

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 7th SEPTEMBER 2009. 7.30pm

Present:

- Mr K Mansell (Chairman)
- Mr S Buxton
- Mrs A Parry
- Mr T Betton
- Mr A Semple
- Mr P Owen
- Mrs C Barnes
- Mrs L Thomas (clerk)

1. Apologies:

- Mrs S A Jones, Mr P Rogers-Coltman, Mr O Goode, Cllr P Phillips

2. Minutes of: 6th July 09 were agreed & signed

3. Declarations of Interest:

- None

4. Matters Arising:

- Correspondence from Planning & Building Control. Councillors felt that little was being done-despite LPA monitoring, to deter those continually in breach of planning regulations. **Action:** KM & LT to write a letter of complaint and request immediate action.
- PRC was not present to sign his Declaration of Interest form

5. Finance:

Statement of Funds: Community Acc-£7758.46 B/P Acc-£2647.91.

The Audit Accounts were signed by KM & LT ready for the internal auditor.

a) Donation Requests:

- Norbury Village Hall-Annual donation of £1000 towards running costs. There were concerns by those Councillors present about how a small community could afford to run a proposed larger updated building when the present Village Hall Committee were asking for support for the existing hall. **Action:** KM to write suggesting that the Village Hall Committee address, compare & review its existing hire charges.
- New Hall Committee-£250 towards further Architects Fees. (SB declared an Interest) **Agreed**

b) Cheques for Approval/Payment:

- New Hall Committee-£250 c/n: 100545
- NVH x 1 meeting-£15 c/n: 100546
- D Marpole (NorburyWallsGroup-final payment for work completed)-£1183 c/n: 100547

6. Housing & Building Control:

- 09/01682/F-Alterations and extensions including partial rebuilding, new roofs to provide machinery/tractor shed, store room, tack room with loft storage area @ Green Farm, Wentnor. SV: 20/7/09. IA: KM PR-C SAJ TB SB & LT. N/O
- 09/01793/F-Erection of extension to annex @ The Groton, Norbury. SV: 15/6/09 IA: KM TB AS & LT. N/O
- 09/01522/F-Erection of affordable dwelling, detached pitched roof double garage, alteration to existing access & septic tank @ Mynd Farm, Asterton. SV: 20/8/09 IA: PRC TB AP AS SAJ OG & LT. N/O
- 09/00809/F-Erection of x3 holiday units with associated access drive, parking provision and sewage treatment plant @ Stone Cottage, Walkmill. SV: 20/8/09 IA: PRC TB AP AS SAJ OG & LT. N/O but comments returned to LPA-‘This Parish Council has very strong concerns regarding the vehicular access to the property with the additional traffic that will occur. There have been local concerns re the access, due to the proximity of the bridge and the size of the lane at the point of access. We feel the access issue should be addressed prior to consent being given for the project’
- 09/01702/VAR-Installation of a 2-bay extension to existing demountable accommodation, formation of new vehicular access, parking area, extension of hard play area and erection of storage shed @ Norbury Primary School. SV: 20/8/09. IA: PRC TB AP AS SAJ OG & LT. N/O
- 09/09/02032/F-Erection of an ag’ building for storage @ Whitcott Farm, Norbury. SV: 20/8/09 IA: PRC TB AP AS SAJ & LT. N/O

It was also reported that an extension @ Manor Farm, Ratlinghope and the erection of an agricultural/coal storage shed @ Brow Farm, Ratlinghope have also been erected recently. This Council has not been notified of planning applications at either property. **Action:** To be included in LPA letter under 4i. The clerk reported that she is no longer notified of Planning Decisions i.e Approval/Refusal

7. Village Hall:

- SB reported that the architects re The New Hall have come up with 3 more drawings incorporating ideas from the consultation evening. As yet no formal meeting by the new hall committee has been arranged to discuss the amended plans. It was suggested that the new drawings be included in another newsletter.

8. Leisure:

- Councillors expressed their sympathy on the recent sad loss of Anne Oakes Jones. She will be greatly missed due to her promotion of this and other areas. AS is still keen to produce a leaflet detailing walks, wildlife and things to do specific to this area.

9. Parish Environment:

- N T R

10. Roads:

- N T R

11. Transport:

- The withdrawal of bus service 860 & 745 by Horrocks' has since been replaced by M & J

12. Business:

- N T R

13. Communication:

- The main web address is www.myndtown.org.uk which will automatically divert to the Shropshire Council web page for Myndtown which can also be found on www.2shrop.net/myndtown

14. Tourism:

- N T R

15. Correspondence:

- SC/LDF-Consultation: Core Strategy 'Policy Directions' - This consultation document has been prepared using responses made to the 'Issues & Options' document. Consultation begins 10th Aug – 2nd Oct. Several Councillors took copies of the document to make comments.
- SC/LDF-Interim Planning Guidance on Affordable Housing- Kept for Reference
- AONB-Management Plan-N
- SC/Shropshire Primary School Organisation Report-N
- SC/Proposed Electoral Fees-KM
- SSP-Next Meeting 9/9/09-KM to attend
- Sustainable Communities Act/Request to lobby MP's to vote for Early Day Motion-N

16. Other Matters:

- Next Meeting-9th November
- MPM-Cheques to be signed by PRC & SAJ for Youth Group £100 and Severn Trent £29.69

Meeting Closed 9.05pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 9th NOVEMBER 2009. 7.30pm

Present:

- Mr K Mansell (Chairman)
- Mr S Buxton
- Mr T Betton
- Mr A Semple
- Mr P Rogers Coltman
- Mrs S A Jones
- Mrs C Barnes
- Mrs L Thomas (clerk)

1. Apologies:

- Mrs A Parry, Mr P Owen, Mr O Goode, Cllr P Phillips

2. Minutes of: 7th September 09 were agreed & signed

3. Declarations of Interest:

- SAJ under 6i

4. Matters Arising:

- Correspondence from Planning & Building Control- Councillors felt that the response from P&BC was an improvement but firmer action against those who ignore building regulations should be taken. P&BC should do more than 'invite' retrospective applications to be submitted. Generally, retrospective applications are rarely refused which incites people to erect first, and then apply for permission later. Cllr PFP will support all action taken by this and other local parish councils for firmer action. **Action:** To write to the LPA monthly and copy correspondence to PFP and other clerks.

5. Finance:

Statement of Funds: Community Acc-£6128.80 B/P Acc-£2648.24. With effect from 7th Dec Barclays will convert the business deposit account to the new Business Saver Acc. BSA is a straightforward savings option for businesses needing easy access to their money. Key Benefits are: Unlimited access to funds without loss of interest and no minimum balance. The current interest rates are the same. The account number and sort code will also remain the same. **NO ACTION REQUIRED**

a) Donation Requests:

- Norbury Village Hall-Another request has been submitted re-a donation towards the deficit of loss of income from hiring out tables/chairs/cutlery of approx £500. The request was discussed at length with those present again raising concerns about the viability of building a new village hall if the present one cannot make an income. It was felt that the Village Hall Committee should review its hire fees with perhaps a differential hire scale (reduction) for regular lettings. The Village Hall with a new scale of fees, should be more visibly promoted than at present, in all available communication. Having a premises license would also promote better usage for i.e. funerals when a temporary licence cannot be submitted within the required time scale. It was felt that a contribution by this Council towards a Premises License or towards specific items required in the hall would make it more amenable to the whole community. **Action:** KM to write
- CAB

b) Cheques for Approval/Payment:

- E.On ¼ Maintenance (WPM)-£40.16 c/n: 100548
 - Npower (WPM)-£57.46 c/n: 100549
- AGREED-That LT set up D/D to pay the above accounts in future**
- NVH x 1 meeting-£15 c/n: 100550
 - L Thomas-clerks expenses (MAY-NOV) -£15.67 c/n: 100551
 - CAB-£50 c/n: 100552

6. Housing & Building Control:

Electronic notification of newly validated planning applications within their parish or ward on a daily basis, are now available to clerks. However LT no longer receives notification of applications that have been approved or refused. **Action** LT to contact H& BC

- 09/02245/F-Erection of Ag' livestock building on land @ Red House, Asterton SV: 28/9/09 IA: KM AS AP TB & LT. N/O
- 09/02422/F-Erection of an Ag' workers dwelling, formation of vehicular and pedestrian access @ Hollies Farm, Gatten SV: 15/10/09 IA: KM SB TB CB PO & LT. N/O
- 09/03004/F-Erection of detached building for garaging, playroom, general storage, garden room and garden tool shed @ Glebe House, Ratlinghope. A site visit was arranged for 13/11/09

7. Village Hall:

- SB reported that the architects and The New Hall Committee will meet to discuss the amended plans for the hall on 18th Nov 09 prior to another public consultation evening.

