards
- Mr P Rogers-Coltman
- Mr M Unwin
- Mrs K Hughes
- Mr T Betton
- Miss J Wall
- Mr P Owen
- Mrs L Thomas (clerk)

In Attendance:

- Karen Bavastock

1. Apologies:

- TJ

2. Minutes of: 4th July 2016

Resolved

3. Declarations of Interest:

- None

4. Matters Arising:

- Karen Bavastock was in attendance to explain the situation re: SpArC. The centre will lose all SC funding by April 2017 (possibly extended to Aug 17). SC would not donate any transitional funding but has offered the use of a consultant from a company called 'Locality' who has helped set up a charity organisation 'SpArC SW Shropshire' to better access gift aid/match funding etc. No monies raised – currently £35k - can be accessed by SC or Teme Leisure. A formal expression of interest has been made to SC to take over the entire centre as a Community Asset, however to produce a viable long term business plan, membership/usage numbers, maintenance and running costs will be required. Unfortunately SC has yet to produce this information. A Q&A session followed. **Agreed:** The PC will not make a monetary commitment at present but will pledge support to a future viable business plan. KB left the meeting.
- Norbury Ward Councillor Vacancy-No Election Request. PC Free to co-opt.
- Pole Rent-£15.22, Received & Banked.
- D Marpole- Written Quote for gate access to the hall field-£514. **Accepted & Agreed**
- Wentnor Streetlight/Isolator Repair: Western Power will repair when next in area.

Statement of Funds as at 10/8/16: Community Acc-£11,427.28, B/P Acc-£2657.19

Out of this, £287.88 remains in the Norbury Walls maintenance/repairs fund & HMG-£1017

NF Available: £2,557.52. Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities, footpaths or cycle ways.

(a) Donation/NF Grant Requests:

- Village Hall Improvements-Shelving to store toddler's toys-Estimated cost-£200 & Outdoor Notice Board, estimated cost £548 = £748. Discussed. Concerns were made that the hall usage has much increased; therefore it should be running as a viable business able to incur its own improvement costs. Shelving to store toddler group toys-**Denied**. Outdoor Notice Board-**Agreed: £548, providing the NB is in the car parking area along the roadside hedge.**
- Parish Paths Partnership (P3 Group)-£300 (working capital) Discussed. Steve Levers, a Norbury resident has set up a P3 Group for the local parishes. Volunteers clear & maintain footpaths, bridleways and other public access routes with support from SC Countryside Access Team. Improvements have already been made in Norbury parish. **Agreed: £300**

(b) Standing Orders & D/D's for Payment:

- L. Thomas- £125, 1.7.16 SO
- Npower-£68.97, 22.7.16 DD
- Npower-£1.80, 22.7.16 DD
- L. Thomas-£135, 1.8.16 SO
- L. Thomas-£135, 1.9.16 SO

Resolved

(c) Cheques for Approval/Payment:

- Village Hall x1 Meet-£15 (728)
- Outdoor Notice Board-£548 (729) NF Grant

- P3 Group-£300 (730) NF Grant

Resolved

6. Housing & Building Control:

The SAMDev has now been formally adopted by SC and replaces all of the previously saved Policies of the Local Plan.

Applications Recently Received/Approved:

- 16/03190/F-Conversion of redundant ag' buildings to live/work unit, formation of access and installation of package treatment plant @ Upper Overs, Ratlinghope. **No objection submitted online 10.8.16**
- 16/02211/F-Erection of a part single & part 2 storey extension @ Criften Cot. Whitcott. **LPA Refusal: 5.8.16**
- 16/00515/F-Proposed dwelling for Gamekeeper with link extension to single storey building to house facilities for shoot SW of Pollardine Farm, Gatten. Site Visit Requested by 5 Councillors and held on 27/1/16, 10am. IA: OG, SE, PR-C, CB MU, TJ & LT. Letter of objection submitted. NRAY **Action: LT to request update**

7. Village Hall:

- Under Item 5a

8. Parish Plan & Environment:

- Fires on Land nr Norbury. (N)
- LJC Summit Meet-21.9.16 OG & LT to attend
- Overhanging tree on Walkmill Bridge. OG has spoken to owners.

9. Roads:

- Potholes below 'Home' and in Wentnor village. **Action:** LT to report
- Hare & Hounds Motorcycle Rally-9.10.16 (N)

10. Transport:

- **Agreed:** To delete this Item from future Agendas

11. Business:

- **Agreed:** To delete this Item from future Agendas

12. Communication:

- Website address: www.myndtown.org.uk
- Police non-emergency number is **101**.

13. Correspondence/SC Representative Report:

- NTR

14. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/8/16. Community Acc: £1,763.50 BMM Acc: £1,086.42 (+ 19p Int)
- Land Maintenance: Soil Test Results: 2 fields require PK & Lime and 1 field, drainage. Approx' cost for PK & Lime £310. **Action:** SE to get drainage quotes from J. Unwin & Sons & A. Corfield.
- SE tendered his resignation as councillor for Myndtown Ward. He wishes to become councillor for Norbury which is currently vacant.

Meeting Dates for 2016:

7th Nov.

Closed 8.52pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 7th NOVEMBER 2016

Present:

- Mr O Goode (Chairman)
- Mrs K Hughes
- Mr T Betton
- Mr T Jones
- Miss J Wall
- Mr P Owen
- Mrs L Thomas (clerk)

In Attendance:

- Dr A Penney, Mat Mead, C Williams, M Cooke, J Brandon.

A discussion was held about the Provision of Future Health Care for our Ageing Community. Dr AP reported that in general people are 'living longer, are wealthier and healthier and living well with age associated illnesses. Much care provision is given within families rather than by social care providers. This may can cause resentments from a sense of duty. There are no accurate figures to depict how many of the elderly are living alone. The Government does not provide additional funding for rural health despite the travel costs and spread of the population. Care Agencies are not interested in provision for remote areas. Many of the occupants of Stone House at Bishops Castle are people waiting to return home with suitable care to be provided by the system'.

It was felt that General Care and supporting individuals within the parishes is very good, particularly by family, friends and neighbour networks. Age concern lunches are held twice monthly at The Crown, Wentnor, the Over 60's Club held at the village hall is thriving. The table tennis club at the village hall provides a social event for the more active elderly. However isolation, especially during the long winter evenings becomes an issue especially for the frail. There is a 'walking for health' group and cycling group at Bishops Castle also 'Meals on Wheels'. The Dial-a-Ride service is well used with the service being self-funded and unlikely to face future closure. Jeremy Hall at BC liaises with The Surgery and is very good at providing elderly care within the locality. SC is considering providing a paperback guide for village halls promoting activities and care services. **Action:** Identify Gaps in general information circulation for finding out who the vulnerable people are- carers do not know enough about whom these unsupported people are. Find techniques other than IT to reach residents. Use local contacts to get email address list of all residents within the 4 parishes. Not to duplicate what is already provided.

Dr AP, CW, MC & JB left the meeting.

1. Apologies:

- SE, PR-C, MU

2. Minutes of: 5th September 2016

Resolved

3. Declarations of Interest:

- None

4. Matters Arising:

- Norbury Ward Councillor Vacancy-SE was happy to be co-opted in his absence.
- Myndtown Ward Councillor Vacancy-PC is now free to co-opt
- SpArC-Letter pledging PC support to future business plan sent 9.9.16. Centre congratulated on winning funding for a new pool cover.
- Wentnor Streetlight/Isolator Repair: Western Power will repair when next in area.
- NF cheques sent. Letters of thanks received.

Statement of Funds as at 10/10/16: Community Acc-£10,294.28, B/P Acc-£2657.52

Out of this, £287.88 remains in the Norbury Walls maintenance/repairs fund & HMG-£1017

NF Available: £1,709.52. Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities, footpaths or cycle ways.

(a) Donation/NF Grant Requests:

- None

(b) Standing Orders & D/D's for Payment:

- L. Thomas- £135, 3.10.16 SO
- Npower-£69.75, 22.10.16 DD
- Npower-£1.80, 22.10.16 DD ####check!
- L. Thomas-£135, 1.11.16 SO

Resolved

(c) Cheques for Approval/Payment:

- Village Hall x1 Meet-£15 (731)
- L Thomas expenses- (732)

Resolved

6. Housing & Building Control:

The SAMDev has now been formally adopted by SC and replaces all of the previously saved Policies of the Local Plan.

Applications Recently Received/Approved:

- 16/04911/OUT-Outline application for erection of x2 detached and x1 pair semi detached dwellings with garaging, parking and new access on land to North of Norbury. **Action:** Arrange site visit
- 16/04930/F- Erection of part single, part two storey rear extension @ Criften Cottage, Whitcot. **Action:** LT to submit No Objection.
- 16/04954/CPL- Application for Lawful Dev' Certificate for erection of single storey timber framed flat roof extension @ The Old Wain House, Wentnor. **No action required**
- 16/03989/VAR-Application for removal of condition 3 attached to SS/1985/41/R to allow unrestricted residential occupancy @ Nr Gatten Bungalow, Bridges. **No Objection submitted online 6.10.16**
- 16/03454/F-Erection of extensions to dwelling, erection of outbuilding to house wood pellet boiler, installation of ground-mounted solar panels, construction of x3 cabins for use as holiday lets @ Hunters Cottage, Gatten. **Comments submitted online 6.10.16 'MCPC believes this is an extensive development on the existing property within an AONB and SC should carefully consider all associated policies. The cabins are unsightly but realistically cannot be seen from the public highway and there are no immediate neighbours to consider, however there will be extra traffic on narrow country lanes accessing the property and this should also be carefully considered.'**
- 16/03190/F-Conversion of redundant ag' buildings to live/work unit, formation of access and installation of package treatment plant @ Upper Overs, Ratlinghope. **LPA Approval: 4.11.16**
- 16/00515/F-Proposed dwelling for Gamekeeper with link extension to single storey building to house facilities for shoot SW of Pollardine Farm, Gatten. **Application Withdrawn: 21.10.16**

7. Village Hall:

- NTR

8. Parish Plan & Environment:

- SC Community Tree Scheme **Action:** To pass on details to Nigel Hirst
- BT/Proposed Kiosk closures Consultation: The kiosks in the parishes have seldom if at all been used in the last year. Asterton-4 calls, Norbury -4 calls, Ratlinghope -9 calls & Wentnor -0 calls. **Agreed:** LT to submit response to Consultation to keep Asterton and Ratlinghope due to their isolation and poor mobile reception and to decommission Norbury and Wentnor but to 'Adopt' the kiosks for an alternative use.
- AONB-Proposed formation of Independent Conservation Board from SC. **Agreed:** To email support for the Proposal

9. Roads:

- Road Closure @ Malt House, Norbury 6.12.16 – 8.12.16, 8am – 5pm. (N)

10. Communication:

- Website address: www.myndtown.org.uk
- Police non-emergency number is **101**.

11. Correspondence/SC Representative Report:

- NTR

14. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/10/16. Community Acc: £1,730.83 BMM Acc: £1,086.42
- Land Maintenance: Email Report from SE-Following on from soil sample results, SE himself has applied the following: Allotments; 600kg of straight Phosphate and Potash. **Camp or School Ground????**; 600kg of Calcifert (lime). This should bring the Ph up to the correct level. He strongly advises improving the grassland management by the tenants to regenerate better grass growth e.g. letting reeds grow in spring and then weed wiping them (a wiper can be hired for £25 p/d), heavy harrowing, some over-seeding, and applying artificial fertilizer and muck spreading will also help. SE also advises that due to his many site visits throughout the past year, he does not believe the Allotments to be wet enough to need large scale drainage. **Action:** LT to draft letter to Tenants outlining the above

Meeting Dates for 2016:

9th Jan, 16th March, 10th April x4 Parish Meets, 8th May, 3rd July, 4th Sept, 6th Nov.

Closed 8.50pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 9th JANUARY 2017

Present:

- Mr Stuart Edwards (Vice Chairman)
- Mr P Rogers-Coltman
- Mrs K Hughes
- Mr M Unwin
- Mr T Betton
- Mr T Jones
- Miss J Wall
- Mr P Owen
- Mrs L Thomas (clerk)

In Attendance:

- None

1. Apologies:

- OG

2. Minutes of: 7th November 2016

Resolved

3. Declarations of Interest:

- None

4. Matters Arising:

- Norbury Ward Councillor Vacancy-SE was co-opted at last meeting.
- Myndtown Ward Councillor Vacancy-No interest as yet. **Action:** Leave position vacant
- Provision of Future Health Care Discussion. The PC felt that local support from friends, family and local groups to the elderly and vulnerable within our community was already very good. **Action:** PC and Local Groups to continue to monitor support for the elderly and vulnerable.
- Wentnor Streetlight Pole 4/Isolator Repair: PO reported that Western Power arrived but repaired the wrong pole.
- BT Consultation/Kiosk Removals: Comments submitted 23.11.16. Retain Asterton & Ratlinghope, PC to Adopt Norbury & Wentnor
- Gateway access for schoolchildren at village hall now completed

Statement of Funds as at 9/12/16: Community Acc-£9,924.76, B/P Acc-£2657.85 (+ .33p interest)

Out of this, £287.88 remains in the Norbury Walls maintenance/repairs fund & HMG-£1017

NF Available: £1,709.52. Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities, footpaths or cycle ways.

Precept: The Draft Budget was discussed. **Agreed:** Not to raise the Precept for 2017/18 **Resolved**

(a) Donation/NF Grant Requests:

- None

(b) Standing Orders & D/D's for Payment:

- L. Thomas- £135, 1.12.16 SO
- L. Thomas- £135, 1.1.17 SO

Resolved

(c) Cheques for Approval/Payment:

- Village Hall x1 Meet-£15 (733)
- D. Marpole Invoice for Gate Access- £512 (734)

Resolved

6. Housing & Building Control:

The SAMDev has now been formerly adopted by SC and replaces all of the previously saved Policies of the Local Plan.

Applications Recently Received/Approved:

- 16/05767/F-Installation of a telecommunications mast @ Coates Farm, Ratlinghope. **Discussed.**
Action: To submit No Objection online
- Pre-application consultation on new EE Emergency Services network base station on land near Myndtown belonging to Plowden Estate. Comments Submitted 13.12.16- Option 3 is the preferred site, Mast should be painted Green, the mast should be fitted with a receiver to enable better mobile reception within the area. EE are currently negotiating terms and no application will be submitted without the landowners consent. **Noted**
- 13/03495/F- Proposed dwelling at the Old Courtyard, Wentnor. **LPA Refusal: 13.12.16**