8. Leisure:

- N T R

9. Parish Environment:

- It has been suggested that affiliating to the AONB and CPRE may be of advantage to this council
Action KM to look into this

10. Roads:

- Rural Speed Limit Policy (Draft)-This Policy will be formulated and circulated accordingly. **Action** This Council to suggest more 'real time speed cameras' in rural areas.

11. Transport:

- Shropshire Link Review meeting-12/8/09 The Summary was read and noted and is available to view in Wentnor Shop and on the parish council website
- Rural Transport Strategy Review- A copy is available to view on the parish council website

12. Business:

- N T R

13. Communication:

- The main web address is www.myndtown.org.uk It is hoped to set up a Business & Service Directory on the website and also links to schools and other organisations. A donation is requested for all those interested. Details of your business please to the clerk or to Mike Ashwell at Enterprise House. The full Agenda for meetings is also available to view as are minutes of previous meetings. Please note these are also available directly from the clerk or to view at Wentnor Stores.

14. Tourism:

- N T R

15. Correspondence:

- SC/Proposed Electoral Fees-This was considered on 5/11/09. With effect from 1 April 2010:
 1. A policy of recharging parish/town councils election costs at a rate of £2 per elector, or actual cost whichever is the lesser, shall be introduced on a trial basis
 2. Any costs incurred shall be deferred to the following financial year to enable the parish/town council concerned to precept for the appropriate amount
 3. At any combined election involving a parish/town council, it shall only be required to pay the additional cost relating solely to its local election
 4. This policy shall be reviewed after 18mths in operation.
- BT-Following further communication from BT for local parish councils to adopt their kiosks Cllr PFP gives 'absolutely clear advice from Shropshire Council that "there is no need to adopt anything if you don't wish to. SC has the power of local veto over permanent removals of telephone kiosks and BT would have to seek authorisation from SC if it wishes to remove any" PFP also says 'that BT seems to be making an annual event of putting notices in phone boxes and writing to local councils in a heavy sell on adoption where as in fact local councils are often frightened into thinking that this is an effective foreclosure. NO FURTHER ACTION REQUIRED
- SC-Standards in Local Government booklet-Issued to each Cllr

16. Other Matters:

- Meeting Dates for 2010: 11th Jan, 8th March, 11th April x4 Parish Meetings from 7pm, 10th May AGM, 5th July, 6th Sept, 8th Nov. All at Norbury Village Hall @ 7.30pm unless otherwise stated.
 - MPM-Marquee-The internal Auditors have remarked that there is no income from the marquee that was purchased by the parish meeting. It has been hired out 4/5 times and it seems the fees have been paid directly into Myndtown Church Account. KM has spoken with Malcolm Corfield re the issue and has suggested that all hire fees should be paid directly into the parish meeting account and then perhaps a donation to the church be suggested and approved by the Combined Council. It was also suggested that the Church purchase the marquee from the parish meeting.
Action KM to consult further with MC
 - SAJ welcomes ideas at a meeting on 25/11/09 @ The Inn on the Green at 6.30pm for a Community Show, an initiative by Norbury CP.
 - Oil Club-Those interested in ordering heating oil en bloc and receiving a small reduction in the price please contact Richard Semple on 01588 650105

Meeting Closed 9.05pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 11th JAN 2010. 7.30pm

Present:

- Mr K Mansell (Chairman)
- Mr A Semple
- Mrs A Parry
- Mr P Rogers Coltman
- Mrs C Barnes
- Mr O Goode
- Mrs L Thomas (clerk)

1. Apologies:

- Mr S Buxton, Mr T Betton, Mrs S A Jones, Cllr P Phillips, Mr P Owen,

2. Minutes of: 9th November 09 was amended under 13.i. 'Details for the business directory to the clerk or Phillip Rogers-Coltman'. Agreed & signed

3. Declarations of Interest:

- None

4. Matters Arising:

- D/D instructions for Npower were completed & signed
- CAB re Donation. A letter of thanks has been received
- Audit Forms-These have now been sent to the External Auditor

5. Finance:

Statement of Funds as at 10/12/09: Community Acc-£5783.85 B/P Acc-£2648.57.

Precept for 2010/11- A Draft Budget was discussed & Agreed to remain at £3500. An increase of £100 p/y for the clerk's wages was included. **Action:** KM to complete & return

a) Donation Requests:

- None

b) Cheques for Approval/Payment:

- NV Hall x1 meeting-£15 c/n: 100553
- L. Thomas expenses (Dec/Jan)-£14.80 c/n: 100554
- Npower (WPM)-£57.45 c/n: 100555
- E.On ¼ Maintenance (WPM)-£41.03 c/n: 100556

6. Housing & Building Control:

A further discussion of continued planning breaches within the area was discussed. It was felt that those who have still not submitted retrospective applications should be made to remove the offending buildings/caravans etc until an application has been submitted and approved by H & BC. It was noted that the owners of Rockfield have a satellite dish attached to an agricultural building and a chimney protruding from the rear side. The owners are also claiming to have permission for a log cabin on the site and are reported as having asked local builders to dig footings in preparation for the structure. The clerk reported that she has received no planning application for a building on this site. The activities on this site are causing major concerns for those living locally. **Agreed:** KM & LT to write again to H&BC and send correspondence to Cllr PFP.

- 09/02004/F-Erection of detached building for garaging, playroom, general storage, garden room and garden tool shed @ Glebe House, Ratlinghope SV: 13/11/09 IA: KM AS TB CB & LT. N/O with comment- 'velux windows on 3rd floor instead of dormer style may suppress the 3 storey element'.
- 09/03146/F-Erection of an Ag' livestock building @ Lower Gravenor Farm. SV: 13/11/09 IA: KM AS TB CB & LT. N/O
- 09/03452/F-Retrospective application for the erection of a general purpose agricultural building @ Brow Fm, Ratlinghope. SV: 16/12/09. IA: KM TB CB AP & LT. N/O although it was noted that this Council could do little if they objected as retrospective applications are rarely refused consent.
- 09/03559/F-Erection of a village Hall (revised scheme). SV: 16/12/09. The plans were discussed at length. It was agreed the revised scheme was more in keeping with the area, however it was noted that the application has been made prior to a further consultation event on 23rd Jan 10. This is presumably before the previous application runs out and a further fee has to be paid. **Action:** Following this site visit the clerk was asked to provide further plans to be displayed locally so those wishing to make representations could do so within the appropriate time scale.

7. Village Hall:

- During the discussion of the draft budget it was **Agreed:** That this Parish Council would bear the cost of a Premises License for the present Village Hall to promote better usage and attract more functions. **Action:** OG to notify the Village Hall Committee of the PC's intentions.

8. Leisure:

- N T R

9. Parish Environment:

- N T R

10. Roads:

- Following the recent demolition of the downstream parapet of Walkmill Bridge due to a car accident, temporary traffic lights have been installed. The repair work is scheduled to start on 22nd February. The bridge may be closed for up to 4 weeks and diversions will be in place, however the work will be phased to enable the school buses to continue to use the route during this period. Advance closure notices will be erected at the beginning of February and a press release will also be issued.
- Road Conditions during recent cold spell: The repair to pot holes and gritting procedures were discussed. It was noted that only main routes were cleared during the heavy snow. Myndtown Lane was scheduled for repair during 2009 which has not been completed. **Action:** LT to contact Highways Maintenance Group.
- Grass verge @ All Saints, Norbury: Following a letter from a Norbury resident concerning the poor state of the verges around the church, it was **Agreed:** LT to contact HMG re laying of curbs or widening the road to reduce the width of the verge.