- 16/04911/OUT-Outline application for erection of x2 detached and x1 pair semi detached dwellings with garaging, parking and new access on land to North of Norbury. **LPA Refusal: 22.12.16**
7. Village Hall:
- NTR
8. Parish Plan & Environment:
- NHS Future Fit/Proposed options for future emergency & critical care in Shrops-A single Emergency & Trauma Dept @ RSH with a planned care site @ PRH, along with centres at both sites for A&E provision. It has been recommended that a Public Consultation should be forthcoming.
9. Roads:
- SC/MDS Transmodal Consultation. **Action:** OG to respond
 - Shropshire Bus Strategy Consultation. **Action:** LT to respond
 - Verge Maintenance-SC wish to re-let the contract for verge maintenance across the County from 2018 and are interested in exploring new ways of delivering the service using local partnerships e.g. Stiperstones & Corndon Landscape Partnership, Natural England & The National Trust. The Landscape Partnership has already produced a survey of our local verges and the suggestion is that in some areas (safety permitting) small wildflower ‘meadowed’ verges could be created. These would ideally be near settlements for residents and local volunteers to connect and become involved with. The parishes also have farmers who have bio-digesters who may also accept the green waste to generate energy. Support from the AONB, Wildlife Trust and the Bio Diversity team at SC would also be needed. **Action:** OG to attend meeting on 24.1.17
10. Communication:
- Website address: www.myndtown.org.uk It was felt that LT should have the password so she may add items to the website when necessary. **Action:** LT to contact Mike at Enterprise House
 - Police non-emergency number is **101**.
 - Call **112** from a mobile phone for rural accidents/emergencies. A GPS signal from your mobile can give emergency crews your exact location. It is also recommended each householder knows their exact OS number as postcodes cover more widespread areas.
11. Correspondence/SC Representative Report:
- Elections will be held in May (N)
 - LJC Planning Meeting, 12th Jan. SE to attend
14. Other Items:
- Myndtown Parish Meeting: Bank Balances at 19/12/16. Community Acc: £1,730.83 BMM Acc: £1,086.42
 - LT has yet to email details of fertilizer application and better land management to the tenants.

Meeting Dates for 2016:

13th March, 10th April x4 Parish Meets, 8th May, 3rd July, 4th Sept, 6th Nov.

Closed 8.43pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 13th MARCH 2017

Present:

- Mr Oliver Goode (Chairman)
- Mrs K Hughes
- Mr T Jones
- Miss J Wall
- Mrs L Thomas (clerk)

In Attendance:

- None

1. Apologies:

- PR-C, SE, MU, PO & TB

2. Minutes of: 9th January 2017

Resolved

3. Declarations of Interest:

- None

4. Matters Arising:

- SC/MDS Transmodal Consultation – Completed & Returned
- Shropshire Bus Strategy Consultation – Completed & Returned
- Precept Requested-£4,548 to show 0% increase in Band D Council Tax
- Elections Info-LT has received cllrs nomination papers. 13th March is when the nomination period opens and ends on Tues 4th April. (The clerk has 2 spare sets). Individual Ward Cllrs must have a Proposer & Secunder listed on the Electoral Register for the Ward you wish to represent. All nomination papers must now be hand delivered to the Returning Officer @ Shirehall before 4pm on Tues 4th April. Uncontested Elections will be published on 5th April. The Election results will be published on Fri 5th May. The Annual Meeting of the Council should be held 4th - 22nd May. May 8th is the date all existing Cllrs, except the Chairman/Vice Chairman retire. Those Cllrs for uncontested Wards can then also be re-elected.
- EMG-Funding Request submitted 3.3.17
- Verges Funding Request submitted
- OG & LT have submitted this Councils response to the Local Plan Review/Draft Local Planning Statement of Priorities.

Statement of Funds as at 10/2/17: Community Acc-£9,056.18, B/P Acc-£2657.85 (+ .33p interest)

Out of this, £287.88 remains in the Norbury Walls maintenance/repairs fund & HMG-£1017

NF Available: £1,709.52. Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities, footpaths or cycle ways.

(a) Donation/NF Grant Requests:

- Norbury Toddler Group-£250 **Agreed:** Paid from NF

(b) Standing Orders & D/D's for Payment:

- Npower-£69.75, 24.1.17 DD
- Npower-£ 1.83, 24.1.17 DD
- L. Thomas- £135, 1.2.17 SO
- L. Thomas-£135, 1.3.17 SO

Resolved

(c) Cheques for Approval/Payment:

- Village Hall x1 Meet-£15 (735)
- L.Thomas/Expenses Invoice 10-£57.38 (736)
- Norbury Toddler Group- £250 (NF) (737)

Resolved

6. Housing & Building Control:

The SAMDev has now been formally adopted by SC and replaces all of the previously saved Policies of the Local Plan. Proposed changes to planning consultation process. From 1.3.17 an increase in the consultation period: 21 to 31 days. Electronic notification only from 1.6.17 (no hard copies will be received unless requested @ £15 p/c).

Applications Recently Received/Approved:

- 17/00502/F-Erection of x 2 holiday log cabins to include change of use of land, formation of turning and parking areas, installation of sewage treatment plant on land to South East of Stitt Cot. Ratlinghope. **Objection submitted: 6.3.17**

- 17/00381/TEL-Installation of Telecommunications Lattice Tower, cabinets etc. on Land @ Plowden Estate, Myndtown. **No objection submitted online: 6.2.17.** Suggested mast should be green, mast should also be fitted with a receiver to enable better mobile signal.
 - 17/00512/TCA-Fell x1 Ash tree @ Bank Cottage, Norbury. **No objection submitted online 6.2.17**
 - 16/05767/F-Installation of a telecommunications mast @ Coates Farm, Ratlinghope. **No Objection submitted online: 11.1.17. LPA: 16.2.17**
 - 16/04930/F-Erection of part single, part two storey rear extension @ Criften Cot. **LPA: 22.2.17**
7. Village Hall:
- NTR
8. Parish Plan & Environment:
- Natural England/NT Longstones Project & Corndon Landscape Partnership-improving the diversity of habitat along roadside verges. £3,500 Grant Funding applied for, there will be no cost to MCPC.
9. Roads:
- Bridge/verge damage @ Bridges due to transporting static caravan & local potholes reported.
10. Communication:
- Website address: www.myndtown.org.uk
 - Police non-emergency number is **101**.
 - Call **112** from a mobile phone for rural accidents/emergencies. A GPS signal from your mobile can give emergency crews your exact location. It is also recommended each householder knows their exact OS number as postcodes cover more widespread areas.
 - Call **105** to report power failure/cuts within your home/area.
11. Correspondence/SC Representative Report:
- NTR
14. Other Items:
- Myndtown Parish Meeting: Bank Balances at 19/2/17. Community Acc: £1,730.83 BMM Acc: £1,086.74 (+ .13p interest) Payments: Severn Trent £35.26 by DD on 18.2.17.
 - SE Invoice for land maintenance work-£342.72 (190)
 - Camp Ground-Following a request by Kath Miller, it was **Agreed** to change the Grazing Licence on this field to a Common-Law Tenancy for Grazing by Horses and Ponies for a max of 2 Horses or 2 Ponies only; for Private, Recreational & Leisure use only with No Business Element. The new Tenancy will begin at the Annual Parish Meeting.

Meeting Dates for 2016:

10th April x4 Parish Meets, 8th May, 3rd July, 4th Sept, 6th Nov.

Closed 8.20pm

MYNDTOWN COMBINED PARISH COUNCIL
MYNDTOWN PARISH MEETING

Minutes of the above meeting held on Monday 10th April 2017 at the Village Hall, Norbury at 7.30pm.