11. Transport:

- Embrey's-A discussion was held following recent damage to a house at Walkmill due to an articulated lorry trying to turn in the owners driveway having missed the turn into Embrey's meat production site at Shuttocks Wood, it was also noted that a local driver had encountered an articulated lorry reversing back around Alma corner as the driver had also missed the left turning. It was **Agreed:** on the basis of community concerns this Council contact Embrey's with the suggestion of more prominent signage either before the site turning or nearer the site entrance. A copy of correspondence should also be sent to Community & Environment Services @ SC

12. Business:

- A notice will appear in the Parish Magazine advertising the business directory on the parish website. Those interested in a link or an advertisement should contact phillip@myndtownwines.co.uk

13. Communication:

- The main web address is www.myndtown.org.uk

14. Tourism:

- N T R

15. Correspondence:

- SC-Improvement project to the Shropshire Way: It was noted that the Shropshire Way does not actually benefit rural businesses in sparsely populated areas such as these parishes. A suggestion was made that the Shropshire Way website could include local holiday accommodation, Inns etc within these parishes.
- Community Tree scheme-Notices have been erected and interest was shown by several councillors who took information.
- Shropshire Partnership-Final draft of Community Strategy 2010-2020 (N)
- Shropshire Partnership-consultation portal & SC-Rural Community engagement (2 papers) **Action:** KM & LT to view
- WMPA-Consultation evenings (N)

16. Other Matters:

- Meeting Dates for 2010: 8th March, 12th April x4 Parish Meetings from 7pm, 10th May AGM, 5th July, 6th Sept, 8th Nov. All at Norbury Village Hall @ 7.30pm unless otherwise stated.
 - MPM-Marquee-As the responsible finance officer, LT felt that the present situation of hire fees for the marquee being paid into Myndtown Church account and not Myndtown Parish Meeting account was not lawful. It was reported that there had only been 3 lettings, 1 of which was for free and 1 still to be paid. **Agreed:** That it is proposed at the annual parish meetings that Myndtown Church purchase the marquee from the Parish Meeting.
 - Cllr PFP re SpARc management-This Council felt that there was no basis or information to support that Enterprise South West would be more adept in running the facilities. Those who use the facilities and administrative staff would be best placed to comment. **Agreed:** No Action
 - Recycling Facilities at NVH **Action:** LT to request Bottle & Can recycling banks.

Meeting Closed 9.15pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 10th MAY 2010. 7.30pm

Present:

- Mr K Mansell (Chairman)
- Mr P Rogers Coltman
- Mrs A Parry
- Mr T Betton
- Mr S Buxton
- Mrs S A Jones
- Mrs L Thomas (clerk)

1. Apologies:

- Mr P Owen Mr O Goode Mr A Semple Mrs C Barnes IA: None

2. Minutes of: 8th March 2010. Agreed & signed

3. Declarations of Interest:

- None

4. Matters Arising:

- £3500 Precept: Received & Banked
- £1000 HMG: Received & Banked
- Cllr PFP re Planning Issues: PFP has made a request to SC to investigate several planning irregularities within the area but as yet this council has still not received any reply outlining the council's effects of monitoring of the issues. This Council feels that SC are not carrying out their duties nor following lines of procedure. This council has not been informed of the effects of any monitoring and feel parish council's are given no support when dealing with planning irregularities. This brings the whole planning procedure into disrepute whereby encouraging certain individuals to 'build' first and perhaps apply for permission later. There is no pressure on them to apply for planning consent and are merely 'invited' to make a retrospective application which is never enforced if ignored. Jake Berriman has confirmed that retrospective applications are very seldom refused. **Agreed:** That this Council writes a further letter of complaint to SC and copy to Phillip Dunne MP.

5. Finance:

Statement of Funds as at 9/3/10: Community Acc-£4,073.67 B/P Acc-£2648.90

Of this £895.88 remains in the Norbury Walls project fund and will be spent on maintenance

a) Donation Requests:

- None

b) Cheques for Approval/Payment:

- NV Hall x2 meeting-£30 c/n: 100561
- AON Ins Ltd (Allianz Local Council Team) -£329.71 c/n: 100562
- Salc Aff-£190.25 c/n:100563
- L. Thomas expenses-£19.58 c/n:100564

6. Housing & Building Control:

Applications recently received:

- 10/01265/F-Erection of building for garaging & storage to serve x3 dwellings @ Nr Gatten Fm, Ratlinghope. SV: 4/5/10 IA: KM PRC SB TB AS AP PO CB A letter of representation was returned with this council's comments.

AP has received an e-mail from a local resident reporting that the planning team at Ludlow informed him that retrospective applications are not made public thereby an objection to such would not be considered.

This council felt that the resident has been misinformed and to re-contact the planning team for confirmation on retrospective procedure.

7. Village Hall:

- N T R

8. Leisure:

- N T R

9. Parish Environment:

- N T R

10. Roads:

- N T R

11. Transport:

- N T R

12. Business:

- Those interested in an inclusion in the Business Directory or on the parish website or a link/ advertisement should contact phillip@myndtownwines.co.uk So far there has been no response.
13. Communication:
- The main web address is www.myndtown.org.uk The website will be edited soon
14. Tourism:
- N T R
15. Correspondence:
- SC/LDF & Consultation on Issues & Options Document. **Agreed:** That an informal meeting is held on Thursday 27th May @ 7.30pm to formulate this council's responses.
 - Mazars Audit Returns have been received. **Action:** KM to complete & return
16. Other Matters:
- Meeting Dates for 2010: 5th July, 6th Sept, 8th Nov. All at Norbury Village Hall @ 7.30pm unless otherwise stated.
 - Cheques for approval/signing MPM: Following recommendations made at the recent parish meeting, the following were approved for payment:
 1. L. Thomas Clerks Fees & Expenses-£60.38 c/n: 100156
 2. Norbury School Library Fund-£150 c/n: 100157
 3. Onny Valley Social Club-£100 c/n: 100158
 4. Upper Onny Community Show-£100 c/n: 100159
- PRC & SAJ declared an Interest in the following Item:
- Myndtown Parochial Church Council has made an offer of £250 to buy the Marquee from Myndtown Parish Meeting. PRC & SAJ left the room while the item was discussed. Those present felt the offer was very small considering that the parish meeting spent £978 on the marquee purchase and have received only £100 of income. **Agreed:** That the offer should be raised to £400 to include £150 hire fee which the parish meeting has not received from MGA. PRC would contact MPCC for their comments.

Meeting Closed: 8.45pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 8th NOVEMBER 2010. 7.30pm

Present:

- Mr K Mansell (Chairman)
- Mr T Betton
- Mr A Semple
- Mr P Owen
- Mr S Buxton
- Mr O Goode
- Mrs C Barnes
- Mrs L Thomas (clerk)

1. Apologies:

- Mrs A Parry Mrs SA Jones Mr P Rogers Coltman. (Apologies Accepted) Cllr Peter Phillips

2. Minutes of: 13th September 2010. Agreed & signed

3. Declarations of Interest:

- None

4. Matters Arising:

- Development Levy: OG has researched the Dev' Levy. To access any money forthcoming from housing developers in the Section 106 'pot', then this Council must agree to engage in the development process with Shropshire Council, i.e. become a 'Hub & Cluster' and agree to houses being built in the parishes. The development levy payable would then be allocated to local projects recommended by the parish council after consultation with their local residents. The wards covered by this council are not included in the SAMDev (Site Allocations and Management of Development) process. To engage with this, MCPC would have to consult with the Planning Dept. A discussion followed: Points raised-Can the dev' levy be paid on single dwellings that the builder wishes to reside in personally? If the levy is only payable on newly built properties to be sold on the open market then this does not provide affordable homes for the young to live locally as they will be priced out of the housing market by those with sufficient funding who wish to relocate or retire to the area. Is the levy still payable on affordable housing to rent, i.e. Housing Association? -Bearing in mind the last property recently for rent at Rock Close only encouraged 2 local (single) residents to apply for occupancy. LT suggested that the local residents within the 4 wards should be consulted as to whether they wanted more saturated housing for the sake of accessing limited funding towards a new village hall. At present the younger generations who wish to remain living locally, apply for building on land already owned or by converting buildings, again already owned by their family. **Agreed/Action:** LT to consult with LPA as to the advantage/disadvantages of being included in the SAMDev process.
- Premises Licence re: Village Hall: The Village Hall Committee welcomes the PC's proposal to pay for a new license to include the sale of alcohol.
- Conclusion of Audit: Received from external Auditors and notices displayed.
- Dial-a-Ride: A letter of thanks has been received following this council's recent donation of £125
- Bank notification re: Clerks wage increase. Having previously been approved at the parish council meeting dated 5th July 2010, a notification to Barclays Bank informing them to increase the clerk's current standing order from £83.33 p/m to £91.67 p/m was signed. This will take effect from 1st Dec 10.

5. Finance:

Statement of Funds as at 8/10/10: Community Acc-£7,680.60 B/P Acc-£2649.56.

Of this £895.88 remains in the Norbury Walls project fund and will be spent on maintenance.

a) Donation Requests:

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b) Cheques for Approval/Payment:

- NV Hall x1 meeting-£15 c/n: 100575
- Npower-£57.45 c/n:100576
- Mazars-£164.50 c/n:100577
- L Thomas (clerks expenses July-Nov)-£22.44 c/n:100578

6. Housing & Building Control:

LT has responded to SC's enquiry as to their delivery of future planning applications. 1. That this council receives electronic notification. 2. Requested to continue to receive paper copies. 3. Provided an e-mail address for communication.

Applications recently received/approved:

LT has received no new applications, nor any notification of decisions pertaining to the following outstanding applications within the area

- 10/02881/F-Conversion of barns into dwellings @ Norbury Hall. SV:29/7/10
- 10/03417/F-Retrospective ap' for the siting of x2 caravans @ Units 1&2 Shuttocks Wood. SV:20/9/10
- Miss SA Hudson from Wentnor declined the rental of 12 Rock Close. Miss S Bloor also from Wentnor has since accepted the bungalow.

7. Village Hall:

- The 'Shropshire Infrastructure Booklet Issue 4' was passed onto OG as it contained information on the release of more funding, available for new village halls.

8. Tourism & Leisure:

- Congratulations were expressed to Mrs G Bachelor from Walkmill who recently won the Shropshire Tourism Award.
- Community Health Walks-CB took information leaflets about the walks

9. Parish Environment:

- LT has received the new Unmetered Supply Certificate (the full inventory for Wentnor street lights). It was suggested that a street light may be an advantage at Rock Close. **Action:** LT to consult the Housing Association.

10. Roads:

- LT has written to HMG thanking them for the recent road repairs. Some sign posts will be repaired/replaced as and when budget allows.

11. Transport:

- N T R

12. Business:

- Those interested in an inclusion in the Business Directory or on the parish website or a link/ advertisement should contact phillip@myndtownwines.co.uk

13. Communication:

- The main web address is www.myndtown.org.uk
- The PO branch at BC will close on 12/11/10 and relocate to the Boars Head on 18/11/10

14. Correspondence:

- SC/Env crime officers will be offered training to be more pro active on street management, i.e. litter and dog fouling, to include issuing fixed penalty notices for the aforesaid. This council did not wish to register an interest.
- Cllr PFP/Notification of the commencement of roadside plastic bottle collection. All residents will receive an extra box for cans/plastic bottles between 11 Oct and 5 Nov. Collections begin on 29th Nov.
- SC/ Feedback from workshop held on 20th Sept. Investment and infrastructure priorities were identified for market towns and key centres in Shropshire. **Bishops Castle** was identified as **1.** Having a need for affordable housing for young people. There is a particular issue with the tenancy allocation behaviour of Housing Associations particularly in light of the local needs for affordable housing. **2.** There is an allotment issue related to the Biomass generator, whereby it was felt that the allotments will have to be moved if the Biomass was taken forward. **3.** There are highway access issues on Church Lane. Additional parking is required in the Welsh St/Oak Meadow area. The issue revolves around the insufficient amount of off-street parking and there is a need for better route planning for traffic around the town. **4.** Digital TV coverage is nonexistent and also issues with mobile phone coverage. Broadband services are very slow and BT landline services poor. **5.** There is very little in terms of employment. There is poor take up of employment buildings on the Industrial Estate and Business Park suggesting an issue with attracting businesses to the area. There is a need to cater for small businesses by providing realistic facilities, funding and advice. There is insufficient local employment to retain younger population alongside lack of affordable housing. Enterprise House is also underused. **6.** The retention of the hospital is an issue alongside additional (care) facilities for the elderly. It was felt that rural towns seem to be over provided with fire service and under provided by ambulance services- which is more important with an ever ageing population? **7.** There needs to be more facilities for the growing retirement population. **8.** There is a generalised problem with drainage and particularly with surface water. **9.** It is considered that there are issues in terms of listening to local opinion. **10.** There is a need for small units at the Business Park of a type and size that are useful to the small businesses in the area, particularly 'easy-in easy-out' terms.
- SC/Report on Winter Service Review-78 replies were received. 22 PC's were satisfied with the service provided. 42 PC's requested extra grit bins and 19 PC's requested they be refilled more frequently. 48 PC's requested additional gritting of rural lanes and 12PC's requested gritting of footpaths. This area will receive additional grit bins soon.

- SC-Clive Leworthy/Commission for Rural Communities & Rural Services Network-Fuel Poverty Study. Results of levels in the Kemp Valley and Upper Corvedale were 8.8%. Also an Invitation to a conference on 30/11/10. The conference will aim to highlight the problems faced in rural areas and how communities can work together with parish/town councils to help households understand the full range of options open to them with regard to cost savings, grant schemes, new technologies, income maximisation and carbon reduction methods. **Action:** KM to attend
- AONB will have an information evening on 9/11/10 @ Norbury VH
- Steve Shaw re Sustainable Communities Act-Asking this PC to support the 200 shortlisted proposals submitted to the Government. The act is to help reverse community decline and promote sustainability. This council is asked to **1.** Write to or e-mail, the Minister for Decentralisation, Greg Clark MP, urging him to 'Please ensure that all shortlisted proposals made under the sustainable Communities Act are dealt with expeditiously' and **2.** Urge all members of the Myndtown Group and other local people to also write to, or e-mail Mr Clark at, House of Commons, London SW1A 0AA or gregclark@parliament.uk **Action:** LT to e-mail this councils support.

16. Other Matters:

- Meeting Dates for 2011: 10th Jan, 7th March, 4th April x4 Parish Meetings 7pm, 9th May AGM, 4th July, 5th Sept, 7th Nov. All at Norbury Village Hall @ 7.30pm unless otherwise stated.
- Local elections will take place on 5th May 2011
- Land @ Bridges-It has previously been questioned whether the small strip of land to the west of the brook belongs to the Horseshoe Inn. It is now considered to belong to the owners of the field directly behind, namely Woods of Kinnerton.
- Horseshoe Inn (Bridges): Following the recent closure of the inn, KM & LT attended a meeting at Ratlinghope YHA. Concerns were raised that the pub may be sold and turned into a residential home. Those who attended were also asked whether it was feasible for a consortium to buy the inn and run it as a community business.
- Parish Plan Review: of the 72 Action points outlined in the plan, very few have been achieved. KM suggested that a full review be on the Agenda for the next meeting. **Agreed**
- Members of this council individually signed a petition against the recently approved Biomass Generator. If 1000 signatures can be achieved, then the BC Group against the Biomass can request a new 'full' Shropshire Council Hearing.

Meeting Closed: 8.45pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 10th JANUARY 2011. 7.30pm

Present:

- Mr K Mansell (Chairman)
- Mr P Rogers Coltman
- Mrs SA Jones
- Mr T Betton
- Mr S Buxton
- Mrs C Barnes
- Mrs L Thomas (clerk)

1. Apologies:

- Mrs A Parry. Mr O Goode. Mr P Owen. Mr A Semple. (Apologies Accepted) Cllr Peter Phillips

2. Minutes of: 8th November 2010. Agreed & Signed

3. Declarations of Interest:

- None

4. Matters Arising:

- Biomass Generator: Shropshire Council has declined to accept the petition from the BC action group and upheld their previous decision to grant approval. Cllr PFP reports that the allotments, bike track and a small parcel of land near the Biomass site, are being offered to BC Town Council on a 125yr lease.
- Streetlight @ Rock Close: LT is awaiting info on whether the road is council maintained or has been adopted by SSHA
- Npower-c/n:100576 has been destroyed as payment is made by D/D

5. Finance:

Statement of Funds as at 10/12/10: Community Acc-£7,259.45 B/P Acc-£2649.89.

Of this £895.88 remains in the Norbury Walls project fund and will be spent on maintenance.

Nalc Legal Briefing: Section 137 Expenditure/Limit for 2011/12. The appropriate sum for the purposes of section 137(4) of The Local Government Act 1972 for Parish/Town Councils is £6.44 per elector, previously £6.15.