Present:

- | | | |
|---------------|-----------------|----------------------------|
| • Mr O. Goode | # Mr S. Edwards | # Mr Philip Rogers-Coltman |
| • Mr M. Unwin | # Mrs K. Hughes | # Mr T Betton |
| • Mr T. Jones | # Miss J Wall | # Mrs L Thomas (clerk) |

Apologies:

- Mr P. Owen (Apology Accepted)

In Attendance:

- Mrs S Mellor, Mr P Howell, Ms K Miller, Mr T Sheard

Minutes of: 4th April 2016

- Previously Circulated. **Agreed & Signed**

Matters Arising:

- Mazars Auditors-No Fee
- A Financial Risk Assessment is in place.
- Severn Trent has received two payments by D/D for water usage (parish lands) of £32.67 (E) & £35.26 (A). Total cost of £67.93, payable in arrears as following: S. Mellor x2 fields = £45.28, P. Howell x1 field = £22.65
- E.On pole rent £7.61. Received & Banked.
- SE reported on completed land maintenance: x3 soil test analysis, liming the Allotments, Top crop the Camp Ground. Cost £342.72 (inc £57.12 VAT reclaimable) paid to CC & SM Edwards.

Election of Butts Wardens:

- Proposed by Mrs S Mellor and Seconded by PR-C, that Mr Gordon Fewtrell and Mr Alan Jones be re-elected as wardens for the coming year. **Agreed & Resolved**

Accounts for 16/17:

- A draft statement of Accounts to 31st March 17 was circulated. Discussed & **Agreed**. Signed by the Chairman and RFO. Full Approval will be made at the Combined Council meeting in May. These will then be available to the Internal Auditor to approve.

Tenders for Parish Lands:

Following a request by Kath Miller, it was previously **Agreed** at the Combined Council Meeting of 13th March 2017, that the Camp Ground Licence be changed to a Common-Law Tenancy for Grazing of a max⁷ of 2 horses or 2 ponies only, for private recreational and leisure use, with no business element. This could revert to an FBT for grazing cattle & sheep, should the need arise.

- Having produced proof of Public Liability Insurance the following tenders were made. Mr S Edwards Proposed they be Accepted. Seconder: Mrs K. Hughes.
 1. Allotments (CL55) 3.024 acres £160-Mrs S Mellor
 2. Camp Ground (CL54) 2.133 acres-£250-Ms K. Miller
 3. School Ground (CL56) 2.091 acres-£120-Mr P HowellGrazing Licences & HGL were completed.

Donations & Cheques for Approval:

It was suggested that due to the increase in rents achieved that a donation of £100 be made to Norbury CP School Library Fund. **Agreed & Resolved**

- Mrs L Thomas (clerk)-£75. c/n: 100191
- Norbury CP School-£100. c/n: 100192

Other Matters:

- The Annual Return for Accounts has been received.
- SE reported that he felt there were no major drainage issues with the 3 fields. A new water tank was required in the Camp Ground. **Action:** LT to ask AW Corfield to purchase & fit.
- PR-C has a quantity of muck that the tenants could use to spread on the fields.
- It was reported that next year the Licences would change to an FBT on the Allotments & School Ground, to run for a period of 12mths.

Meeting closed at 7.55pm

MYNDTOWN COMBINED PARISH COUNCIL

NORBURY PARISH MEETING

Minutes of the meeting held on Monday 10th April 2017 at the Village Hall, Norbury.

Present:

- Mr O Goode
- Mr S Edwards
- Mr P Rogers Coltman
- Mr M Unwin
- Mrs K Hughes
- Mr T Betton
- Mr T Jones
- Miss J Wall
- Mrs L Thomas (clerk)

Apologies

- Mr P Owen

(Apology accepted)

In Attendance:

- Mr T Sheard

Minutes of 4th April 2016:

- Previously circulated. Agreed & Signed

Matters Arising:

- None

Accounts for 2016/17:

- N/A

Other Matters:

- Road Closure: 3rd-5th July 17 at The Malt House

Meeting closed at 8.pm

MYNDTOWN COMBINED PARISH COUNCIL

RATLINGHOPE PARISH MEETING

Minutes of the meeting held on Monday 10th April 2017 at the Village Hall, Norbury.

Present:

- Mr O Goode
- Mr S Edwards
- Mr P Rogers Coltman
- Mr M Unwin
- Mrs K Hughes
- Mr T Betton
- Mr T Jones
- Miss J Wall
- Mrs L Thomas (clerk)

Apologies:

- Mr P Owen

(Apology accepted)

In attendance:

- Mr T Sheard

Minutes of 4th April 2016:

- Previously circulated. Agreed & Signed

Matters Arising:

- None
- Accounts for 16/17:
- N/A
- Other Matters:
- None

Meeting closed at 8.05pm.

MYNDTOWN COMBINED PARISH COUNCIL

WENTNOR PARISH MEETING

Minutes of the meeting held on Monday 10th April 2017 at the Village Hall, Norbury.

Present:

- Mr O Goode
- Mr S Edwards
- Mr P Rogers Coltman
- Mr M Unwin
- Mrs K Hughes
- Mr T Betton
- Mr T Jones
- Miss J Wall
- Mrs L Thomas (clerk)

Apologies

- Mr P Owen (Apology accepted)

In Attendance:

- Mr T Sheard

Minutes of 4th April 2016:

- Previously circulated. Agreed & Signed

Matters Arising:

- LT has received the rental calculations for WPL of £615.75. TS explained that the long-term tenants have applied to the Stewardship Scheme which began on 1.1.16 for 5 yrs, however this may change once Britain is out of the EU. A penalty has incurred which the tenants are contesting. The rent payable this year is less but will be re-cooped next year.

Accounts for 2016/17

- N/A

Other Matters:

- Streetlighting: TS reported that Pole 4 has not worked for a considerable time. **Agreed:** That JW will contact G. Cooke Electrician to check all lights and sensors.

Meeting closed at 8.15pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 8th MAY 2017

Present:

- Mr Oliver Goode (Chairman)
- Mr Stuart Edwards (Vice Chairman)
- Mr Philip Rogers-Coltman
- Mrs K Hughes
- Mr Terry Betton
- Mr Paul Owen
- Mr Trevor Jones
- Miss Jo Wall
- Mrs Lesley Thomas (clerk)

In Attendance:

- Oliver Waring (Left after presentation of proposed planning application for infill development within Norbury Village)

1. Apologies:

- MU

2. Minutes of: 13th March 2017

Resolved

3. Declarations of Interest:

- None

4. Matters Arising:

- Elections were all uncontested
- Precept £4,548 Received 28.4.17
- NF £457.50 Received 28.4.17
- SpArC- Update-The Board of Trustees have appointed Energize County Sports Partnership to assist in identifying a positive future. The project aims to develop a sustainable strategic Business Plan and provide for the retention and improvement of all the existing facilities. SC have identified SpArC as a rural hub within their 'draft' Leisure Facility Strategy.
- WPL Rental Invoice-£615.75 sent 12.4.17
- Letter of Thanks-Norbury CP School **Action:** LT to request update from other recipients of Neighbourhood Fund money.
- BT Public Payphones Update: 'Payphones where the council objected to the removal will remain, those where the removal was agreed have been passed to contractors for removal, SC will be issuing guidance to pc's who requested adoption.

Statement of Funds as at 10/4/17: Community Acc-£8,463.80 + £4,548 Precept for 17/18, B/P Acc-£2657.85
Out of this, £287.88 remains in the Norbury Walls maintenance/repairs fund & EMG-£1017 (EMG cheques to be approved under 'c')

NF Available: £1,459.52 + £457.50 for 2106. Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities, footpaths or cycle ways.

If the PC are not successful in receiving the EMG for 17/18, it was **Agreed:** To budget £1000 towards parish maintenance.