- Budget for Precept 2011/12: This will be circulated asap but was discussed that this Council did not need to raise their budget. It was felt that there is a surplus of money which should be spent on local projects. SAJ stated that Norbury School is in the process of developing the possibility of an outside learning area and may appeal to the parish council for a donation. Apart from 'a new village hall' there were no other local projects the parish council were aware of.

a) Donation Requests:

- None

b) Cheques for Approval/Payment:

- NV Hall x1 meeting-£15 c/n: 100579
- D Marpole-NWG-£400 c/n:100580

6. Housing & Building Control:

Applications recently received/approved:

- 10/02881/F-Conversion of barns into dwellings @ Norbury Hall. Approval Granted 23/12/10
- 10/05064/F-Alterations & Additions including 2 storey extension and new vehicular access @ Criften House, Wentnor. SV:8/12/10 IA:KM AS AP SB CB OG & LT. N/O. Approval Granted 23/12/10
- 10/04761/F-Erection of Ag' workers dwelling @ Kinnerton Hall Fm, Ratlinghope. SV:8/12/10 IA: KM AS AP CB & LT N/O
- 10/04802/F-Erection of detached garage/workshop @ Yew Tree Cot, Wentnor. SV:8/12/10 IA: KM AS AP CB & LT N/O

LT has still not been notified on a decision to the following:

- 10/03417/F-Retrospective ap' for the siting of x2 caravans @ Units 1&2 Shuttocks Wood. SV:20/9/10

7. Village Hall:

- The New Hall Committee have been in talks with B Jones of The Brow, Norbury as to perhaps swapping a part of his land adjacent to Norbury school for the present village hall and field site. Everyone agreed that having a new hall next to the school was an exciting opportunity and would ensure links to both, in terms of more usage and possible extra funding.

8. Tourism & Leisure:

- N.T.R

9. Parish Environment:

- It was agreed to appoint a sub-committee to review the parish plan. Those appointed were: KM PR-C SB CB and OG
10. Roads:
- Environmental Maintenance Grant: The current scheme will remain in place for existing participating town/parish councils in 2011/12, pending a further budget review by SC.
 - There were several reports of deep pot holes within the wards and a smashed grit box in Norbury village. It was felt that a pile of grit at Norbury school entrance would be an advantage to those using the car park and a grit-pile also needed at Myndtown lane which could be self-spread. **Action:** LT to write to HMG
11. Transport:
- SC will remove concessions for bus travel before 9.30am and for use on the Shrewsbury Park & Ride scheme from 1st April. A Saving of more than £235k per year as part of SC's revenue budget. A further saving of £80k has been realised through re-tendering and a change in frequency of the park and ride service. The following local services affected: Service 552/BC to Plox Green, Mon-Sat @ 11.39 & 13.39. Plox Green to BC Mon-Sat @ 10.49 & 14.49. From 1st April there will be an increase on subsidised local bus services including Shropshire Link. From 7th Feb there will be a 20p increase from £1.40 to £1.60 on the Shrewsbury Park & Ride and a reduction in service frequency between 11-3pm Mon-Fri to every 15mins.
 - Bus Strategy Consultation will take place on 27th Jan @ Church Stretton, 15th Feb @ Craven Arms and 18th Feb @ Bishops Castle. (N)
12. Business:
- Those interested in an inclusion in the Business Directory or on the parish website or a link/ advertisement should contact philip@myndtownwines.co.uk
13. Communication:
- The main web address is www.myndtown.org.uk
 - Cllr PFP has asked for a link to the parish council website. PR-C reported that this has been done previously.
14. Correspondence:
- SC/Community Working Team-Following a review, savings of 25% can be achieved by reducing the number of officers in the community working office. (N)
 - Nalc/Justin Griggs, Head of Policy & Dev/Policy & Parliamentary Briefing on the Localism Bill-All Councillors received a copy of the Executive Summary.
 - Local Gov' Boundary Policy Commission/Consultation on Policy & Procedures for Electoral Reviews & Consultation on Policy & Procedures for Principal area Boundary Reviews-Having been forwarded to SB for regard, he felt that there were no comments to be made by this council.
 - Royal British Legion/90th Birthday celebrations-Forwarded to John Glover
16. Other Matters:
- Meeting Dates for 2011: 7th March, 4th April x4 Parish Meetings 7pm, 9th May AGM, 4th July, 5th Sept, 7th Nov. All at Norbury Village Hall @ 7.30pm unless otherwise stated.
 - Royal Wedding Celebrations-An additional Public Holiday will take place on Fri 29th April
 - Upper Onny County Show 2012-A meeting will be held on 1/2/11. SAJ was appointed as this council's representative.

Meeting Closed: 8.27pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 7th MARCH 2011. 7.30pm

Present:

- Mr K Mansell (Chairman)
- Mr P Rogers Coltman
- Mrs A Parry
- Mr T Betton
- Mr P Owen
- Mr A Semple
- Mr S Buxton
- Mr O Goode
- Mrs C Barnes
- Mrs L Thomas (clerk)

Mr Jon Cooke, Chairman of Stretton Climate care was in attendance. The group is charity based to help local communities become low carbon and energy efficient. They offer home energy saving advice by providing a free home energy survey. Cavity wall & loft insulation is FREE to over 70's. For more information he can be contacted on: info@strettonclimatecare.org.uk KM thanked Mr Cooke for his presentation.

A minutes silence was held in remembrance of Mrs Pat Varcoe, clerk to this council for 25yrs. Sympathies were expressed to her family.

Keith Mansell was congratulated on recently receiving his MBE from the Queen.

1. Apologies:

- Mrs SA Jones (Apology Accepted) Cllr Peter Phillips

2. Minutes of: 10th January 2011. Agreed & Signed

3. Declarations of Interest:

- None

4. Matters Arising:

- A request for £3.500 Precept has been returned. This is usually paid in April
- HMG-work has begun on repairing potholes. PR-C asked that it be requested that all of Myndtown Lane should be resurfaced. **Action:** LT to contact HMG
- Env Maintenance Grant Application for 2011/12. Returned 25/1/11
- Upper Onny County Show: SAJ sent a report on the recent meeting. The show will be held at NVH on 8th July 2012. Money will again be raised for Norbury School and the new village hall. A fundraising Ceileidh is proposed to be held on 2/7/11. A show planning meeting will be held at The Crown, Wentnor on 22/3/11 at 6.30pm.

5. Finance:

Statement of Funds as at 10/2/11: Community Acc-£6,661.11 B/P Acc-£2649.89.

Of this £495.88 remains in the Norbury Walls project fund and will be spent on maintenance.

a) Donation Requests:

- Norbury CP Crucial Crew-£40
- Norbury Playgroup-£200
- Norbury CP School-Outdoor Learning space **Action:** LT to request a broad breakdown of costings and **Agreed:** That this council fund a particular aspect of the project.

b) Cheques for Approval/Payment:

- NV Hall x1 meeting-£15 c/n: 100581
- E.On ½ year Maint' WPM-£88 c/n: 100582
- Norbury CP (Crucial Crew)-£40 c/n: 100583
- Norbury Playgroup-£200 c/n: 100584
- Npower energy supply WPM-£57.45 paid by D/D

6. Housing & Building Control:

Applications recently received/approved:

- 10/04761/F-Erection of Ag' workers dwelling @ Kinnerton Hall Fm, Ratlinghope. It is believed the application has been approved.
- 10/04802/F-Erection of detached garage/workshop @ Yew Tree Cot, Wentnor. Approved 14/1/11
- 10/05474/F-Erection of Ag' building @ New Leasowes Fm, Ratlinghope. SV: 25/1/11 IA: KM SB AS CB & LT. N/O Approved 10/2/11

- 10/05390/LBC-Renew & replace roof tiles & windows @ Black & White Cottage, Asterton. No SV. N/O
- SC-Proposed diversion of Bridleway 42, Ratlinghope. No SV. N/O
- SC-Partial reduction (15%) of Ash Tree @ Bank Cottage, Norbury. SV: KM N/O
- 10/03417/F-Retrospective ap' for the siting of x2 caravans @ Units 1&2 Shuttocks Wood. SV: 20/9/10 this application has been withdrawn presumably due to the decrease of workers needed. **Action:** LT to contact the Enforcement Officer to request caravans are removed from the site.

Planning Protest Restrictions-New Proposals. # Public Objections-currently 6 or more members of the public objecting ensures the matter goes before a committee. It has been recommended to remove this stipulation. #Local Parish/Town Council objections also move the matter to a committee hearing. This will be diminished to the Chairman/Vice Chairman being able to veto the matter. # Local Member-currently the local member can automatically 'call in' an application to be put on the committee agenda. This will be diminished to the Chairman/Vice Chairman being able to veto the matter.

Cllr PFP believes this to be a 'diminution of democratic influence' and asks for support in protesting against the proposals, brought about by a Performance Report where the time taken to determine planning applications is failing to meet its target. This speed of applications will also be affected with the loss of 18 staff after 1st April. **Agreed:** That this council makes a representation against the proposals after KM consults further with PFP.