(a) Donation/NF Grant Requests:

- LJC-£150

(b) Standing Orders & D/D's for Payment:

- L. Thomas-£135, 1.4.17 SO
- Npower-£68.37, 19.4.17 DD
- Npower-£ 1.80, 19.4.17 DD
- L. Thomas-£135, 1.5.17 SO

Resolved

(c) Cheques for Approval/Payment:

- Village Hall x2 Meets-£30 (738)
- A.W Corfield-£1,054, EMG. (739)
- A.W Corfield-£50 (Wentnor hedge-cutting) (740)
- A.W Corfield-£70 (Myndtown, Norbury & Ratlinghope hedge-cutting) (741)
- AON UK-Local Council Insurance Renewal-£373.41 (742)

- LJC-£150 (743)
- VHN Premises Licence Renewal- £?? (744)

Resolved

6. Housing & Building Control:

The SAMDev has now been formally adopted by SC and replaces all of the previously saved Policies of the Local Plan. Proposed changes to planning consultation process. From 1.3.17 an increase in the consultation period: 21 to 31 days. Electronic notification only from 1.6.17 (no hard copies will be received unless requested @ £15 p/c).

Applications Recently Received/Approved:

- 17/0761/F- Erection of a 2-storey extension with Juliet balcony, front porch, insertion of dormer window to rear, cladding of previous brick faced extension @ Brook House, Adstone. **No Objection to be submitted by on line portal.**
- 17/00502/F-Erection of x 2 holiday log cabins to include change of use of land, formation of turning and parking areas, installation of sewage treatment plant on land to South East of Stitt Cot. Ratlinghope. **Objection submitted: 6.3.17 NRA Y**
- 17/00381/TEL-Installation of Telecommunications Lattice Tower, cabinets etc. on Land @ Plowden Estate, Myndtown. **No objection submitted online: 6.2.17.** Suggested mast should be green, mast should also be fitted with a receiver to enable better mobile signal.
- 17/00512/TCA-Fell x1 Ash tree @ Bank Cottage, Norbury. **LPA 13.3.17**
- 16/04930/F-Erection of part single, part two storey rear extension @ Criften Cot. **LPA: 4.4.17**

7. Village Hall:

- NTR

8. Parish Plan & Environment:

- Verges Funding has been approved.
- Wentnor Streetlights-All the lights are in working order, however there is a broken neutral cable on Pole 4 which needs to be repaired by Western Power.
- PP Review-Deferred to next meeting.

9. Roads:

- Road Closure: Malt House, Norbury. 3-5th July

10. Communication:

- Website address: www.myndtown.org.uk
- Police non-emergency number is **101**.
- Call **112** from a mobile phone for rural accidents/emergencies. A GPS signal from your mobile can give emergency crews your exact location. It is also recommended each householder knows their exact OS number as postcodes cover more widespread areas.
- Call **105** to report power failure/cuts within your home/area.

11. Correspondence/SC Representative Report:

- Norbury School has a short fall of £20K funding. **Action:** LT to invite Headmaster to a future meeting to discuss ways in which the PC might help with some aspect of basis funding for a larger event/plan.

14. Other Items:

- The Queen's Annual Garden Party-any nominations for local persons to attend to PR-C
- Myndtown Parish Meeting: Bank Balances at 19/4/17. Community Acc: £2,218.50 (+ £597.93 rents & water repayments; - £75 clerk's salary (191) & NCP School, Library Books Donation £100 (192).
BMM Acc: £1,086.74

Meeting Dates for 2016:

3rd July, 4th Sept, 6th Nov.

Closed 8.40pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE AGM MONDAY 8TH MAY 2017

At 7.30pm

Present:

# Mr O Goode	# Mr S Edwards
# Mr P Rogers-Coltman	# Mrs K Hughes
# Mr P Owen	# Mr T Betton
# Mr T Jones	# Miss J Wall
# Mrs L Thomas clerk	

1. Apologies:

- Mr M Unwin **Resolved**

2. Minutes of: Mon 9th May 2016 **Resolved**

3. Matters Arising:

- Clerks Pay Increase-**Agreed:** To raise the hourly rate to £12 p/h (15hrs x £12 = £180 per month **Resolved**

4. Election of Chairman:

Mr Oliver Goode was nominated and accepted the nomination:

- P) TB S) SE **Resolved**

5. Election of Vice Chairman: OG nominated Mr Stuart Edwards for the position of Vice Chairman who accepted the nomination.

- P) OG S) TJ **Resolved**

6. Acceptance of Office & DPI Forms: **Completed**

7. Accounts 2016/17: Myndtown Combined & Myndtown Parish Audit Forms were completed and signed. Mr Tony Goff was approved as Internal Auditor. **Agreed & Resolved**

8. Adoption of Induction Guide for Councillors & Appendix C:

- Localism Act 2011/Appendix A1-Code of Conduct & A2 DPI
- Power of Wellbeing (25a)
- 7.1 Freedom of Information Act 2000 inc Publication Scheme 27 & 7.1
- National Planning Policy Framework (NFPP) 5.0
- Appendix D-Planning Protocol 5.0
- Appendix E-Financial Risk Assessment (Accounts & Audit (England) Regulations 2011 **Agreed & Resolved**

Closed: 7.45pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 3rd JULY 2017

Present:

- Mr Oliver Goode (Chairman)
- Mr Stuart Edwards (Vice Chairman)
- Mr Philip Rogers-Coltman
- Mrs K Hughes
- Mr M Unwin
- Mr Terry Betton
- Mr Paul Owen
- Mr Trevor Jones
- Miss Jo Wall
- Mrs Lesley Thomas (clerk)

In Attendance:

- Cllr Jonny Keeley

1. Apologies:

- Les Ball, Head of Norbury CPS

2. Minutes of: 8th May 2017

Resolved

3. Declarations of Interest:

- TB under 6i

4. Matters Arising:

- NF Projects/Updates Received **Resolved**
- Mrs S Burkitt-Cooke has been offered No 7, Rock Close
- EMG of £613.15 allocated, updated allocation now £829.75. PC to budget another £200 **Resolved**
- WPL Rent-£615.75 Received and paid in 30.6.17 **Resolved**
- Audit Forms approved by Internal Auditor & Submitted to External Auditor
- All DPI's Returned to SC **Resolved**
- Streetlight/broken neutral cable-LT on the case
- Parish Plan Review: **1.** To improve Broadband Speed & Availability. Action by: LJC though it was accepted that this is a massive task with no budget. **2.** Improve access to 3 & 4G mobile phone access. Action by: PC have approved planning for x2 masts locally. **3.** Improve Parish website. Action By: OG, desperately needs updating. **4.** Improve digital radio coverage. Action by: Deemed not vital to the area-Resolved **5.** Develop list of residents to run events at the Village Hall. Action By/Update: Village Hall Committee, the village hall is very successful with many advanced bookings. Resolved. **6.** Maintain a village store/PO at Wentnor. Action By/Update: The shop is running successfully and has good support from the community and visitors. Resolved. **7.** Maintain and improve parish roads inc pot-holes, gully cleaning, drainage, hedgerow trimming. Action By: PC and Highways Officer with whom a good relationship is had. **8.** Explore the idea of developing a Parish Design Statement. Action By/Update: Deemed to be too adventurous -Resolved. **9.** Maintain & Enhance the rural character of the parishes. Action By/Update: PC, Life on the Edge Verges Project already set up. **10.** Business Support-Not Applicable & Resolved.
- LJC Meeting-OG will attend

5. Finance:

Statement of Funds at 9/6/17: Community Acc-£11,356.72 + £615.75 Land Rent B/P Acc-£2657.85

Out of this, £287.88 remains in the Norbury Walls maintenance/repairs fund & EMG-£829.75

NF Available: £1,917.02. Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities, footpaths or cycle ways.

(a) Donation/NF Grant Requests:

- Dial-a-Ride-£300

(b) Standing Orders & D/D's for Payment:

- L. Thomas-£180 1.6.17 SO
- L. Thomas-£180, 1.7.17 SO

All Resolved

(c) Cheques for Approval/Payment:

- Village Hall x1 Meet-£15 (744)
- Village Hall x1 meet (Life on the Edge Verges Project)-£10.50 (745)

- T. Goff/Internal Audit-£40.00 (746)
- Dial-a-Ride-£300 (747)
- L. Thomas Expenses Inv' 11- £51.47 (748)

All Resolved

6. Housing & Building Control:

The SAMDev has now been formerly adopted by SC and replaces all the previously saved Policies of the Local Plan.

Applications Recently Received/Approved:

- 16/04911/OUT-Proposed dwellings on land to North of Norbury. The Applicants are appealing SC's Refusal Decision. **Action:** The PC will again object, to be submitted by 1/8/17.
- BYOAH Scheme- Notice from SC that Mr T Betton is applying and is eligible for the S106 BYOAH Scheme on ground north of Lower Farm, Medlicott.
- Request from Mrs D Williams re: Parish Council Local Connection verification for Lucy & Jack Jones. Letter of verification returned 17.5.17 **Agreed & Resolved**
- 17/02588/F-Formation of outdoor riding arena @ Yew Tree Cot, R'hope. **No Objection submitted online: 20.6.17**
- 17/02371/F-Conversion of existing barn to form x1 dwelling, installation of package treatment plant, erection of ag' workshop, change of use of outbuildings to domestic garage/store @ Lower Darnford, R'hope. SV: 19.6.17 IA: MU, KH, TB, TJ, PO, PR-C & LT. **No Objection & comment 'The application to convert the farm building is sympathetic to the original footprint of the existing barn and will also retain many of its key characteristics within an AONB'** submitted online **20.6.17**
- 17/02238/F-Erection of x2 outbuildings for summer house & garage store @ The Barns, Norbury. **No objection submitted online: 5.6.17 LPA: 23.6.17**
- 17/01761/F-Erection of a 2-storey extension with Juliet balcony, front porch, insertion of dormer window to rear, cladding of previous brick faced extension @ Brook House, Adstone. **LPA: 6.6.17**
- 17/00502/F-Erection of x 2 holiday log cabins to include change of use of land, formation of turning and parking areas, installation of sewage treatment plant on land to South East of Stitt Cot. Ratlinghope. **Objection submitted: 6.3.17 NRAY Action: JK will email the case officer for Transparency**
- 17/00381/TEL-Installation of Telecommunications Lattice Tower, cabinets etc on Land @ Plowden Estate, Myndtown. **No objection submitted online: 6.2.17.** Suggested mast should be green, mast should also be fitted with a receiver to enable better mobile signal. The mast is already sited.

7. Village Hall:

- A Glass cleaner and Credit Card machine have been installed.
- Batch Burner-It is noted that the Annual Primary School Fundraiser cannot take place at the hall next year due to the booking of several weddings during the month of June. It was felt that the hall was built primarily for community use. **Action:** PC reps will raise at next village hall meeting

8. Parish Plan & Environment:

- Life on the Edge Verges Project- 3 successful meetings held during which areas for enhancement have been identified. £3K funding is available from AONB & Corndon Partnership. **Noted:** That some members weren't entirely convinced that letting some verges grow would be safe to the driving/walking community.
- Hedges-Overgrown tree's restricting road visibility on many of the roads are dangerous to travellers. **Action:** JK to update on action that can be taken.

9. Roads:

- Road Closure: Malt House, Norbury. 3-5th July
- Onibury Level Crossing closures- 1-9th July full closure to all, diversions will be in place. 1st & 2nd and 8th & 9th July no trains from Shrews to Hereford. A bus service replacement will be available.
- Temp Road closure at Bridges – Stitt Junction, Ratlinghope, 5.8.17 for 3 days between 09.30am and 16.00pm due to surface dressing.

10. Communication:

- Website address: www.myndtown.org.uk
- Police non-emergency number is **101**.
- Call **112** from a mobile phone for rural accidents/emergencies. A GPS signal from your mobile can give emergency crews your exact location. It is also recommended each householder knows their exact OS number as postcodes cover more widespread areas.
- Call **105** to report power failure/cuts within your home/area.

11. Correspondence/SC Representative Report:

- (JK)-SpArC update: The centre has now been identified as a 'hub' in SC's Leisure Strategy. Teme Leisure are still managing the centre with support from SC providing a new de-humidifier is fitted before SC will invest in future improvements.
- (JK) The LJC still has £2K funding to allocate for Youth Projects

14. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/6/17. Community Acc: £1,775.78 BMM Acc: £1,086.74

Meeting Dates for 2017/18:

4th Sept, 6th Nov. 2017- 8th Jan, 12th March, 9th April x4 PM's, 14th May-AGM, 2nd July, 3rd Sept & 5th Nov

Closed 8.45pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 4th SEPTEMBER 2017

Present:

- Mr Oliver Goode (Chairman)
- Mr Stuart Edwards (Vice Chairman)
- Mrs K Hughes
- Mr Terry Betton
- Mr Paul Owen
- Mr Trevor Jones
- Miss Jo Wall
- Mrs Lesley Thomas (clerk)

In Attendance:

- Les Ball, NCPS (left after 4i)

1. Apologies:

- P-R-C, MU

2. Minutes of: 3rd July 2017

Resolved

3. Declarations of Interest:

- TB & LT under 5a

4. Matters Arising:

- Les Ball, NCPS- 8 schools including CoCoBC formed the S.W.S Learning (co-operative) Trust in Oct 2014. The average number of children attending the combined schools is 500 pupils, and all schools work as a team to make the best use of their resources. Unfortunately, all these schools will not survive due to falling pupil numbers. Norbury CP currently has 78 pupils including 27 (3-5yrs) in the full time Nursery. The school can accommodate a maximum of 72 pupils and can balance their budget with this number, however to provide and deliver the best education, they need to maintain numbers of 75-80 pupils. The aim is to plan for the next 20 yrs to safeguard the future of the school. This will require more classroom 'space'. Shropshire Council will not invest an excessive amount of money to extend the school building as part of a previous expansion proposal; but has offered a grant of £70k and together with school funds, there is a possible budget of £100k towards adding a 'modular' building for the Nursery. This will free up the nursery demountable building for an extra classroom. There may be further 'match-funding' available from other sources. The school are having plans drawn up for a modular building with guidance from S.J. Roberts as to design and materials. A Q & A followed. Les wished it 'minuted' that NCPS wish to express their sincere gratitude to the local community for their continued support. Les was thanked for his informative talk. **Action:** The PC **Agreed** to support the school in their future development.
- Conclusion of Audit announced on website **Resolved**
- Mrs S Byron has accepted the tenancy of No 7, Rock Close **Resolved**
- EMG 17/18-£829.75, Received by Bacs 4.8.17 **Resolved**
- MCPC Pole rent-£15.22, Received & banked 20.7.17 **Resolved**
- MPM Pole rent-£7.61, Received & Banked 20.7.17 **Resolved**
- Letter of Thanks received from Dial-a-Ride re £300 donation **Resolved**
- Streetlight/broken neutral cable-LT has yet to speak to a Npower technician.

5. Finance:

Statement of Funds at 10/8/17: Community Acc-£11,969.54 B/P Acc-£2657.85

Out of this, £287.88 remains in the Norbury Walls (maintenance/repairs) Fund, EMG-£829.75

NF Available: £1,917.02. Identifiable Projects inc Installing or improving play equipment, improvements to community buildings, streetlight improvements, village greens, recreation facilities, footpaths or cycle ways.