7. Village Hall:

- The New Hall Committee had been in talks with B Jones of The Brow, Norbury as to perhaps swapping a part of his land adjacent to Norbury School for the present village hall and field site. SB reported that it was felt that there were too many covenants and were unsure of the actual Diocese agreements on the present land to move the new hall nearer to the school. The New Hall Committee had decided not to pursue this move.
- Andy Downton-Project Manager/Surveyor for Balfours has been consulted by the NH Committee on how to progress forward. He has reduced the overall costings of £600k previously quoted by the Quantity Surveyor to £400k. A first stage application bid for Lottery funding is ready.
- LT has received a copy e-mail from Alan Brandon who has raised with the LPA, the operation of Condition 6 of the planning consent about the asbestos survey required. The Committee believed this would cause significant damage and interference for the existing user groups. AS reported that he has recently had an asbestos survey. It does not cause significant damage as only a tiny sample is taken and does not disrupt anyone. It was suggested to contact Ben Angel-James at Balfours about the survey. The LPA has however agreed to defer the survey until such a time as the present hall is demolished.
- Premises License-LT has still not been contacted by the hall committee about the times they wish for the premises license to run from. **Agreed:** KM & LT to fill in and return the application ASAP stating the alcohol license times to be from 11am to 1pm.

8. Tourism & Leisure:

- SC/The Tourism Company-There was an invitation to various open meetings to consider the needs and opportunities of enterprise, visitors, the environment and local communities. Jackie Denman can be contacted on 01531 635451 or at www.thetourismcompany.com (N)

9. Parish Environment:

- It had previously been agreed to appoint a sub-committee to review the parish plan. Those appointed were: KM PR-C SB CB and OG. The date is TBC

10. Roads:

- Road closure-Cwm Head, Marshbrook, Mon-Fri 7th March for 2 weeks due to drainage works.

11. Transport:

- CB attended the Bus Strategy Consultation on 18th Feb @ Bishops Castle. She reported that the proposed reduction of local bus services would now be saved and encouraged more usage. It was felt that leaflets and timetables were very confusing.

12. Business:

- Those interested in an inclusion in the Business Directory or on the parish website or a link/ advertisement should contact philip@myndtownwines.co.uk

13. Communication:

- The main web address is www.myndtown.org.uk
- Ofcom Consultation-Greater broadband access in rural areas. This has been an ongoing issue.
- SC-ICT support-SC is proposing that those Parish/Town Councils who sign up to the Shropshire Charter will continue to be provided with technical support but on a variable charging system. A charge will also be made for consumables from 1st April. It was noted that this council has not signed up to The Charter for Shropshire Councils and does not receive consumables.

14. Correspondence:

- SC/Annual Emergency Planning Briefing (N)
- Sustainable Communities Act-This has the same intention as The Localism Bill to give a more active role to Parish/Town Councils. 199 short listed proposals have been agreed, 5 examples are:
#Government will legislate to establish a community right of purchase which will allow communities to bid over local assets. A moratorium on the sale of listed assets will give communities time to prepare a bid. #Government had amended the planning rules to exclude gardens from the classification of 'previously developed land'. #Government will ban the sale of alcohol below cost price; this will prevent supermarkets selling alcohol below a certain price floor. #Government will give councils the power to offer discretionary business rate relief to encourage and sustain small/medium sized local businesses. #Government will make it easier to introduce renewable energy schemes by introducing permitted development rights for small scale renewable and micro generation energy.
It was suggested that Shropshire Council has been taking a different approach to the Sustainable Communities Act by using it to become more influential and empower itself rather than the local Town/Parish Councils.
- Cllr PFP is encouraging everyone to get involved in the consultation on the proposed local primary schools closures. A special LJC meeting will be held on Mon 21st March, 7-9pm @ The Church Barn, BC.
- SC-Street Party guide-Displayed in the village hall
- Cabinet Meeting to make a response to the proposed health care changes. (N)
- Mathew Mead is the new Community Action Officer for the LJC due to the retirement of Frances Hall. He has requested to attend a future parish council meeting to introduce himself and discuss potential community projects that may require funding from the LJC. He can be contacted on 01743 252534 or mathew.mead@shropshire.gov.uk **Action:** LT to e-mail meeting dates.

16. Other Matters:

- Meeting Dates for 2011: 4th April x4 Parish Meetings 7pm, 9th May AGM, 4th July, 5th Sept, 7th Nov. All at Norbury Village Hall @ 7.30pm unless otherwise stated.
- KM asked councillors who did not intend to standing for re-election in May to contact him prior to the time. He hoped all present councillors would stand for re-election.
- MPM water rates-£25.98 PR-C & SAJ to sign cheque
- Rock Close-It was reported that one of the residents is running a second hand car business from his home. This is becoming a nuisance to other residents by the volume of cars parked outside their homes and on the verges. **Action:** LT to write to the Housing Association
- Burglaries-There has been several burglaries within the locality of late and all are encouraged to be extra vigilant in protecting homes.
- HMRC/PAYE implementation-New Guidance-Parish Councils must register as an employer and operate PAYE on income the clerk earns. **Action:** KM & LT to register this council.
- Rally-The annual rally will pass through some villages/hamlets on Saturday night. (12th)

Meeting Closed: 9.45pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 9th MAY 2011

Present:

- Mr K Mansell (Chairman)
- Mr P Rogers-Coltman (Vice Chairman)
- Mrs S A Jones
- Mr T Betton
- Mr P Owen
- Mr A Semple
- Mr O Goode
- Mrs C Barnes
- Mrs L Thomas (clerk)

In Attendance: Cllr P Phillips, Mat Mead - Community Support Officer

1. Apologies:

- Mr S Buxton, Mrs A Parry (Apologies accepted)

2. Minutes of: 7th March 2011. Agreed & Signed

3. Declarations of Interest:

- OG under 5(a)

4. Matters Arising:

- Precept of £3,500-Received & Banked
- Premises Licence re Village Hall-LT has received a plan of the village hall and can now complete the application.
- Enforcement Letter for caravan removal @ Shuttocks Wood-Also discussed was another ongoing planning issue at Rockfield, Wentnor. KM has written again but with no reply from LPA as yet. The lack of enforcement by LPA is becoming a major concern. Cllr PFP suggested writing to Planning Enforcement again and copying correspondence to himself, the Monitoring Officer, Chris Edwards (Area Director) and Philip Dunne MP.
- E-On Street Lighting Maintenance Contract 2011/12. –Agreed, Signed & Returned
- Parish Council Elections-These will take place in 2013 due to the launch of the Unitary Authority becoming a new term of office.
- Informal Meeting Report:

An informal meeting was held on Monday 18th April to discuss Shropshire Council's proposed Draft Developer Contributions. The charging levy is judged by the council to be an additional mechanism for raising funds for infrastructure and to support rural services in accordance with the Shrops' Core Strategy Dev Plan. The developer contributions will be incurred on all new builds of 100m² of 1 or more dwellings. The charges are as follows:-£40 per sqm on residential development in towns & key centres=£4k on typical 3 bed. £120 per sqm elsewhere=£12k on typical 3 bed rural house. Section 106 housing will average £4k. Levy will be due for payment when building commences. Levy beneficiaries will include the usual sports/leisure & community facilities. The Levy will take effect from Oct 2011. This council chose not to make comments but have registered an interest in any funds arising from future levies paid within this area. Mat Mead reported that 80% of levies raised will be spent locally and 20% will be generally shared to improve infrastructure (transport etc) there will be more information on this next year. Also discussed were this council's responses to the previous consultation on the **SAMDev Issues & Options**. It was felt that the responses recorded as this areas community needs & priorities were merely headings taken from the Parish Plan without elaborating upon them. LT has clarified to Andy Mortimer (e-mail 5/5/11) this councils views as:-Future development is Option B (10-50 more houses = to 1-3 per year) from infill, conversions and singular affordable dwellings for local need. A new village hall at Norbury was a priority. Wentnor & Norbury together could be considered as a cluster with limited building in Myndtown & Ratlinghope as infill and there should be a Development Boundary. This council does not confirm or agree to larger developments of open market housing development in the 4 parishes. MM explained that Vanguards (Neighbourhood Plans) were of benefit to smaller communities to help control development. They should be linked to Parish Plan Updates and list community assets. They generally take 18mths to compile. NALC has secured funding for a programme to support town/parish council's and local communities in developing their role in the planning powers deriving from the Localism Bill. The Bill will allow communities the opportunity to shape their own development through the creation of a Vanguard from determining the location of shops, offices & schools to setting the standards of design for new housing. Communities can choose to take up free advice about appropriate development while also protecting the environment and by providing basic information about the planning system. **Consultation on Pt1Sustainability Checklist** will focus on outlining standards for water, energy and waste management. This will ensure that

future developments are designed to a high quality and incorporate sustainable design and construction principles and that resource & energy efficiency & renewable energy are adequately addressed. This council chose not to respond. **Part 2** (later in summer) will focus on place making, outlining standards for elements such as design, transport, ecology and recreation and open space.

5. Finance:

Statement of Funds at: 8/4/11: Community Acc-£6,020.56 B/P Acc-£2650.22

Out of this, £495.88 remains in the Norbury Walls Maintenance/Repairs Fund. The £3,500 Precept is not included in this balance. Some Councillors were concerned that there was a large surplus of monies in the account and some funding should be donated to any local ongoing projects. SAJ reported that Norbury School has secured some funding for an 'outside learning area' from the AONB and would be approaching the parish council for a grant towards a story teller's chair in the near future. Onny Valley Social Club will also be applying for a donation towards their running costs.

(a) Donation Requests:

- NVH Steering Group-QS & Legal Fees shortfall-£310.90

(b) Cheques for Approval/Payment:

- SC/Alc-x2 delegates-Finance Training (15/3/11) c/n:100585
- NVH x2 meetings-£30 c/n:100586
- ALC Affiliation Fee 2011/12-£225.95 c/n: 100587
- AON Local Council Insurance Renewal-£355.73 c/n:100588
- L. Thomas-expenses Nov-May-£41.42 c/n:100589
- AW Corfield-Highway Maintenance 10/11-£1003 c/n:100590
- AW Corfield-Hedgecutting WPM-£99 c/n:100591
- NVH Steering Group-£310.90 c/n:100592
- ESWS-website management-£240 c/n:100593
- Npower-£56.19 payable by D/D

All Approved

6. Housing & Building Control:

New Proposals to change the Planning Protest Restrictions as reported at the March meeting were approved on 24/2/11 and came into force on 1st April. All decisions on uncontentious planning applications to SC will be delegated for officer approval unless these raise issues that are contentious. A referral to Committee Hearing will be agreed by the planning officer and the chairman or vice chairman of the planning committee. It is no longer a ruling that 6 or more individuals making representations could refer an application to a 'hearing'; however local residents and parish council's can lobby their Local Member to trigger a referral to a hearing. Each Area Planning Committee shall now meet monthly and all applications however contentious shall be determined within 1 year. From 1st April SC will charge for all pre-application discussions with prospective developers. For major/significant proposals (as an identified element of the Localism Bill) officers will offer customers an opportunity for a co-ordinated meeting with the local member and a representative of the parish council. It will also be up to individual members and/or parish councillors if they wish to become involved in such discussions. **Journal of Local Planning Report:** The general expectation is that all LPA's will approve planning applications for sustainable development except where they compromise the principles of sustainable development although this has yet to be defined. Development will still be restricted on land with a strong environmental protection policy such as AONB's. Applications for development & job creation will be accepted but some protection against this may be provided by existing local plans, if they conform to the presumption in favour of sustainable development. However, it is unlikely that all open fields can be built on with employment schemes. The **Journal** suggests that '**Vanguards** or Neighbourhood Plans cannot be anti growth but if parish council's want to have some control about what type of development you see in your area and what it looks like-then you should be thinking about putting a Vanguard in place'.

Applications recently Received/Approved:

- 10/0476/F-Erection of Ag⁷ workers dwelling @ Kinnerton Hall Fm, Ratlinghope-Still Not Approved
- 11/00868/F-Erection of Ag⁷ building on land @ Walkmill. SV: 18/3/11. IA: KM AP PO TB & LT. N/O. LPA Approval: 12/4/11
- 11/01541/F-Conversion of 1st Floor over existing garages into holiday let @ Stone House Fm, Prolley Moor. SV: 6/5/11. IA: KM CB TB AS & LT. N/O

7. Village Hall:

- The Steering Group have now received more accurate figures from the QS and are due to place their Lottery Bid within the next week or so.

8. Tourism & Leisure:

- N T R

9. Parish Environment:

- Parish Plan Revue-KM to arrange for a Tuesday evening at 7.30pm

10. Roads:

- N T R

11. Transport:

- PFP reported that bus services due to have been cut, have now been saved.
- LTP Consultations-CB took info to make this councils comments

12. Business:

- PR-C reported that few businesses were subscribing to the website directory. It was suggested that an advert in the parish magazine might encourage more advertisers.

13. Communication:

- Website address www.myndtown.org.uk

14. Correspondence:

- SC-SWS Shropshire Flood Forum-30/6/11-Local maps were discussed in that they are outdated in identifying flood plains for insurance purposes. CB to attend
- ALC/Ordnance survey contract-KM took re P/P update
- Cllr PFP Annual Report-Forwarded to all Councillors
- Cllr PFP Lydbury North School closure Update-The school has been saved from closure by agreeing to 'Federate' with Onny School (also under closure threat). It is hoped that Stiperstones School can also be saved from closure by 'Federating' with Chirbury & Hope Schools.

15. Other Matters:

- Meeting Dates for 2011:4th July, 5th Sept, 7th Nov.
- Myndtown Parish Meeting-Cheques for Approval/Payment:

L. Thomas-£50 salary c/n:100163, NCP Library Fund-£150 c/n:100164, Onny Valley Social Club-£100 c/n:100165, AW Corfield (Hedgecutting)-£140.25 c/n:100166

- OG reported that a recent property sold in Norbury did not include in its sale particulars that the house was in a Conservation Area and believed the purchasers had been misinformed. **Action:** LT to write to Jake Berriman asking that the LPA be notified of this for any future 'searches' carried out by Estate Agents.
- Norbury Hiring Fair-OG reported that the 'Fair' Committee will be approaching the parish council for a future donation towards organising this event.
- PR-C proposed that LT (clerk) should invoice this council for fuel charges when attending extracurricular events/meetings @ 45p per mile. **Agreed.**

Closed: 9.05pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 5th SEPTEMBER 2011

Present:

- Mr K Mansell (Chairman)
- Mr T Betton
- Mr A Semple
- Mr P Owen
- Mr S Buxton
- Mrs C Barnes
- Mrs L Thomas (clerk)

In Attendance: Peter Phillips

1. Apologies:

- Mr P Rogers-Coltman, Mrs S A Jones, Mrs A Parry, Mr O Goode, (Apologies accepted)

2. Minutes of: 4th July & E/O Meeting of 1st Aug 2011. Agreed & Signed

3. Declarations of Interest:

- CB under 9ii

4. Matters Arising:

- Enforcement Letter for caravan removal @ Shuttocks Wood-Also another ongoing planning issue at Rockfield, Wentnor. KM has still received no reply from LPA as yet.
- E.On Repairs to Wentnor streetlight-LT has requested the repairs go ahead. She does not know if the work has been completed.
- SC/Post 16 Transport Fee Proposal. This council has made a protest against the proposed rise in fees to £550 per student from Sept 2012.
- Leiston-cum-Sizewell-Thanks received for this council's support on their recent Proposal seeking new planning guidance re: Major Developers in rural areas, ie: Tesco's etc

Peter Phillips has resigned as District Councillor. Peter thanked this and all local Parish/Town Councils for all their support during his political career. He began as a councillor for these wards numerous years ago and wished all the best for the future to the community. Likewise Keith Mansell thanked Peter for his help, support and hard work during the years and wished him an enjoyable retirement. Peter asked that this council support Charlotte Barnes in her bid as his Lib/Dem replacement.

5. Finance:

Statement of Funds at: 10/8/11: Community Acc-£7,872.31 B/P Acc-£2650.55

Out of this, £495.88 remains in the Norbury Walls Maintenance/Repairs Fund.

5(a) Donation /Invoice Requests:

- None

(b) Cheques for Approval/Payment:

- NVH x2 meetings-£30 no:100605
- L. Thomas-Expenses inc travelling-£26.79: 100605 All Approved

6. Housing & Building Control:

- 11/02583/F-Erection of Entrance porch & 11/02584/LBC @ The Bridges, Ratlinghope. LPA 3/8/11
- 11/03112/F-Erection of Ag' building @ Llynwood, Wentnor. SV: 18/8/11. LPA 1/9/11
- 11/03602/F-Erection of single storey side extension @ Green Cottage, Wentnor. SV: 18/8/11 IA: KM SAJ TB AS. N/O
- A recent S/Star Article featured Jim Rogers and his Family who have recently completed their new house at Asterton, using SC's 'Build Your Own Single Plot' Scheme. This Parish Council was thanked for their support.
- The Joint Housing Strategy Consultation begun on 8/7 until 30/9.
- Paul & Angela Marshall wish it be known to this council that they are developing an application for SC's 'B Y O S P' Scheme on land at The Four Turnings, Prolley Moor.
- The Journal of Local Planning urges all Parish & Town Councils to develop a Neighbourhood Plan to enable Communities to be the ones to decide what growth re: housing etc is appropriate in their areas.