(a) Donation/NF Grant Requests:

- Norbury FC/NF (Recreation Facilities) Request: LT made a short presentation on the history of the local football club. Repairs are needed to 'pitch' the leaking flat roof. She produced Quotes for materials. All labour will be given free of charge by club members. TB & LT left the meeting while the matter was discussed. **Agreed:** £631.25 towards the cost of the materials. TB & LT thanked the council for their grant.

(b) Standing Orders & D/D's for Payment:

- Npower-£69.12, 22.7.17 D/D
- Npower-£1.81, 22.7.17 D/D
- L. Thomas-£180 1.8.17 SO
- L. Thomas-£180, 1.9.17 SO

All Resolved

(c) Cheques for Approval/Payment:

- Craven Design & Print-£96 c/n: (749) L.O.T.E Project
- Earthcare-£627.40 c/n: (750) L.O.T.E Project
- Village Hall x1 Meet-£15 (751)
- Village Hall/Premises Licence Annual Renewal-£70 (752)
- MCPC, Mazars Audit-£30.00 (753)
- CPRE Renewal-£36 (754)
- Norbury FC- £631.25 (755)

All Resolved

6. Housing & Building Control:

The SAMDev has now been formally adopted by SC and replaces all the previously saved Policies of the Local Plan.

Applications Recently Received/Approved:

- 17/04105/TCA- To fell x1 Purple leafed Plum to ground level, & x2 immature Ash Trees @ The Coach House, Norbury. Discussed, No objection to be submitted online.
- 17/02882/F (Amendment)- Erection of detached dwelling on land to the West of Bank Cottage, Norbury. Upon the request of the applicant & his agent a further site visit was held on 16.8.17 to view the revised plans. This includes decreasing the size of the building, setting it 1 metre lower in to the ground and adding more wood cladding to the south facing exterior. The PC submitted a further **Objection with comments** to the amendments. **Update:** The applicant and his agent has produced further revised plans and asked for an LPA extension to the deadline decision date. There will also be some form of village consultation. Concerns were still raised as to the height of the proposed building **Agreed:** That OG, SE & LT continue to review the plans and monitor the application on the council's behalf.
- 17/03633/F- Erection of x1 Affordable Dwelling (S106) with detached garage, installation of septic tank & alterations to existing vehicle access including change of use of land, on field north of Lower Farm, Medicott. **No objection with comments** submitted online: 11.8.17
- 17/03525/VAR-Removal of condition 3 & 4 of S106 to allow unfettered occupation of dwelling by persons other than agricultural workers @ Heather View, Asterton. **No objection with comments** submitted online: 11.8.17
- 17/03720/F-Erection of extension to partially converted (S106) barn on land East of The Firs, Whitcot. **No objection** submitted online: 11.8.17
- 17/03129/F- Installation of 36sqm ground mounted solar panels @ Yew Tree Barn, Norbury. **No objection** submitted online 25.7.17. **LPA: 4.9.17**
- 17/03194/F-Conversion of Stone Barn (on land at Brook House, Prolley Moor), Wentnor. **No objection with comments** submitted online: **25.7.17**
- 17/02556/REF- Re: Appeal for proposed dwellings North of Norbury. **Written Response of further objections** submitted **25.7.17**
- 17/02588/F-Formation of outdoor riding arena @ Yew Tree Cot, R'hope. **No Objection** submitted online **20.6.17**
- 17/02371/F-Conversion of existing barn to form x1 dwelling, installation of package treatment plant, erection of ag' workshop, change of use of outbuildings to domestic garage/store @ Lower Darnford, R'hope. **No Objection with comments** submitted online **20.6.17**

7. Village Hall:

- N. T. R

8. Parish Plan & Environment:

- Life on the Edge Verges Project Update- £3k funding has been approved. Concerns were raised as to whether all 270km of verges in the parishes would be left to over-grow amid visibility safety issues. SC are pioneering the scheme to cut the verges. Only 3km of proposed sites will be monitored.
- Parish Plan reprint- LT to get x2 Quotes
- Community Tree Scheme- Forwarded on to the VH Committee

9. Roads:

- Some hedges have been cut causing bollard destruction @ Besford. **Action:** LT to report to AM

10. Communication:

- Website address: www.myndtown.org.uk
- Police non-emergency number is **101**.
- Call **112** from a mobile phone for rural accidents/emergencies. A GPS signal from your mobile can give emergency crews your exact location. It is also recommended each householder knows their exact OS number as postcodes cover more widespread areas.
- Call **105** to report power failure/cuts within your home/area.

11. Correspondence/SC Representative Report:

- AON Insurance-has decided to cease its involvement with local council's insurance. This has no impact on existing policies. A renewal pack from BHIB will be received 3wks before the current policy expires. (N)
- Social Prescribing Project in BC. **Action:** LT to pass on local user groups info to Mat Mead

14. Other Items:

- Myndtown Parish Meeting: Bank Balances at 19/8/17. Community Acc: £1,783.39 (+ £7.61 pole rent) BMM Acc: £1,086.95 (+ .11p interest). The new water tank and cover has been installed in Camp Field. Waterplus payment of £24.06 by D/D

Meeting Dates for 2017/18:

6th Nov. **2018**- 8th Jan, 12th March, 9th April x4 PM's, 14th May-AGM, 2nd July, 3rd Sept & 5th Nov

Closed 9pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 6th NOVEMBER 2017

Present:

- Mr Oliver Goode (Chairman)
- Mr Stuart Edwards (Vice Chairman)
- Mrs K Hughes
- Mr Mark Unwin
- Mr Paul Owen
- Miss Jo Wall
- Mrs Lesley Thomas (clerk)

In Attendance:

- Ward Cllr Jonny Keeley, Mrs D Williams, Mr N Wainwright, Miss L Jones, Mr B Beddoes & Mr J Jones. (The family all left after Item 4)

1. Apologies:

- PR-C, TB & TJ

2. Minutes of: 4th Sept 2017

Resolved

3. Declarations of Interest:

- JK under Item 4

4. Mrs Williams and family were in attendance re Planning Application 17/04901/F. Mrs Williams read a short statement to say the building they wished to convert in to x2 open market dwellings is not agricultural. As JK had declared an interest in the application due to his close connection to Miss L Jones and her partner Mr B Beddoes should any permissions be granted; an email statement from Heather Kidd, Ward Cllr for Chirbury & Worthen was read suggesting why the application should be supported by this council. The council had previously made a site visit on 4.11.17 when discussions concerning the application and the relevant planning policies were had and at which it was **Agreed** that this council would raise an objection. After hearing the statement from the family and HK, it was decided that further discussion would be held at a sub-committee planning meeting following the general meeting, to decide if this evenings submitted information held any relevance. No other members of the family added any further comments and they left the meeting.

5. Matters Arising:

- Adopt a Kiosk- MCPC have now formally adopted Kiosk (K6) at Norbury SY9 5DX and Kiosk (K6) at Wentnor SY9 5EE. A cheque for £2 was submitted to BT along with the signed Agreement. The telephony will be removed, once this has been confirmed the PC will receive a Completion Notice. **Agreed:** To put up local Notices for suggestions to their future use.
- Cllr T Betton has been appointed a Trustee on the Village Hall Committee.
- Election re-charge costs-£400 due. PC will be invoiced April 2018.
- Streetlight/broken neutral cable-LT reported the issue again to Ringway on 18.10.17 and again on 6.11.17. It is believed a repair order is in progress.

6. Finance:

Statement of Funds at 10/10/17: Community Acc-£8,796.89 B/P Acc-£2657.85

Out of this, £287.88 remains in the Norbury Walls (maintenance/repairs) Fund, EMG-£829.75

NF Available: £1,285.77.

(a) Donation/NF Grant Requests:

- None

(b) Standing Orders & D/D's for Payment:

- L. Thomas- £180, 1.10.17 SO
- Npower-£69.90, 18.10.17 D/D
- Npower-£1.83, 18.10.17 D/D
- L. Thomas-£180, 1.11.17 SO

All Resolved

(c) Cheques for Approval/Payment:

- Plant Wild x2 Invoices £185 + £185 = £370 c/n: 100756 on 29.9.17. (L.O.T.E Project)
- Earthcare x2 Invoices £475 + £462 + £937 c/n: 100757 on 29.9.17. (L.O.T.E Project)
- BT Adopt a Kiosk-£2 c/n: 100758 on 19.10.17
- Village Hall x1 Meet-£15 c/n: 100759

**All Resolved
Resolved**

MU Proposed that the village hall rental be paid yearly in advance. OG Seconded.

7. Housing & Building Control:

The SAMDev has now been formally adopted by SC and replaces all the previously saved Policies of the Local Plan.

Applications Recently Received/Approved:

- 17/04901/F-Conversion of Ag' building to x2 dwellings & erection of occupational building @ Quarry Lodge, Norbury. Site Visit: 4.11.17 @ 10.45am (under Item 4 above)
- 17/04895/F-Erection of a replacement dwelling, detached open fronted garage, installation of sewage treatment plant following demolition of existing dwelling, barn and store @ Bower Cottage, Asterton. Site Visit: 4.11.17 @ 10am at which it was **Agreed**: That this council would raise an objection to the application
- 17/04654/F-Erection of extension to ancillary cabin accommodation at Pollardine Farm, Gatten & 17/04657/F-Conversion of part existing farm barn to a shoot meeting hall including kitchen, WC & office at Pollardine Farm, Gatten, SY5 0SJ. **No Objection with comments** submitted on line 18.10.17
- 17/04105/TCA- To fell x1 Purple leafed Plum to ground level, & x2 immature Ash Trees @ The Coach House, Norbury. **LPA**: 26.9.17
- 17/02882/F (Amendment)- Erection of detached dwelling on land to the West of Bank Cottage, Norbury. Upon the request of the applicant & his agent a further site visit was held on 16.8.17 to view the revised plans. This includes decreasing the size of the building, setting it 1 metre lower in to the ground and adding more wood cladding to the south facing exterior. The PC have submitted a further **Objection with comments** to the amendments. **Update**: Following the Village Consultation, further revised plans have been submitted. The PC have suggested that the height on the East side could be further reduced. It is also Noted that an email from the residents of The Barns to the applicants re boundary fencing, has also been received by this council.
- 17/03644/F- Erection of x1 Affordable Dwelling (S106) with detached garage, installation of septic tank & alterations to existing vehicle access including change of use of land, on field north of Lower Farm, Medicott. **No objection with comments** submitted online: 11.8.17 **Please note that TB has received LPA, but the Decision Notice has yet to be formally received by this council.**
- 17/03525/VAR-Removal of condition 3 & 4 of S106 to allow unfettered occupation of dwelling by persons other than agricultural workers @ Heather View, Asterton. **No objection with comments** submitted online: 11.8.17 JK Update: The family have been Refused the Condition Removal.
- 17/03720/F-Erection of extension to partially converted (S106) barn on land East of The Firs, Whitcot. **No objection** submitted online: 11.8.17. **LPA: 29.9.17**
- 17/03194/F-Conversion of (redundant) Stone Barn (on land at Brook House, Prolley Moor), Wentnor. **No objection with comments** submitted online: 25.7.17. **LPA: 12.10.17**
- 17/02556/REF- Re: Appeal for proposed dwellings North of Norbury. **Written Response of further objections** submitted 25.7.17. **Appeal Refused by The Planning Inspectorate on 13.9.17**
- 17/02588/F-Formation of outdoor riding arena @ Yew Tree Cot, R'hope. **No Objection** submitted online 20.6.17 **Application Withdrawn 26.9.17**
- 16/03989/VAR-Removal of Condition 3 attached to SS/1985/41/R to allow unrestricted occupancy of Nr Gatten Bungalow. **LPA: 10.10.17**
- 17/02371/F-Conversion of existing barn to form x1 dwelling, installation of package treatment plant, erection of ag' workshop, change of use of outbuildings to domestic garage/store @ Lower Darnford, R'hope. **No Objection with comments** submitted online 20.6.17

8. Village Hall:

- N. T. R

9. Parish Plan & Environment:

- L.O.T.E Project Update- Results are being analysed from completed work on verges in other parts of the country, the results will be helpful when trying the best techniques in suitable sites in and around each of our villages. Help is sought to identify suitable sites for the treatment of stripping vegetation, placing this beneath the hedge then re-sowing the bare earth with wild flower seeds. Local Seeds have been collected or purchased. BC Town Council have joined the project along with Edgton. The aim is to demonstrate how a different approach to verge maintenance will increase bio-diversity, reduce the need for cutting, maintain road safety and save money. Total Project Spend to date £2040.00. JK Update: Lydbury North supports possible verge actions in principle and the LJC has allocated time for a presentation at the next meeting.

10. Roads:

- EMG Questionnaire has been completed and returned.
- Alan Meyrick left his post as Highways Technician on 27.10.17. He will be replaced by another main contact for parish/town councils.
- KH reported that the Hollies road and road outside Manor Cottage have still not been repaired. JK Update: There has been a spending freeze on highways other than maintenance that is deemed a significant safety issue.

11. Communication:

- Website address: www.myndtown.org.uk
 - Police non-emergency number is **101**.
 - Call **112** from a mobile phone for rural accidents/emergencies. A GPS signal from your mobile can give emergency crews your exact location. It is also recommended each householder knows their exact OS number as postcodes cover more widespread areas.
 - Call **105** to report power failure/cuts within your home/area.
12. Correspondence/SC Representative Report:
- The LJC still has funding available for youth projects. **Action:** To contact Playgroup leader Anita Bright with a view to applying.
 - Hair Coursing- If seen do not approach and report to police
 - Local van thefts- Security cameras are advised to be a good deterrent and worth purchasing.
13. Other Items:
- Myndtown Parish Meeting: Bank Balances at 19/10/17. Community Acc: £1,759.33 BMM Acc: £1,086.95.
 - Telephone mast at Ratlinghope- LT would be notified when the mast is switched on. There is an issue with undergrounding the power cables.
 - Fireworks in Norbury- **Agreed:** This was not a council issue due to the fact it was known who the 'culprits' were and could be resolved within the village.
 - OG notified the meeting that he will be resigning as Chairman and from the council entirely at the next AGM.

Meeting Dates for 2018:

8th Jan; 12th March, 9th April x4 PM's, 14th May-AGM, 2nd July, 3rd Sept & 5th Nov

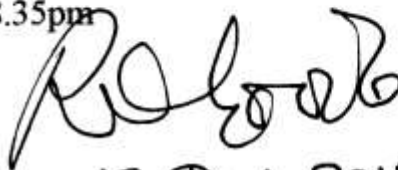
Closed 8.25pm

Minutes of the Parish Council sub-committee planning meeting following the General Meeting:

Application No: 17/04901/F-It was decided that the further information supplied by Mrs Williams and Cllr Heather Kidd did not contain any relevant Policy references or any information that accorded with the SAMDev Plan for this area.

Vote to submit Objection: 7 for, 1 Abstention. **Resolved.**

Closed 8.35pm


8 Jan 2018