7. Village Hall:

- The Steering Group are getting revised estimates for internal changes to the new hall. E.g. for clean faced block work etc.
- OG is finalising a 1st Stage application to a new scheme for funding for a new hall.

- LT has been to Licensing re The Alcohol Licence application and hopes to submit this asap. It was **Agreed** to add the field to the licensing application. This would then cover an outside bar if one was required and likewise broadcasted background music etc
8. Tourism & Leisure:
- AONB events literature received & distributed
9. Parish Environment:
- Parish Plan Revue-A Meeting was held recently.
 - Thanks have been received re this council's donation towards the Norbury Village Victorian Hiring Fair to be held on 10/9/11. This council's support has helped to achieve further funding from the LJC, Tuffins as well as a number of local businesses. The Norbury Events Committee has established a 'village events' fund to help with start-up costs for future activities.
 - Low Carbon Economy programme. A bid for funding towards paying for the time of an Advisor has been successful. The Advisor will help put together ideas for a bid for government cash for a local scheme.
10. Roads:
- It was reported that the Gatten and Ratlinghope roads are in a deleterious state and will not fare well through another winter. It was agreed that it was unlikely after the recent road repairs that there would be any budget left for further road improvements this year.
11. Transport:
- N T R
12. Business:
- N T R
13. Communication:
- Website address www.myndtown.org.uk
 - ALC website- www.2shrop.net/alc
14. Correspondence:
- SC/Statutory Notices on School Organisation/Outcome Report-Stiperstones CE Primary School will remain open due to its federation with Chirbury CE Primary.
 - SC/Polling Districts/Station Review- This council is happy with the present arrangements.
 - SC/Adopted Shropshire Core Strategy 2006-2026-Two copies have been received. KM & SB to read.
15. Other Matters:
- Meeting Dates for 2011: 7th Nov.
 - Myndtown Parish Meeting-Water Rates-£14.06. **Agreed** to pay future invoices by D/D
 - Env Agency-SB reported that following a new EU Directive, private water supplies will need to be of a quality to that of mains water. Testing water supplies will cost approx £500 to the householder of a private supply. All those with septic tanks are also advised but not yet required to, to register them with the Env. Agency by the end of this year. Government is in current discussion about this but so far there has been very little publicity.
 - All Councillors present wished Charlotte 'Good Luck' as Peter Phillips' Lib Dem replacement and in the forthcoming election for the District Councillor vacancy.

Closed:8.40pm

MYNDTOWN COMBINED PARISH COUNCIL

MINUTES OF THE GENERAL MEETING OF MONDAY 7th NOVEMBER 2011

Present:

- Mr K Mansell (Chairman)
- Mr S Buxton
- Mrs A Parry
- Mr O Goode
- Cty Cllr Mrs C Barnes
- Mrs L Thomas (clerk)

In Attendance: None

Charlotte Barnes was congratulated on her recent appointment as the new County Councillor, following the elections to find a replacement for Peter Phillips.

1. Apologies:

- Mr P Rogers-Coltman, Mr T Betton, Mr A Semple, Mr P Owen. (Apologies accepted)
- A letter of Resignation from Sally Anne Jones due to her many other commitments, was received & accepted. **Action:** KM to write and thank her for her service to the Parish Council.

2. Minutes of: 5th September 2011. **Agreed & Signed**

3. Declarations of Interest:

- KM under 5(a)
- OG under 4(i)

4. Matters Arising:

- Licensing Application re Village Hall-LT has submitted the application and displayed the necessary paperwork. The newspaper announcement cost £150 which she will seek re-imburement from this council for. As an application was made to disapply a Premises Supervisor, the Licensing Officer has recommended that the Village Hall Committee adopt the ACRE Model Hire Agreement form from the Community Buildings Team at Community First. This form ensures the Village Hall Management Committee has maximum protection & every hirer should complete one. It is also advised to appoint a H&S Officer who is equipped with a village hall H&S check form. Checks should be completed monthly and be a standard Agenda item. Risk Assessments should also be completed 6 monthly. LT felt that as the Parish Council were responsible for the new application, and to complete their part in the process, The Management Committee should be provided with the necessary literature for the future safe running of the hall. The cost of the Acre Model Hire Agreement is £20. This can be adapted for each hall. The Guides for H&S, Risk Assessment, and H&H cost £10 each. **Agreed:** To purchase the guides at a total cost of £50. This areas Community Buildings Officer is gillporter@shropshire-rcc.org.uk
- CB reported that at present Septic Tanks do not need to be registered with the Env. Agency.

5. Finance:

Statement of Funds at: 10/10/11: Community Acc-£7,632.18 B/P Acc-£2650.88

Out of this, £495.88 remains in the Norbury Walls Maintenance/Repairs Fund.

5(a) Donation /Invoice Requests:

- Dial-a-Ride **Agreed:** To contribute £125 towards the running of the service

(b) Cheques for Approval/Payment:

- NVH x1 meetings-£15 no:100607
- E.On- ½ yr Maintenance-£107.95 no:100608
- L. Thomas-Expenses inc travelling-£174.27 no: 100609
- Mazars Auditors MCPC-£168 no:100610
- Dial-a-Ride-£125 no:100611
- Community First-£50 no:100612

All Approved

6. Housing & Building Control:

- 11/02583/F-Erection of Entrance porch & 11/02584/LBC @ The Bridges, Ratlinghope. LPA 3/8/11. The owners have decided not to proceed with this due to complications with the Highways Authorities.
- 11/03602/F-Erection of single storey side extension @ Green Cottage, Wentnor. LPA Approval: 13/9/11
- 10/04761/F-Erection of Ag' workers dwelling @ Kinnerton Fm, R'hope. LPA Approval: 13/9/11
- LPA no longer issue site notices for display on properties where a planning application has been made.
- SC in conjunction with Michael Dyson Ass' has commenced a survey of all housing except the council's own stock.
- 11/04616/F-Retrospective application for change of use of land @ Rockfield, Wentnor. Site Visit: TBA

7. Village Hall:

- The Steering Group were unsuccessful at the recent 1st Stage application for funding for a new hall. They will be seeking professional expert advice as to how to approach the application process in a different way. From recent revised estimates, the cost of a new hall would be approx' £350K

8. Tourism & Leisure:

- AONB events literature received & distributed

9. Parish Environment:

- Cardboard can no longer be put in the Green Bins from 28/11/11. A Kerb side collection would not be cost effective.
- BBC Radio Shropshire Budget Cuts (N)

10. Roads:

- It was Noted that some roads within the area are being defaced with 'route pointers' for D of E/Schools etc. These markings are taking a long time to wear away.

11. Transport:

- N T R

12. Business:

- N T R

13. Communication:

- Website address www.myndtown.org.uk
- ALC website- www.2shrop.net/alc
- Police non-emergency number is a national number to report less urgent crime and for general police enquiries. i.e. car stolen, property damage, drug use/dealing and local area crime. Calls to **101** will cost 15p per call (landline & mobile) and the service is available 24/7. Posters Displayed.
- Vicky Harley is making the PC website more accessible.
- 8.2 million Is to be allocated/invested to provide better broadband connection.

14. Correspondence:

- SC/Parish Charter Update/Future IT services-From April 2012 any Parish Council with IT equipment from SC will have it signed over to them. It was **Agreed** Not to subscribe to SC's expensive IT packages. A group of town & parish clerks have volunteered to participate in a steering group set up to develop clearer understanding of how we should be working together with SC. They are currently consulting on what should be included in the Charter.
- SC/Delivering Local Priorities through Partnership Working- A consultation is proposed to help SC understand the aspirations & priorities that matter to local communities. This will help SC target its own resources and, for those settlements likely to have additional development, to target developer contributions. **Responses by 1st Jan 12. Agreed:** That KM & AP attend the workshop on Fri 25th Nov 2011, 1-4pm @ Craven Arms Community Centre.
- Shropshire Housing Annual Report (N)
- Shropshire Infrastructure Funding Fair on 6/12/11. **KM to Attend**

15. Other Matters:

- Meeting Dates for 2012: 9th Jan, 5th March, 2nd April x4 Parish Meetings, 14th May AGM, 2nd July, 10th Sept, 12th Nov.
- MPM Audit Fees-£24. **Action:** LT will contact PR-C to sign cheque.

Closed: 9.30pm